

**Town of Bridgewater**  
**Town Council**  
**2022 Orders Voted**

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**Town Council Orders**

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<i>Order Number</i>	<i>Order Title</i>	<i>Date Adopted</i>
<i>O-FY22-001</i>	FY2022 Annual Town Budget	May 11, 2021
<i>O-FY22-002</i>	FY22 Water Enterprise Fund Budget	May 11, 2021
<i>O-FY22-003</i>	FY22 Sewer Enterprise Fund Budget	May 11, 2021
<i>O-FY22-004</i>	FY22 Transfer Station Enterprise Fund Budget	May 11, 2021
<i>O-FY22-005</i>	FY22 OSLGC Enterprise Fund Budget	May 11, 2021
<i>O-FY22-006</i>	FY22 Authorization of Revolving Funds	May 11, 2021
<i>O-FY22-007</i>	CPA Reserve Account FY22	May 11, 2021
<i>O-FY22-008</i>	Acceptance of Gift: Donation of \$55,000	August 3, 2021
<i>O-FY22-009</i>	Acceptance of Mitigation Payment	September 7, 2021
<i>O-FY22-011</i>	Transfer Order: Sick Leave Contractual Buyout	October 5, 2021
<i>O-FY22-012</i>	Transfer Order: Old High School Buyout Agreement with Town of Raynham	October 5, 2021
<i>O-FY22-013</i>	Transfer of Order – AFSCNE Contractual Settlement	October 5, 2021
<i>O-FY22-014</i>	Adoption of the Plymouth County OPEB Trust Program (PCO)	October 19, 2021
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<i>O-FY22-016</i>	Capital Appropriation: Memorial Building Project	November 2, 2021
<i>O-FY22-017</i>	Transfer Order: OSLC Pump	November 2, 2021
<i>O-FY22-018</i>	Plymouth American Rescue Plan Act Votes	November 2, 2021
<i>O-FY22-021</i>	Acceptance of EOPS – MRS Grant	November 16, 2021
<i>O-FY22-022</i>	Acceptance of Department of Mental Health Training Grant	November 16, 2021
<i>O-FY22-023</i>	Acceptance of Grant for COA	November 16, 2021
<i>O-FY22-025</i>	Classification Tax Allocation	December 7, 2021
<i>O-FY22-026</i>	BAA Collective Bargaining Contract Ratification	December 7, 2021
<i>O-FY22-027</i>	BAA Collective Contract Appropriation Transfer	December 7, 2021
<i>O-FY22-028</i>	USW Collective Bargaining Contract Ratification	December 7, 2021
<i>O-FY22-029</i>	USW Collective Bargaining Contract Appropriation Transfer	December 7, 2021
<i>O-FY22-031</i>	Rescind Curve Street Loan Order	December 7, 2021
<i>O-FY22-032</i>	Bridgewater Police Association Contract Ratification	December 7, 2021
<i>Order Number</i>	<i>Order Title</i>	<i>Date Adopted</i>

# Town of Bridgewater

## Town Council

### 2022 Orders Voted

<i>O-FY22-033</i>	Loan Order: For Upgrade of the Wastewater Treatment Facility	February 1, 2022
<i>O-FY22-034</i>	Acceptance of Non-Recurring Revenue to Capital	February 1, 2022
<i>O-FY22-035</i>	Contractual Buyouts	February 1, 2022
<i>O-FY22-036</i>	Acceptance of Donation: Resident	February 1, 2022
<i>O-FY22-037</i>	Acceptance of Donation: Chuckran's	February 1, 2022
<i>O-FY22-038</i>	Capital Plan Order	March 15, 2022
<i>O-FY22-039</i>	Dew Drop Lane Street Acceptance	April 5, 2022
<i>O-FY22-040</i>	Transfer Order: Contractual Settlement BPA	March 1, 2022
<i>O-FY22-041</i>	Transfer Order: Contractual Buyouts	March 1, 2022
<i>O-FY22-042</i>	Acceptance of Fire Safety Equipment Grant	March 1, 2022
<i>O-FY22-043</i>	Acceptance of Grant COA	March 1, 2022
<i>O-FY22-045</i>	Acceptance of Grant COA	March 1, 2022
<i>O-FY22-046</i>	Annual Town Website Content Clean Up	February 15, 2022
<i>O-FY22-047</i>	Loan Order: Fire Station	March 18, 2022
<i>O-FY22-048</i>	Acceptance of Gift: COA	March 15, 2022
<i>O-FY22-049</i>	Transfer Order: Non-Union	March 15, 2022
<i>O-FY22-050</i>	Town Council Acceptance of Town House Preservation Restriction Agreement	March 15, 2022
<i>O-FY22-051</i>	Transfer Order: Town Hall Roof	April 5, 2022
<i>O-FY22-052</i>	Transfer Order: Sewer PS Wetwell Repair	April 5, 2022
<i>O-FY22-053</i>	Questions to be Place on the April 23, 2022 Election Warrant	March 18, 2022
<i>O-FY22-054</i>	Acceptance of Fire Grant	April 5, 2022
<i>O-FY22-055</i>	Contractual Buyout	April 5, 2022
<i>O-FY22-057</i>	Order of Taking	August 2, 2022
<i>O-FY22-058</i>	Acceptance of Library Grants	May 10, 2022
<i>O-FY22-059</i>	Contractual Buyouts	May 10, 2022
<i>O-FY22-060</i>	Contractual Buyouts - OSLGC	May 10, 2022
<i>O-FY22-061</i>	Transfer Order: DIF Debt Service Paydown	May 10, 2022
<i>O-FY22-062</i>	Rescind Loan Authorization for DIF District	May 10, 2022
<i>O-FY22-063</i>	Transfer Order: Water High Street Treatment Plant Transfer	May 10, 2022
<i>O-FY22-064</i>	Transfer Order: Sewer Treatment Plant Transfer	May 10, 2022
<i>O-FY22-065</i>	Laying Out and Accepting a Private Way – Crimson Way	July 12, 2022
<i>O-FY22-066</i>	Contractual Buyouts	May 24, 2022
<i>O-FY22-067</i>	BFA Bargaining Contract Ratification	May 24, 2022
<i>O-FY22-068</i>	Contractual Settlement – BFA	May 24, 2022
<i>O-FY22-069</i>	Water (SDC) System Development Charges	June 21, 2022
<i>O-FY22-070</i>	Water Rates	June 21, 2022
<i>O-FY22-071</i>	Year-end Transfers	June 21, 2022
<i>Order Number</i>	<i>Order Title</i>	<i>Date Adopted</i>



**Town of Bridgewater**  
**Town Council**  
**2022 Orders Voted**

<i>O-FY22-072</i>	Acceptance of Gift: Howard Foundation COA	June 21, 2022
<i>O-FY22-073</i>	Transfer Order: CPC BWPL Conservation and Preservation Historical Records – Library Project	June 21, 2022
<i>O-FY22-074</i>	Transfer Order: CPC Stiles & Hart Parkland Improvement Project	June 21, 2022
<i>O-FY22-075</i>	Ratification of the Amended Agreement for the Bristol Plymouth Regional School District	August 2, 2022
<i>O-FY22-076</i>	Shares Streets Grant	August 2, 2022

## Bridgewater Town Council

In Town Council, Tuesday May 11, 2021

Council Order: O-FY22-001

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Introduced By: Town Manager  
Date Introduced: April 6, 2021  
First Reading: April 6, 2021  
Second Reading/Public Hearing: May 11, 2021  
Amendments Adopted: None  
Third Reading: None  
Date Adopted: May 11, 2021  
Date Effective: July 1, 2021

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### Order O-FY22-001

#### FY2022 ANNUAL TOWN BUDGET

**Ordered** that to provide for the payment of certain expenses of the Town for the fiscal year ending June 30, 2022;

The town will raise and appropriate and vote into tax, to be assessed per law and/or appropriate and transfer from the following available funds:

• Ambulance Receipts Reserved the amount of	\$1,916,899
• Title V the amount of	\$110,793
• Enterprise Funds the amount of	\$621,751
• Conservation Receipts Reserved the amount of	\$32,000
• Energy Funds the amount of	\$100,000
• Consultant Fees the amount of	\$40,000
• Elm Street DIF	\$144,063
<b>Other Financing Source Total</b>	<b>\$2,965,506</b>

For the operation of the Town and further that such appropriation in the sum of **\$61,825.590** be for personal services, general expenses, principal and interest, for such purposes, each department and group being considered a separate appropriation as shown below:

Committee Referrals:	Committee Dispositions:
• Budget & Finance Committee	• 4/26/21: Vote 3-0 recommend approval.
• Finance Committee	• 5/3/21: Vote 5-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**Town of Bridgewater**  
**Town Manager's FY2022 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2022 Town Mgr Budget
111	TOWN COUNCIL	1.0	SALARIES/WAGES/BENEFITS	49,261
		2.0	EXPENSE	10,000
<b>111 Total</b>				<b>59,261</b>
123	TOWN MANAGER	1.0	SALARIES/WAGES/BENEFITS	403,034
		2.0	EXPENSE	42,325
<b>123 Total</b>				<b>445,359</b>
131	FINANCE COMMITTEE	1.0	SALARIES/WAGES/BENEFITS	2,000
		2.0	EXPENSE	900
<b>131 Total</b>				<b>2,900</b>
132	RESERVE FUND	2.0	EXPENSE	60,000
<b>132 Total</b>				<b>60,000</b>
135	FINANCE - ACCOUNTANT	1.0	SALARIES/WAGES/BENEFITS	367,892
		2.0	EXPENSE	64,100
<b>135 Total</b>				<b>431,992</b>
141	FINANCE - ASSESSORS	1.0	SALARIES/WAGES/BENEFITS	167,752
		2.0	EXPENSE	113,060
<b>141 Total</b>				<b>280,812</b>
145	FINANCE - TREASURER	1.0	SALARIES/WAGES/BENEFITS	403,255
		2.0	EXPENSE	45,872
<b>145 Total</b>				<b>449,127</b>
151	LAW - LEGAL	1.0	SALARIES/WAGES/BENEFITS	75,000
		2.0	EXPENSE	14,550
<b>151 Total</b>				<b>89,550</b>
155	INFORMATION TECHNOLOGY	1.0	SALARIES/WAGES/BENEFITS	196,903
		2.0	EXPENSE	315,115
<b>155 Total</b>				<b>512,018</b>
161	TOWN CLERK	1.0	SALARIES/WAGES/BENEFITS	202,574
		2.0	EXPENSE	64,563
<b>161 Total</b>				<b>267,137</b>
166	PARKING	1.0	SALARIES/WAGES/BENEFITS	15,375
		2.0	EXPENSE	750
<b>166 Total</b>				<b>16,125</b>
182	COMMUNITY ECON DEVELP	1.0	SALARIES/WAGES/BENEFITS	333,463
		2.0	EXPENSE	68,287
<b>182 Total</b>				<b>401,750</b>
192	TOWN BUILDINGS	1.0	SALARIES/WAGES/BENEFITS	115,226
		2.0	EXPENSE	347,688
<b>192 Total</b>				<b>462,914</b>
210	POLICE	1.0	SALARIES/WAGES/BENEFITS	5,892,128
		2.0	EXPENSE	278,326
<b>210 Total</b>				<b>6,170,454</b>
220	FIRE	1.0	SALARIES/WAGES/BENEFITS	6,047,951
		2.0	EXPENSE	355,038
<b>220 Total</b>				<b>6,402,989</b>

**Town of Bridgewater**  
**Town Manager's FY2022 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2022 Town Mgr Budget
240	INSPECTIONAL SERVICES	1.0	SALARIES/WAGES/BENEFITS	449,521
		2.0	EXPENSE	17,800
240 Total				467,321
292	ANIMAL CONTROL	1.0	SALARIES/WAGES/BENEFITS	52,860
		2.0	EXPENSE	2,000
292 Total				54,860
300	B/R RGNL DISTRICT B/R SCHOOL DEBT	2.0	EXPENSE	30,596,315
		7.1	DE: DEBT SERVICE	4,248,833
300 Total				34,845,148
301	BRISTOL AGI TUITION	2.0	EXPENSE	214,285
301 Total				214,285
302	BRISTOL PLYMOUTH TUITION	2.0	EXPENSE	1,700,598
302 Total				1,700,598
303	NORFOLK CNTY AGI TRANS NORFOLK CNTY AGI	2.0	EXPENSE	0
		2.0	EXPENSE	0
303 Total				0
410	TOWN ENGINEER	1.0	SALARIES/WAGES/BENEFITS	105,461
		2.0	EXPENSE	97,000
410 Total				202,461
420	HIGHWAY DEPARTMENT	1.0	SALARIES/WAGES/BENEFITS	932,110
		2.0	EXPENSE	478,275
420 Total				1,410,385
421	SNOW AND ICE	1.0	SALARIES/WAGES/BENEFITS	41,000
		2.0	EXPENSE	41,100
421 Total				82,100
424	STREET LIGHTING	2.0	EXPENSE	175,818
424 Total				175,818
510	HEALTH	1.0	SALARIES/WAGES/BENEFITS	149,143
		2.0	EXPENSE	18,434
510 Total				167,577
541	COUNCIL ON AGING	1.0	SALARIES/WAGES/BENEFITS	206,013
		2.0	EXPENSE	4,550
541 Total				210,563
543	VETERANS SERVICES	1.0	SALARIES/WAGES/BENEFITS	32,243
		2.0	EXPENSE	123,589
543 Total				155,832
610	LIBRARY	1.0	SALARIES/WAGES/BENEFITS	479,176
		2.0	EXPENSE	166,984
610 Total				646,160
630	RECREATION	1.0	SALARIES/WAGES/BENEFITS	100,060
630 Total				100,060
710	DEBT PRINCIPAL	7.0	DEBT SERVICE	79,000
		7.1	DE: DEBT SERVICE	185,000
		7.2	TTLV: DEBT SERVICE	110,793

**Town of Bridgewater**  
**Town Manager's FY2022 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2022 Town Mgr Budget
<b>710 Total</b>				<b>374,793</b>
751	INTERST ON LT DEBT	7.0	DEBT SERVICE	5,033
		7.1	DE: DEBT SERVICE	85,800
		7.3	DIF: DEBT SERVICE	144,063
<b>751 Total</b>				<b>234,896</b>
752	INTERST ON ST DEBT	7.4	BTTRMT: DEBT SERVICE	0
<b>752 Total</b>				<b>0</b>
820	STATE/COUNTY ASSESSENTS	2.0	EXPENSE	359,498
<b>820 Total</b>				<b>359,498</b>
830	COUNTY ASSESSMENTS	2.0	EXPENSE	56,084
<b>830 Total</b>				<b>56,084</b>
911	RETIREMENT	1.0	SALARIES/WAGES/BENEFITS	3,616,753
<b>911 Total</b>				<b>3,616,753</b>
912	WORKERS COMP	1.0	SALARIES/WAGES/BENEFITS	159,322
<b>912 Total</b>				<b>159,322</b>
913	UNEMPLOYMENT	1.0	SALARIES/WAGES/BENEFITS	5,000
<b>913 Total</b>				<b>5,000</b>
914	HEALTH/LIFE/MEDICARE	1.0	SALARIES/WAGES/BENEFITS	3,487,713
<b>914 Total</b>				<b>3,487,713</b>
919	OTHER BENEFITS	1.0	SALARIES/WAGES/BENEFITS	6,300
		2.0	EXPENSE	48,000
<b>919 Total</b>				<b>54,300</b>
945	LIABILITY INSURANCE	2.0	EXPENSE	235,263
<b>945 Total</b>				<b>235,263</b>
950	GAS & OIL	2.0	EXPENSE	137,500
<b>950 Total</b>				<b>137,500</b>
<b>Grand Total</b>				<b>65,206,678</b>
			<b>Adjust for State/County Charges</b>	<b>(415,582)</b>
			<b>Total Appropriation</b>	<b>64,791,096</b>



## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-002

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

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### Order O-FY22-002

#### **BUDGET ORDER - FY22 WATER ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council vote to appropriate **\$3,352,251** from the Water Enterprise receipts to defray Water direct costs, and that **\$275,525** as appropriated under Order O-FY22-001 be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,585,876
OPERATING EXPENSES	\$ 867,776
DEBT SERVICES	\$ 893,599
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 3,352,251</b>
TRANSFER TO GF	\$ 20,852
INDIRECT COSTS - GENERAL FUND	\$ 254,673
<b>TOTAL COST - WATER EF</b>	<b>\$ 3,627,776</b>

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**





## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-003

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

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### Order O-FY22-003

#### **BUDGET ORDER - FY22 SEWER ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$2,381,791** from the Sewer Enterprise receipts to defray Sewer direct costs, and that **\$169,706** as appropriated under Order O-FY22-001 be used for Sewer indirect costs, all to fund the total costs of operations of the Sewer Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,110,531
OPERATING EXPENSES/CAPITAL OUTLAY	\$ 755,949
DEBT SERVICES	\$ 510,311
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 2,381,791</b>
TRANSFER TO GF	\$ 20,852
INDIRECT COSTS - GENERAL FUND	\$ 148,854
<b>TOTAL COST - SEWER EF</b>	<b>\$ 2,551,497</b>

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-004

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

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### Order O-FY22-004

#### **BUDGET ORDER - FY22 TRANSFER STATION ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$339,436** from Transfer Station Enterprise receipts to defray Transfer Station direct costs, and that **\$34,744** as appropriated under Order O-FY22-001 be used for Transfer Station indirect costs, all to fund the total costs of operations of the Transfer Station Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 97,888
OPERATING EXPENSES	\$ 241,548
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 339,436</b>
INDIRECT COSTS - GENERAL FUND	\$ 34,744
<b>TOTAL COST - TRANSFER STATION EF</b>	<b>\$ 374,180</b>

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-005

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

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### Order O-FY22-005

#### **BUDGET ORDER - FY22 OSLGC ENTERPRISE FUND BUDGET**

**ORDERED**, that the Town Council assembled vote to appropriate **\$1,441,697** from OSLGC Enterprise receipts to defray OSLGC direct costs, and that **\$141,776** as appropriated under Order #O-FY22-001 be used for OSLGC indirect costs, all to fund the total costs of operations of the OSLGC Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 879,149
OPERATING EXPENSES/CAPITAL OUTLAY	\$ 494,485
DEBT SERVICES	\$ 68,063
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 1,441,697</b>
INDIRECT COSTS - GENERAL FUND	\$ 141,776
<b>TOTAL COST - OSLGC EF</b>	<b>\$ 1,583,473</b>

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-006

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

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### Order O-FY22-006

#### **AUTHORIZATION OF REVOLVING FUNDS**

**ORDERED**, that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2021, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2022 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY2022 Spending Limit
Town Clerk	Street Listing	Sale of street lists; sale of bylaws/zoning bylaws; sale of subdivision rules; sale of zoning maps	Printing and other costs with publications/books sold to public	\$ 5,000
Recreation Director	Recreation	Fees associated with recreation programs	Salaries/ benefits of full-time staff, part-time and seasonal staff, recreation programs, facility expenses and other expenses related to programs	\$ 150,000
Council on Aging	COA Revolving	Fees and Rentals	Fees and Rentals from COA Facility	\$ 5,000

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORIT OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 11, 2021

Council Order: O-FY22-007

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Introduced By:	Town Manager
Date Introduced	April 6, 2021
First Reading:	April 6, 2021
Second Reading:	May 11, 2021
Amendments Adopted:	None
Third Reading:	None
Date Adopted:	May 11, 2021
Date Effective:	July 1, 2021

---

### Order O-FY22-007

#### CPA RESERVE ACCOUNTS - FY22

**ORDERED**, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from the *Community Preservation Fund* FY2022 estimated annual revenues the sum of **\$43,900.** to meet the administrative expenses, and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022;

And further,

To reserve for future appropriation from the *Community Preservation Fund* FY2022 estimated annual revenues the sum of **\$87,800** for the acquisition, creation and preservation of open space; **\$87,800** for acquisition, preservation, restoration and rehabilitation of historic resources; and **\$87,800** for the acquisition, creation, preservation and support of community housing;

And further,

To appropriate **\$176,930** to Budgetary Reserves.

And further,

To appropriate **\$354,600** for the payment of debt related to the Academy Building renovation from FY2022 estimated revenues;

And further,

To appropriate **\$39,170** for the payment of debt related to the Keith Homestead purchase from FY2022 estimated revenues;

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li><li>Community Preservation Committee</li></ul>	<ul style="list-style-type: none"><li>4/26/21: Vote 3-0 recommend approval.</li><li>5/3/21: Vote recommend approval 5-0.</li><li>2/24/21: Vote approve 6-0.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 11, 2021, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**





## Bridgewater Town Council

In Town Council, Tuesday, August 3, 2021

Council Order: O-FY22-008

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Introduced By:	Town Manager
Date Introduced	July 13, 2021
First Reading:	July 13, 2021
Second Reading:	August 3, 2021
Amendments Adopted:	None
Third Reading:	
Date Adopted:	August 3, 2021
Date Effective:	September 3, 2021

---

### Order O-FY22-008

#### Acceptance of Gift – Donation of \$55,000

**ORDERED**, that the Town Council assembled vote to:

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received annual gift of \$55,000, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$55,000 from The Bridgewater State University and in accordance with stated purpose thereof.

Explanation:

*see attached letter from BSU President Clark*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Vote 2-0 to recommend approval.</li><li>Vote 7-0 to recommend approval.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 3, 2021, to approve the Order by a Roll Call vote.

**A TRUE COPY ATTEST:**

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Joshua McGraw

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, September 7, 2021

Council Order: O-FY22-009

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Introduced By:	Town Manager
Date Introduced	August 3, 2021
First Reading:	August 3, 2021
Second Reading:	September 7, 2021
Amendments Adopted:	None
Third Reading:	
Date Adopted:	September 7, 2021
Date Effective:	October 8, 2021

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### Order O-FY22-009

#### Acceptance of Mitigation Payment

**ORDERED**, that the Town Council assembled vote to:

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received this payment, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$11,600 from SLV Bridgewater PO LLC and in accordance with stated purpose thereof.

**Explanation:**

*see attached ZBA Decision and Agreement*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Vote: 3-0 to approve</li><li>Vote: 6 yea, 1 abstain, 0 nay to approve</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 7, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

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Joshua McGraw

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



## Bridgewater Town Council

In Town Council, Tuesday, October 5, 2021

Council Order: O-FY22-011

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Introduced By:	Town Manager
Date Introduced	September 21, 2021
First Reading:	September 21, 2021
Second Reading:	October 5, 2021
Amendments Adopted:	None
Third Reading:	-
Date Adopted:	October 5, 2021
Date Effective:	November 5, 2021

---

### Order O-FY22-011

#### Transfer Order - Sick Leave Contractual Buyout

**ORDERED**, that Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$154,742 from Employer's Liability Trust Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
EMPLOYEE SLLB LIABILITY TRUST	80045-596100	TRANSFER TO GF	\$154,742.00
<b>Total:</b>			\$154,742.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries CED	01825001-519005	Salary Contractual Pay	\$19,049.00
Salaries Police	02105001-519005	Salary Contractual Pay	\$66,965.00
Salaries Police	02105001-519005	Salary Contractual Pay	\$22,763.00
Salaries Library	06105001-519005	Salary Contractual Pay	\$10,477.00
Salaries Highway	04205001-519005	Salary Contractual Pay	\$10,375.00
Salaries Fire	02105001-519005	Salary Contractual Pay	\$25,113.00
<b>Total</b>			\$154,742.00

*Explanation: Contractual Buyouts, Retirements, Employee Liabilities*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget and Finance Committee</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• Vote: 3-0 recommend approval.</li><li>• Vote: 7-0 recommend approval.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 5, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

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Joshua McGraw

Roll Call Vote



## Bridgewater Town Council

In Town Council, Tuesday, October 5, 2021

Council Order: O-FY22-012

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Introduced By:	Town Manager
Date Introduced	September 21, 2021
First Reading:	September 21, 2021
Second Reading:	October 5, 2021
Amendments Adopted:	None
Third Reading:	-
Date Adopted:	October 5, 2021
Date Effective:	November 5, 2021

---

### Order O-FY22-012

#### **Transfer Order – Old High School Buyout Agreement with the Town of Raynham**

**ORDERED**, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$70,000 from Capital Stabilization fund to account 10300221-581000 Raynham Land Agreement.

*Explanation: Contractual Agreement with Town of Raynham*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Vote: 3-0 recommend approval.</li><li>Vote: 7-0 recommend approval.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 5, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

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Joshua McGraw

Roll Call Vote



## Bridgewater Town Council

In Town Council, Tuesday, October 5, 2021

Council Order: O-FY22-013

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Introduced By:	Town Manager
Date Introduced	September 21, 2021
First Reading:	September 21, 2021
Second Reading:	October 5, 2021
Amendments Adopted:	None
Third Reading:	-
Date Adopted:	October 5, 2021
Date Effective:	November 5, 2021

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### Order O-FY22-013

#### Transfer Order – AFSCME Contractual Settlement

**ORDERED**, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization Fund	80135-596100	TRANSFER TO GF	\$23,250.00
WTR Reserved for Special Purpose	6200-358000	TRANSFER TO GF	\$13,500.00
SWR Reserved for Special Purpose	6100-358000	TRANSFER TO GF	\$12,500.00
Total:			\$49,250.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries Highway	04205001	Salary Contractual Pay	\$23,250.00
Salaries Water	62005001	Salary Contractual Pay	\$13,500.00
Salaries Sewer	61005001	Salary Contractual Pay	\$12,500.00
Total			\$49,250.00

*Explanation: AFSCME Contract Settlement Approved recently by Town Council O-FY21-056; This order will fund any PY and CY salary appropriations otherwise not yet funded.*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Vote: 3-0 recommend approval.</li><li>Vote: 7-0 recommend approval.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 7, 2021, to approve the Order by a Roll Call vote.

**A TRUE COPY ATTEST:**

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Joshua McGraw

**Roll Call Vote**





## Bridgewater Town Council

In Town Council, Tuesday, October 19, 2021

Council Order: O-FY22-014

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Introduced By:	Town Manager
Date Introduced	October 5, 2021
First Reading:	October 5, 2021
Second Reading:	October 19, 2021
Amendments Adopted:	None
Third Reading:	
Date Adopted:	October 19, 2021
Date Effective:	November 19, 2021

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### Order O-FY22-014

#### **THE ADOPTION OF THE PLYMOUTH COUNTY OPEB TRUST PROGRAM (PCOT)**

**WHEREAS** the Town of Bridgewater (the “Town”) has accepted the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended; and

**WHEREAS** Plymouth County sponsors the Plymouth County OPEB Trust Program (PCOT); and

**WHEREAS** the Town is eligible to participate in PCOT, a program designed to fund post-employment benefits for its employees as specified in the Town’s policies and/or applicable collective bargaining agreements; and

**WHEREAS** it is determined to be in the best interest of the Town to adopt the Public Agencies Post-Retirement Health Care Plan Trust (the “OPEB Fund”), a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the relevant statutory provisions of the Commonwealth of Massachusetts; and

**WHEREAS** the Town has authorized investment of the OPEB Fund in accordance with the prudent investor rule under the provisions of Chapter 203C of the Massachusetts General Laws; and

**WHEREAS** the Town’s adoption and operation of the OPEB Fund has no effect on any current or former employee’s entitlement to post-employment benefits; and

**WHEREAS** the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the OPEB Fund; and

**WHEREAS** the Town’s funding of the OPEB Fund does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

**WHEREAS** the Town reserves the right to make contributions, if any, to the OPEB Fund.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Town Council of the Town of Bridgewater (the “Council”) hereby approves participating in the Plymouth County OPEB Trust Program (PCOT); and
2. The Council hereby adopts the Public Agencies Post-Retirement Health Care Plan Trust, including the Public Agencies Post-Retirement Health Care Plan, effective 30 days after the date of

**Roll Call Vote**

acceptance; and

3. The Council hereby appoints the Treasurer/Collector or his/her successor or his/her designee as the Town's Plan Administrator for the OPEB Fund. The Plan Administrator shall act on behalf of the Town in all matters relating to the Town's participation in the OPEB Fund, including, but not limited to, authorizing the investment of OPEB Fund assets in PCOT's investment pool, providing directions to the Trustee and/or the Trust Administrator, and authorizing contributions and disbursements from the Town's trust assets; and
4. The Council hereby appoints the PCOT Investment Committee for the oversight of investments; and
5. The Town's Plan Administrator is hereby authorized to execute the legal and administrative documents on behalf of the Town and to take whatever additional actions are necessary to maintain the Town's participation in the OPEB Fund and to maintain compliance of any relevant regulations issued or as may be issued.

*Explanation: The Finance Director recommends the adoption of this to be the best investment method for funds the Town appropriates towards its outstanding Other Post-Employment Benefits liability. The Plymouth County OPEB Trust has outperformed other public investment vehicles over time and is comprised of almost 30 municipal entities throughout southeast Massachusetts.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 vote to recommend.</li><li>6-0 vote to recommend.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 19, to approve the Order by a Roll Call vote.**

**A TRUE COPY ATTEST:**

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**Joshua McGraw**

**Roll Call Vote**



## Bridgewater Town Council

In Town Council, Tuesday, October 19, 2021

Council Order: O-FY22-015

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Introduced By:	Town Manager
Date Introduced	October 5, 2021
First Reading:	October 5, 2021
Second Reading:	October 19, 2021
Amendments Adopted:	None
Third Reading:	
Date Adopted:	October 19, 2021
Date Effective:	November 19, 2021

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### Order O-FY22-015

#### TRANSFER ORDER – GF FREE CASH ALLOCATION TO TRUST FUNDS

**ORDERED** pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer **from** below schedule Source of Funds **to** below schedule of Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
GENERAL FUND UNDESIGNATED BALANCE	09905990-596120	TRANS OUT TO TRUST FUNDS	\$ 4,288,020.00
Total:			\$ 4,288,020.00
Use of Funds	Account No.	GL Account Description	Amount
GF STABILIZATION TRUST FUND	80054-497000	TRANSFER FROM GF	\$ 146,553.00
CAPITAL STABILIZATION FUND	80104-497000	TRANSFER FROM GF	\$ 3,191,467.00
OPEB STABILIZATION FUND	80114-497000	TRANSFER FROM GF	\$ 100,000.00
EMPLOYEE LIABILITY STABILIZATION FUND	80044-497000	TRANSFER FROM GF	\$ 500,000.00
OTHER ONE TIME UNFORESEEN STABILIZA	80134-497000	TRANSFER FROM GF	\$ 350,000.00
Total			\$ 4,288,020.00

*Explanation: Recommended Allocation of the General Fund Undesignated Fund Balance (Certified Free Cash) to the established Trust Funds as noted in above.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget and Finance Committee</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 3-0 vote to recommend.</li><li>• 6-0 vote to recommend.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 19, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

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Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, November 2, 2021

Council Order: O-FY22-016

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 2, 2021
Amendments Adopted:	-
Third Reading:	-
Date Adopted:	November 2, 2021
Date Effective:	December 2, 2021

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### Order O-FY22-016

#### **CAPITAL APPROPRIATION MEMORIAL BUILDING PROJECT**

**ORDERED**, that the Town Council assembled vote to:

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$400,000 from the Sources as outlined below:

FUND		SOURCES OF FUNDING		Amount
6100	SWR RESERVES SPECIAL PURPOSE	SWR RESERVES FOR SPECIAL PURPOSE		\$ 100,000.00
6200	WTR RESERVES SPECIAL PURPOSE	WTR RESERVES FOR SPECIAL PURPOSE		\$ 100,000.00
8010	CAPITAL STABILIZATION	CAPITAL STABILIZATION		\$ 200,000.00
Total				\$ 400,000.00
Project#		USES OF FUNDING		Amount
192-09	MEMORIAL BLDG CAPTL PROJ FUN	MEMORIAL BLDG CAPITAL		\$ 400,000.00
				\$ 400,000.00

Roll Call Vote

*Explanation: Due to escalating construction costs, the renovation project general construction bids came in higher than expected. These funds will fully fund the project and a generous contingency in the event of unanticipated issue needing to be addressed during construction. Any unused funds will be returned to the funding source proportionally.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 3-0 Vote to recommend</li><li>• 6-0 Vote to recommend</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 2, 2021, to approve the Order by a Roll Call vote.**

**A TRUE COPY ATTEST:**

---

**Joshua McGraw**





## Bridgewater Town Council

In Town Council, Tuesday, November 2, 2021

Council Order: O-FY22-017

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 2, 2021
Amendments Adopted:	-
Third Reading:	-
Date Adopted:	November 2, 2021
Date Effective:	December 2, 2021

---

### Order O-FY22-017

#### **TRANSFER ORDER – OSLGC PUMP**

**ORDERED**, that the Town Council assembled vote to:

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$120,000 from OSLGC Retained Earnings.

*Explanation: Replacement is needed for 25 year old pump station.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 Vote to recommend</li><li>6-0 Vote to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 2, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

---

Joshua McGraw

Roll Call Vote



## Bridgewater Town Council

In Town Council, Tuesday, November 2, 2021

Council Order: O-FY22-018

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 2, 2021
Amendments Adopted:	-
Third Reading:	-
Date Adopted:	November 2, 2021
Date Effective:	December 2, 2021

---

### Order O-FY22-018

#### **PLYMOUTH AMERICAN RESCUE PLAN ACT VOTES**

**ORDERED;** That the Finance Director is authorized to approve, finalize, and submit on behalf of the Town any such ARPA Grant application and to make all representations and certifications required to be made on behalf of the Town to complete each such application, with such approval, representations, and certifications to be evidenced by the signature of the Finance Director on such application; and if any such ARPA grant is awarded, the Town Manager shall be the recipient of such grant on behalf of the Town.

*Explanation: The Town may apply to Plymouth County for grants for certain eligible purposes to be funded from a grant received by Plymouth County pursuant to the American Rescue Plan Act. The County will receive applications for such grants through its online portal. The County requires evidence of Town authorization before granting access to the portal. The following votes will authorize one Town official to supply the County with all supporting data for each application and another Town official to approve the application and make the required representations and certifications on behalf of the Town to complete and submit the applications.*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 Vote to recommend</li><li>6-0 Vote to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 2, 2021, to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

---

Joshua McGraw

Roll Call Vote



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-021

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 16, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	November 16, 2021
Date Effective:	December 16, 2021

---

### Order O-FY22-021

#### **ACCEPTANCE OF EOPS - Municipal Road Safety - MRS GRANT**

**WHEREAS**, Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...” and

**WHEREAS**, The Town of Bridgewater has received a grant award from the Executive Office of Public Safety and Security's Office of Grants & Research (EOPS - OGR) through the National Highway Safety Administration.

**Now, therefore**, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$34,500.00 from the EOPS - OGR and state agency, to expend the gift in accordance with stated purpose thereof.

Explanation: *The Bridgewater Police Department has been selected to receive a \$34,500 grant award to support the FFY22 Municipal Road Safety (MRS) Program.*

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 vote to recommend.</li><li>6-0 vote to recommend</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 16, 2021, to approve the Order by a Roll Call vote.**

**A TRUE COPY ATTEST:**

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**Debra Ward**  
**Town Council Clerk**



# Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-022

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 16, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	November 16, 2021
Date Effective:	December 16, 2021

---

## Order O-FY22-022

### **ACCEPTANCE OF DEPARTMENT OF MENTAL HEALTH TRAINING (DMH) GRANT**

**WHEREAS**, Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...,” and

**WHEREAS**, The Town of Bridgewater has received a grant award from the Massachusetts Jail/Arrest Diversion Grant Program

**Now, therefore**, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$36,094.00 from the DMH and state agency, to expend the gift in accordance with stated purpose thereof.

Explanation: *The Bridgewater Police Department has been awarded to receive a \$36,094 grant award to support the Mental Health First Aid Training of current officers for the One- Mind Campaign.*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 vote to recommend.</li><li>6-0 vote to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 16, 2021, to approve the Order by a Roll Call vote.

**A TRUE COPY ATTEST:**

---

Debra Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-023

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Introduced By:	Town Manager
Date Introduced	November 2, 2021
First Reading:	November 2, 2021
Second Reading:	November 16, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	November 16, 2021
Date Effective:	December 16, 2021

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### Order O-FY22-023

#### Acceptance of Grant for COA

**WHEREAS**, Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...,” and

**WHEREAS**, The Town of Bridgewater has received a grant award from AARP for Chat Bench on annual Good Neighbor's Day

**Now, therefore**, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$500.00 from AARP, to expend the gift in accordance with stated purpose thereof.

Explanation: *The COA Director applied for and received \$500 from AARP to outreach community for a designated Chat Bench.*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3-0 vote to recommend.</li><li>6-0 vote to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 16, 2021 to approve the Order by a Roll Call vote.

A TRUE COPY ATTEST:

---

Debra Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-025

---

Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

---

### Order O-FY22-025

#### **FY2022 CLASSIFICATION TAX ALLOCATION-ADOPTION OF RESIDENTIAL FACTOR**

**ORDERED** that, pursuant to G.L. c. 40, § 56, the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to adopt a residential factor of 1 for fiscal year 2022.

**FURTHER ORDERED** that; the Town Council authorizes the Chief Assessor to sign the LA-5 Recap relative hereto.

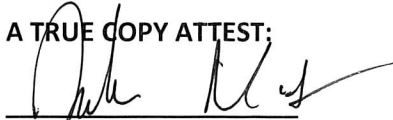
*Explanation: The town council shall annually first determine the percentages of the local tax levy to be borne by each class of real property, as defined in section two A of chapter fifty-nine and personal property for the next fiscal year. In determining such percentages, the town council, shall first adopt a residential factor. Said factor shall be an amount not less than the minimum residential factor determined by the commissioner of revenue in accordance with the provisions of section one A of chapter fifty-eight and shall be used by the board of assessors to determine the percentages of the local tax levy to be borne by each class of real and personal property.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

  
Joshua McGraw

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



# Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-026

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

---

## Order O-FY22-026

### **BAA Collective Bargaining Contract Ratification**

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2021 through June 30, 2024 with the Bridgewater Administrative Association.

*Explanation: The Town Manager negotiated an agreement with the Bridgewater Administrative Association. An affirmative vote of the Council will approve the contract as presented. A concurrent transfer request will fund the appropriation thereof.*

### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

---

Joshua McGraw

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-027

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

---

### Order O-FY22-027

#### BAA Collective Contract Appropriation Transfer

**Ordered;** Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization Fund	80135-596100	TRANSFER TO GF	\$ 7,000.00
WTR Reserved for Special Purpose	6200-358000	TRANSFER TO EF	\$ 500.00
SWR Reserved for Special Purpose	6100-358000	TRANSFER TO EF	\$ 500.00
Total:			\$ 8,000.00

Use of Funds	Account No.	GL Account Description	Amount
Salaries Health	05105001	Salary Contractual Pay	\$ 820.00
Salaries ISD	02405001	Salary Contractual Pay	\$ 1,500.00
Salaries Assessors	01415001	Salary Contractual Pay	\$ 510.00
Salaries T/C	01455001	Salary Contractual Pay	\$ 510.00
Salaries Police	02105001	Salary Contractual Pay	\$ 1,600.00
Salaries Town Clerk	01615001	Salary Contractual Pay	\$ 1,560.00
Salaries Fire	02205001	Salary Contractual Pay	\$ 500.00
Salaries Water	62005001	Salary Contractual Pay	\$ 500.00
Salaries Sewer	61005001	Salary Contractual Pay	\$ 500.00
Total			\$ 8,000.00

*Explanation: Settlement of Bridgewater Administrative Association Contractual Agreement*

#### Committee Referrals and Dispositions:

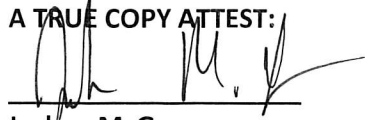
Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>12/1/21: Voted to approve 8-0</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

A handwritten signature in black ink, appearing to read 'Joshua McGraw', is written over a horizontal line.

Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-028

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

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### Order O-FY22-028

#### USW Collective Bargaining Contract Ratification

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2021 through June 30, 2024 with the United Steelworkers.

*Explanation: The Town Manager negotiated an agreement with the United Steelworkers. An affirmative vote of the Council will approve the contract as presented. A concurrent transfer request will fund the appropriation thereof.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE/COPY ATTEST:

  
Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-029

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

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### Order O-FY22-029

#### USW Collective Bargaining Contract Appropriation Transfer

**ORDERED**, that the Town Council assembled vote to Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization Fund	80135-596100	TRANSFER TO GF	\$ 36,085.00
WTR Reserved for Special Purpose	6200-358000	TRANSFER TO EF	\$ 550.00
SWR Reserved for Special Purpose	6100-358000	TRANSFER TO EF	\$ 550.00
GOLF Retained Earnings	6300-358000	TRANSFER TO EF	\$ 8,400.00
Total:			\$ 45,585.00

Use of Funds	Account No.	GL Account Description	Amount
Salaries Assessors	01415001	Salary Contractual Pay	\$ 500.00
Salaries T/C	01455001	Salary Contractual Pay	\$ 4,098.00
Salaries IT	01555001	Salary Contractual Pay	\$ 3,078.00
Salaries Town Clerk	01615001	Salary Contractual Pay	\$ 2,117.00
Salaries CED	01825001	Salary Contractual Pay	\$ 4,263.00
Salaries Fire	02205001	Salary Contractual Pay	\$ 2,261.00
Salaries ISD	02405001	Salary Contractual Pay	\$ 6,829.00
Salaries Hwy	04205001	Salary Contractual Pay	\$ 2,550.00
Salaries Health	05105001	Salary Contractual Pay	\$ 500.00
Salaries COA	05415001	Salary Contractual Pay	\$ 6,217.00
Salaries Recreation	06305001	Salary Contractual Pay	\$ 3,672.00
Salaries Sewer	61005001	Salary Contractual Pay	\$ 550.00
Salaries Water	62005001	Salary Contractual Pay	\$ 550.00
Salaries Golf	63005001	Salary Contractual Pay	\$ 8,400.00
Total			\$ 45,585.00

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

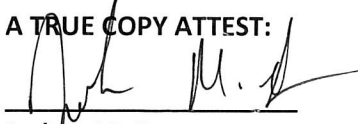
*Explanation: Settlement of the USW 3-year Contract FY22-FY24*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget and Finance</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>• 12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

  
Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-031

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

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### Order O-FY22-031

#### Rescind Curve Street Loan Order

**ORDERED**, that the Town Council assembled vote, in accordance with MGL c.44 section 7 and Section 6 of the Bridgewater Home Rule Charter, to rescind remaining authorization of \$979,000.00 as this amount was funded with Grant proceeds of \$225k from the Housing Choice Initiative and construction totals were lower than project estimates, funded with Water Fund Reserves for Special Purpose at the end of FY2021.

The Original authorization of \$979,000 on O-FY21-032.

*Explanation: This order is to clear the authorized borrowing deemed not necessary to complete this Water Main project on Curve Street outside of the new construction development.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, November 16, 2021

Council Order: O-FY22-032

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Introduced By:	Town Manager
Date Introduced	November 16, 2021
First Reading:	November 16, 2021
Second Reading:	December 7, 2021
Amendments Adopted:	
Third Reading:	
Date Adopted:	December 7, 2021
Date Effective:	January 7, 2022

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### Order O-FY22-032

#### Bridgewater Police Association Contract Ratification

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2021 through June 30, 2024 with the Bridgewater Police Association.

*Explanation:*


*The Town Manager negotiated an agreement with the Bridgewater Police Association. An affirmative vote of the Council will approve the contract as presented. A subsequent transfer request will fund the appropriation thereof.*

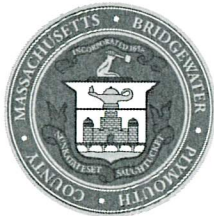
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget and Finance</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>Meeting on 12/7/21 at 6pm. Will give disposition at the meeting.</li><li>12/1/21: Voted to approve 8-0</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 7, 2021, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

  
\_\_\_\_\_  
Joshua McGraw



## Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-033

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Introduced By:	Town Manager
Date Introduced	December 21, 2021
First Reading:	December 21, 2021
Second Reading:	January 18, 2022
Amendments Adopted:	
Third Reading:	February 1, 2022
Date Adopted:	February 1, 2022
Date Effective:	March 1, 2022

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### Order O-FY22-033

#### LOAN ORDER - FOR UPGRADE OF THE WASTEWATER TREATMENT FACILITY

**ORDERED**, that, **\$43,000,000** is appropriated, to be expended, for the purpose of financing the design and construction of upgrades to the Town's existing Wastewater Treatment Facility located at the end of Morris Avenue including without limitation all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow said amount and issue bonds or notes therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. Order O-FY19-052 approved on May 7, 2019 is hereby rescinded and of no further force or effect.

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• FinCom	• Voted 7-0 to approve on 1/12/22.
• B&F	• Voted 2-1 to recommend on 1/24/22.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

#### A TRUE COPY ATTEST:

Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL**





## Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-034

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Introduced By:	Town Manager
Date Introduced	December 21, 2021
First Reading:	December 21, 2021
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	February 1, 2022
Date Effective:	March 1, 2022

---

### Order O-FY22-034

#### ACCEPTANCE OF NON RECURRING REVENUE TO CAPITAL

**ORDERED**, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 40, §5B requires the Town Council to accept and authorize the expenditure of revenue sources that are deemed one-time revenue or take any other action relative thereto and

WHEREAS: The Town of Bridgewater has received a payment of \$324,778.33 from the Department of Corrections' FY 2022 budget earmarked for cities and towns hosting correctional facilities.

ORDERED: that the Town Council of Bridgewater, Massachusetts in Town Council assembled to vote to accept payment of \$324,778.33 into the Capital Stabilization Funds to appropriate for Capital needs

**Explanation:**

*This order accepts one time non-recurring revenues from the DOC earmarked 2022 budget to the Capital Stabilization Fund for Capital Appropriations for the Towns Capital Needs*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 7-0 to approve.
• B&F	• 1/24/22: Voted 3-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

Debra A. Ward  
Town Council Clerk

ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL





## Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-035

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Introduced By:	Town Manager
Date Introduced	December 21, 2021
First Reading:	December 21, 2021
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	February 1, 2022
Date Effective:	March 1, 2022

---

### Order O-FY22-035

#### CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to:

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$100,748 from Employer's Liability Trust Fund to accounts as outlined

Source of Funds	Account No.	GL Account Description	Amount
EMPLOYEE SLLB LIABILITY TRUST	80045-596100	TRANSFER TO GF	\$ 100,748.00
Total:			\$ 100,748.00

Use of Funds	Account No.	GL Account Description	Amount
Salaries Police	02105001-519005	Salary Contractual Pay	\$ 87,651.00
Salaries Fire	02205001-519005	Salary Contractual Pay	\$ 13,097.00
Total			\$ 100,748.00

#### Explanation:

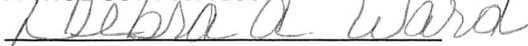
*Contractual Buyouts for Retirement*

#### *Committee Referrals and Dispositions:*

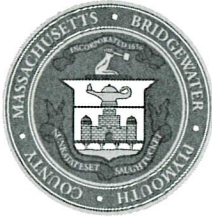
Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 6-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

#### A TRUE COPY ATTEST:

  
Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL**



## Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-036

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Introduced By:	Town Manager
Date Introduced	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	February 1, 2022
Date Effective:	March 1, 2022

---

### Order O-FY22-036

#### ACCEPTANCE OF DONATION

**ORDERED**, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

"An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a donation from bequest of the Estate of Richard Hayes. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the donation/grant of \$27,278.84 from the Estate of Richard A Hayes to expend the gift in accordance with stated purpose thereof.

**Explanation:**

*Local resident of Bridgewater bequest to the Fire Department in the Town of Bridgewater. Richard Hayes, wished to use the funds to purchase safety equipment and tools to assist the firefighters of Bridgewater. The Fire chief can better update the use of this general donation.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 7-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-037

---

Introduced By:	Town Manager
Date Introduced	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	February 1, 2022
Date Effective:	March 1, 2022

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### Order O-FY22-037

#### ACCEPTANCE OF DONATION

**ORDERED**, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

"An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a donation from local business Chuckran Auto Parts, Inc.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$10,000.00 from Chuckran's to expend the gift in accordance with stated purpose thereof.

**Explanation:**

*Local business support for the Fire Department's "Mark-A-Hydrant program from Chuckran's Auto Parts for purchasing Maltese Cross reflective identification markers for the fire hydrants in the Town of Bridgewater.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 6-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE – REQUIRES MAJORITY OF FULL COUNCIL**



## Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-038

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Introduced By:	Town Manager
Date Introduced	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	February 15, 2022
Fourth Reading:	March 15, 2022
Date Adopted:	March 15, 2022
Date Effective:	April 15, 2022

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### **Order O-FY22-038**

#### **Capital Plan Fall 2022**

**Ordered;** pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

FUND		SOURCES OF FUNDING		Amount
8010	Capital Stabilization	Capital Stabilization Trust Funds		\$ 2,502,315.61
Total				\$ 2,502,315.61
PROJECT	DEPT.	ASSET TYPE	USES OF FUNDING	AMOUNT
155.22	IT	Software	PeopleGIS: Software for Town GIS	\$ 19,500.00
155.28	IT	Mach/Equip/Vehicles	PD Cruiser Computers Replacement	\$ 20,000.00
155.33	IT	Mach/Equip/Vehicles	Memorial Building Renovation - Technology Improvements	\$ 75,000.00
155.35	IT	Software	Software Integration and Implementation	\$ 75,000.00
155.37	IT	Mach/Equip/Vehicles	Video System for Town Common	\$ 34,409.00
155.40	IT	Software	HRIS Software	\$ 80,000.00
155.41	IT	Mach/Equip/Vehicles	Fire Apparatus Computer Upgrade	\$ 10,000.00
161.05	CLERK	Mach/Equip/Vehicles	New Precinct Voting Equipment	\$ 17,355.00
192.16	B & M	Infrastructure	Taking of Mobil Station 46 Summer Street	\$ 245,000.00
192.19	B & M	Infrastructure	80 Spring Street Paving & Parking Project	\$ 50,000.00
192.24	B & M	Bldgs. & Property	Senior Center - Roof Repairs	\$ 20,000.00
192.25	B & M	Bldgs. & Property	Library - Roof Repairs	\$ 30,000.00
192.26	B & M	Infrastructure	Library - Parking Lot Repairs and Repave	\$ 50,000.00
192.27	B & M	Bldgs. & Property	Library - Carpet Replacement	\$ 25,000.00
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#2 Buyout	\$ 18,101.15
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#3 Buyout	\$ 18,189.35
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#4 Buyout	\$ 12,233.50
192.55	B & M	Mach/Equip/Vehicles	Garage Heaters - Fire Station 1	\$ 12,300.00
210.09	POLICE	Mach/Equip/Vehicles	Replace Fire Arms Simulator - 2 of 5	\$ 41,403.73
210.10	POLICE	Mach/Equip/Vehicles	Replace One Police Vehicles (1 4WD)	\$ 75,000.00
210.11	POLICE	Mach/Equip/Vehicles	Replace Firearms	\$ 95,000.00
210.15	POLICE	Mach/Equip/Vehicles	Replace All Issued Tasers (1 of 5)	\$ 25,000.00
210.20	POLICE	Mach/Equip/Vehicles	Body Worn Camera System ( 1 of 5)	\$ 65,318.00
220.12	FIRE	Mach/Equip/Vehicles	Fire Engine (E2) Lease 3 of 5	\$ 137,491.80
220.15	FIRE	Mach/Equip/Vehicles	Radio Equipment Upgrades: Vehicle Mounted & Portable (1 of 5)	\$ 100,000.00
220.16	FIRE	Mach/Equip/Vehicles	Ballistic Equipment: Armored Vest / Helmets / Protective Shields	\$ 24,000.00
220.29	FIRE	Mach/Equip/Vehicles	SUV/Command Vehicle (VIN 4567)	\$ 56,331.00
220.41	FIRE	Mach/Equip/Vehicles	Engine 3	\$ 59,000.00
300.19	B-R	Mach/Equip/Vehicles	DW 59.97% 4x4 Plow Truck with Utility Body	\$ 27,586.20
300.27	B-R	Infrastructure	HS 59.97% Replace Track	\$ 509,745.00
300.35	B-R	Bldgs. & Property	HS 59.97% Replace PVI Hot Water Tank No. 1	\$ 50,974.50
300.36	B-R	Bldgs. & Property	HS 59.97% Replace PVI Hot Water Tank No. 2	\$ 50,974.50
300.54	B-R	Bldgs. & Property	WIS Rebuild 2 of the 4 Boilers	\$ 80,000.00
300.55	B-R	Bldgs. & Property	WIS Replace Steamer	\$ 20,000.00
300.56	B-R	Mach/Equip/Vehicles	DW 59.97 % 3-D Printer	\$ 6,648.27
410.01	ENG	Engineering	Engineering Plotting Plan & Survey	\$ 80,000.00
420.07	HW	Mach/Equip/Vehicles	No. 2 - 17 Freightliner - Lease Payment 4 of 5	\$ 47,136.61
420.13	HW	Mach/Equip/Vehicles	No. 2 - 24 Six Wheeler - Lease Payment 1 of 5	\$ 48,700.00
420.14	HW	Mach/Equip/Vehicles	No. 2 - 18 Six Wheeler - Lease Payment 1 of 5	\$ 48,700.00
420.17	HW	Mach/Equip/Vehicles	Sidewalk Plow - Lease Payment - 4	\$ 41,218.00
Total				\$ 2,502,315.61

*Explanation: This transfer will fund the Capital Plan Projects as outlined in the Capital Plan*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
• FinCom	• 1/12/22: Voted 4-2 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 15, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, January 18, 2022

Council Order: O-FY22-039

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Introduced By:	Councilor Chase (at the Request of the Petitioner)
Date Introduced	January 18, 2022
First Reading:	January 18, 2022
Second Reading/Hearing:	April 5, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	April 5, 2022
Date Effective:	May 5, 2022

---

### Order O-FY22-039

#### **LAYING OUT AND ACCEPTING A PRIVATE WAY - DEW DROP LANE**

**WHEREAS**, the owners of the subdivision known as Dew Drop Lane, Dew Drop Development LLC., have requested the Town of Bridgewater lay out and accept Dew Drop Lane as a public way; it is therefore;

**ORDERED:** that the common necessity and convenience of the inhabitants of the Town of Bridgewater require the laying out of Dew Drop Lane and for that purpose it is necessary to take an easement for Highway purposes and lay out as a public street or way of said Town of Bridgewater, said easement passing by or over lands of those persons shown on "EXHIBIT A", attached hereto, and parties unknown.

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Planning Board</li></ul>	<ul style="list-style-type: none"><li>2/16/22: Voted unanimously to recommend.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

#### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, January 18, 2022

Council Order: O-FY22-040

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Introduced By:	Town Manager
Date Introduced	January 18, 2022
First Reading:	January 18, 2022
Second Reading:	March 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 1, 2022
Date Effective:	April 1, 2022

---

### Order O-FY22-040

#### **TRANSFER ORDER – CONTRACTUAL SETTLEMENT BPA**

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
OTHER ONE TIME STABILIZATION FUND	80045-596100	TRANSFER TO GF	\$ 91,125.00
Total:			\$ 91,125.00

Use of Funds	Account No.	GL Account Description	Amount
Salaries Police	02105001-510000	Salary & Wages Full Time	\$ 72,176.00
Salaries Police	02105001-513000	Salary & Wages: OT Coverage	\$ 11,970.00
Salaries Police	02105001-514000	Salary Holiday Pay	\$ 4,370.00
Salaries Police	02105001-514001	Salary Contractual Pay	\$ 2,609.00
Total			\$ 91,125.00

*Explanation:* Settlement of the Police BPA Union Contract FY22

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 1/24/22: Voted 3-0 to recommend
• FinCom	• 2/16/22: Voted 5-0-1 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL-VOTE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**





## Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-041

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Introduced By:	Town Manager
Date Introduced	February 1, 2022
First Reading:	February 1, 2022
Second Reading/Hearing:	March 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 1, 2022
Date Effective:	April 1, 2022

---

### Order O-FY22-041

#### **TRANSFER ORDER – CONTRACTUAL BUYOUTS**

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$92,670 from Employer's Liability Trust Fund t accounts as outlined

Source of Funds	Account No.	GL Account Description	Amount
EMPLOYEE SLLB LIABILITY TRUST	80045-596100	TRANSFER TO GF	\$ 92,670.00
Total:			\$ 92,670.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries	06305001-519005	Salary Contractual Pay	\$ 92,670.00
Total			\$ 92,670.00

*Explanation:*

Contractual buyouts for Retirement

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• B&F	• 3/1/22: Approved 3-0 to recommend
• FinCom	• 2/16/22: Approved 7-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT & VOTING**



# Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-042

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Introduced By:	Town Manager
Date Introduced	February 1, 2022
First Reading:	February 1, 2022
Second Reading/Hearing:	March 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 1, 2022
Date Effective:	April 1, 2022

---

## Order O-FY22-042

### ACCEPTANCE OF FIRE SAFETY EQUIPMENT GRANT

**ORDERED**, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant award from the Executive Office of Public Safety to the MA Department of Fire Services.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$19,000.00 from the EOPS - MA Department of Fire Services, to expend the grant in accordance with stated purpose thereof.

#### **Explanation:**

*To purchase Thermal Imaging Camera – Vehicle Stabilization Struts; The grant will purchase pair of Rescue 42 vehicle stabilization struts to support responding vehicles and 4 SEEK Reveal handheld thermal imagers to be used on scenes for 360 degree sizeup at fire incidents and any other application where source of heat or smoke needs to be discovered.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 3/1/22: Voted 3-0 to recommend
• FinCom	• 2/16/22: Voted 7-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-043

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Introduced By:	Town Manager
Date Introduced	February 1, 2022
First Reading:	February 1, 2022
Second Reading/Hearing:	March 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 1, 2022
Date Effective:	April 1, 2022

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### Order O-FY22-043

#### ACCEPTANCE OF GRANT COA

**ORDERED**, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift award from the Mass Council on Aging (MCOA), Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$7,800.00 from the MCOA, to expend the grant in accordance with stated purpose thereof.

#### **Explanation:**

*The Bridgewater Council on Aging has been awarded a \$7800.00 Grant for the purposes of building a connected community through a new initiative entitled: Cohesive Bridgewater. This six month project encompasses a COA rebranding by creating new messaging and educational programs, while engaging the older adult and caregiver communities. The project includes onboarding a marketing internship position to create new printed materials, imagery, and content for the COA, as well as a marketing campaign targeting older adults with cognitive changes, caregivers, and older men as they often are not active participants at our COA. The project also creates a new opportunity for a hybrid volunteer/paid stipend Information and Referral Specialist position to perform community outreach, marketing, and intakes. It is our goal for this project to provide a high touch, hyper-local, service delivery model to benefit the needs of the citizens of Bridgewater.*

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 3/1/22: Voted 3-0 to recommend
• FinCom	• 2/16/22: Voted 7-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-045

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Introduced By:	Town Manager
Date Introduced	February 1, 2022
First Reading:	February 1, 2022
Second Reading/Hearing:	March 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 1, 2022
Date Effective:	April 1, 2022

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### Order O-FY22-045

#### ACCEPTANCE OF GRANT COA

**ORDERED**, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

"An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council..." and

WHEREAS: The Town of Bridgewater has received a gift award from the Bridgewater Police Association Union, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$2,000.00 from the Bridgewater Police Union, to expend the grant in accordance with stated purpose thereof.

#### **Explanation:**

*Each year, the Bridgewater Police Department participates in "No Shave November" as a fundraising event. As a result of the 2021 event, the Police Department has generously donated \$2600.00 to the Senior Center for the purposes of contributing towards a replacing the tent which was destroyed in the Noreaster as well as providing safety items to Seniors throughout Town.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• Meeting 3/1 prior to the Town Council meeting.
• FinCom	• 2/16/22: Voted 7-0 to approve.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-046

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Introduced By:	Councilor Moore
Date Introduced	February 1, 2022
First Reading:	February 1, 2022
Second Reading/Hearing:	February 15, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	February 15, 2022
Date Effective:	March 15, 2022

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Order O-FY22-046

### **ANNUAL TOWN WEBSITE CONTENT CLEAN-UP**

ORDERED: The Town Council assembled vote that the Town Manager shall ensure that all Town of Bridgewater departments, boards, committees, councils, and roles that share information with the public via the Town's official [www.bridgewaterma.org](http://www.bridgewaterma.org) website shall review their published content and drive compliance with the following guidelines on or before Wednesday, July 15, 2022.

- (1) all contact information and membership rosters on the website must be current and accurate
- (2) all available agendas and meeting minutes from 2021 and 2022 must be uploaded to the website
- (3) all website menu links must be functional and accurate
- (4) all department or area pages must have accurate and current content

### **Explanation:**

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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This Order was not referred to any committee. 14 days has elapsed, therefor it may be finally considered this evening.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 15, 2022, to approve the Order by a Roll Call vote of 9-0.

#### **A TRUE COPY ATTEST:**

Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, February 15, 2022

Council Order: O-FY22-047

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Introduced By:	Town Manager
Date Introduced	February 15, 2022
First Reading:	February 15, 2022
Second Reading/Hearing:	March 18, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 18, 2022
Date Effective:	April 18, 2022

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### Order O-FY22-047

#### LOAN ORDER – FIRE STATIONS

**ORDERED:** that \$23,000,000 is appropriated to finance the following projects, including all costs incidental and related thereto: (i) constructing and equipping a new fire station, in the approximate amount of \$21,000,000, and (ii) renovating Fire Station 2, in the approximate amount of \$2,000,000; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow an aggregate amount of \$23,000,000 and issue bonds or notes therefor under Chapter 44 of the General Laws or any other enabling authority; that the Town Manager and Treasurer are authorized to contract for and expend any aid, grants or gifts available for the projects; and that the Town Manager and Treasurer are authorized to take any other action necessary or convenient to carry out these projects; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by Chapter 59, Section 21C of the General Laws (Proposition 2 and 1/2).

**Explanation:** *This appropriation and loan order pays for the building of a new fire station/headquarters as well as the renovations to Fire Station II contingent on a positive debt-exclusion vote by the voters of Bridgewater.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 2/28/22: Voted 3-0 to recommend.
• FinCom	• 3/2/22: Voted 7-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Friday, March 18, 2022, to approve the Order by a Roll Call vote of 5-0.

A TRUE COPY ATTEST:

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Debra Ward  
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

In Town Council, Tuesday, February 15, 2022

Council Order: O-FY22-048

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Introduced By:	Town Manager
Date Introduced	February 15, 2022
First Reading:	February 15, 2022
Second Reading/Hearing:	March 15, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 15, 2022
Date Effective:	April 15, 2022

---

### Order O-FY22-048

#### **ACCEPTANCE OF GIFT COA**

**ORDERED:** that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift award from the Bridgewater Fire Union members, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$1,000.00 from the Bridgewater Fire Union, to expend the grant in accordance with stated purpose thereof.

#### **Explanation:**

*The Fire Department has generously donated \$1,000.00 to the Senior Center for the purposes of contributing towards a replacing the tent which was destroyed in the Noreaster.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
• Budget & Finance	• 2/28/22: Voted 3-0 to approve
• FinCom	• 3/2/22: Voted 7-0 to approve

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 15, 2022, to approve the Order by a Roll Call vote of 9-0.

#### **A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**





## Bridgewater Town Council

In Town Council, Tuesday, February 15, 2022

Council Order: O-FY22-049

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Introduced By:	Town Manager
Date Introduced	February 15, 2022
First Reading:	February 15, 2022
Second Reading/Hearing:	March 15, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 15, 2022
Date Effective:	April 15, 2022

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### Order O-FY22-049

#### TRANSFER ORDER NON- UNION

**ORDERED:** that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
OTHER ONE TIME STABILIZATION FUND	80135-596100	TRANSFER TO GF	\$ 26,643.78
Total:			\$ 26,643.78
Use of Funds	Account No.	GL Account Description	Amount
Salaries Town Council	01115001-510000	Salary & Wages Full Time	\$ 1,067.10
Salaries Town Manager	01235001-510000	Salary & Wages Full Time	\$ 1,594.04
Salaries Finance Accounting	01355001-510000	Salary & Wages Full Time	\$ 11,001.88
Salaries Finance Treas/ Coll/Payr	01455001-510000	Salary & Wages Full Time	\$ 2,027.74
Salaries Town Clerk	01615001-510000	Salary & Wages Full Time	\$ 1,412.84
Salaries CED	01825001-510000	Salary & Wages Full Time	\$ 2,096.88
Salaries Town Building	01925195-510000	Salary & Wages Full Time	\$ 1,165.03
Salaries Animal Control	02925001-510000	Salary & Wages Full Time	\$ 984.16
Salaries DPW	04105001-510000	Salary & Wages Full Time	\$ 1,171.71
Salaries Transfer Station	64005001-510000	Salary & Wages Full Time	\$ 828.23
Salaries Veterans	05435001-510000	Salary & Wages Full Time	\$ 808.69
Salaries Library	06105001-510000	Salary & Wages Full Time	\$ 2,485.48
Total			\$ 26,643.78

#### **Explanation:**

*Funding of the Non-affiliates compensation FY22 to be in alignment with settlements of other Town Bargaining Units*

#### Committee Referrals and Dispositions:

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

<b>Referral(s)</b>	<b>Disposition(s)</b>
• Budget & Finance	• 2/28/22: Voted 3-0 to approve
• FinCom	• 3/2/22: Voted 7-0 to approve

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 15, 2022, to approve the Order by a Roll Call vote of 9-0.

A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, March 1, 2022

Council Order: O-FY22-050

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Introduced By:	Councilor Colombotos
Date Introduced	March 1, 2022
First Reading:	March 1, 2022
Second Reading/Hearing:	March 15, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 15, 2022
Date Effective:	April 15, 2022

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### Order O-FY22-050

#### **Town Council Acceptance of TOWN HOUSE PRESERVATION RESTRICTION AGREEMENT**

Whereas, the Town commissioned a feasibility study to review future use of the old Town Hall (also known as the Town House), and;

Whereas, the firms of Arts Market and Epstein Joslin Architects completed the feasibility study and delivered a thorough report outlining recommended improvements for the future adaptive re-use of the old Town Hall as a cultural and arts center, and;

Whereas, the Town Manager has appointed an Ad Hoc Committee to apply the study's findings and solidify the proposals into a plan for execution, and;

Whereas, the Ad Hoc Committee has expressed immediate concern over the condition of the roof and has expressed concern over possible damage to the interior of the building if the roof were to fail, and;

Whereas, the Ad Hoc Committee has identified a state grant through the Massachusetts Historical Commission which could offset the cost of a new roof by up to fifty percent, and;

Whereas, the grant application is due to the state funding agency on March 18, 2022, and;

Whereas, the grant requires that the building, including the exterior and interior, have a preservation restriction attached, and;

Whereas, the building is currently on the Massachusetts Cultural Resource Information System as part of the Central Square Historic District and has benefitted from local Community Preservation Act funding for historic properties,

Now therefore,

ORDERED, in accordance with MGL c. 184, sec. 31, 32, and 33 and 950 CMR 70, that the Town Council assembled vote to accept the placement of a preservation restriction on the old Town Hall (Town House), and authorize the Town Manager to execute a preservation restriction substantially similar to the attached Massachusetts Historical Commission standard preservation restriction and arrange for the recording of this permanent restriction with the Plymouth County Registry of Deeds.

**ROLL-CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

*Explanation: This order accepts the placement of a preservation restriction on the old Town Hall (aka Town House) and authorizes the Town Manager to execute and arrange for the recording of such restriction. The restriction is substantially similar to the one placed on the Memorial Building in 2000. It is being requested now in order to qualify for a MHC Preservation Projects Fund grant.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

This Order was not referred to any committee. 14 days has elapsed, therefore it may be finally considered this evening.

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 15, 2022, to approve the Order by a Roll Call vote of 9-0.**

**A TRUE COPY ATTEST:**

---

**Debra A. Ward**  
**Town Council Clerk**



## Bridgewater Town Council

In Town Council, Tuesday, March 1, 2022

Council Order: O-FY22-051

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Introduced By:	Town Manager
Date Introduced	March 1, 2022
First Reading:	March 1, 2022
Second Reading/Hearing:	April 5, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	April 5, 2022
Date Effective:	May 5, 2022

---

### Order O-FY22-051

#### TRANSFER ORDER TOWN HALL ROOF

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
CAPITAL STABILIZATION	80105-596010	TRANSFER TO CAPITAL	\$ 100,000.00
Total:			\$ 100,000.00
Use of Funds	Account No.	GL Account Description	Amount
TOWN HALL ROOF REPAIR	TBA	CAPITAL PROJECT	\$ 100,000.00
Total			\$ 100,000.00

**Explanation:** The old Town Hall roof is in need of replacing. The Town Clerk, as chair of the Old Town Hall Ad Hoc Committee, has identified a grant that could offset the cost of the roof by up to 50%. The reimbursement grant requires that the Town first appropriate the full amount. Given the possibility of a grant match, the Town Manager is asking for this additional capital appropriation now instead of next year.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance	• 4/5/22: Voted 3-0 to recommend.
• FinCom	• 3/16/22: Voted 5-1 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, March 1, 2022

Council Order: O-FY22-052

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Introduced By:	Town Manager
Date Introduced	March 1, 2022
First Reading:	March 1, 2022
Second Reading/Hearing:	April 5, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	April 5, 2022
Date Effective:	May 5, 2022

---

### Order O-FY22-052

### TRANSFER ORDER SEWER PS WETWELL REPAIR

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
SWR RES SPEC PURPOSE	6100-358000	TRANSFER TO CAPITAL	\$ 220,000.00
Total:			\$ 220,000.00
Use of Funds	Account No.	GL Account Description	Amount
SWR CAPITAL	TBA	CAPITAL PROJECT	\$ 220,000.00
Total			\$ 220,000.00

**Explanation:** As part of the Town's ongoing Collection System Capacity-Management-Operation-Maintenance and Asset Management Program an evaluation of noticeable damage was noted, and subsequently, immediate repair of the Route 104 Sewer Pump Station Wetwell is deemed necessary to avoid further corrosion.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance	• 4/5/22: Voted 3-0 to recommend.
• FinCom	• 3/16/22: Voted 6-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

#### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, March 15, 2022

Council Order: O-FY22-053

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Introduced By:	Town Manager
Date Introduced	March 15, 2022
First Reading:	March 15, 2022
Second Reading/Hearing:	March 18, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	March 18, 2022
Date Effective:	March 18, 2022

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### Order O-FY22-053

### Question to be Placed on the April 23, 2022 Election Warrant

ORDERED: (1) that the Town of Bridgewater, pursuant to G.L. c. 59, § 21C(k), shall seek voter approval at the next election on April 23, 2022 to assess taxes in excess of the amount allowed pursuant to G.L. 59 § 21C for the payment of the Town's share of the principal and interest on bonds, notes or certificates of indebtedness, issued by the Town of Bridgewater to pay costs of: (i) constructing and equipping a new fire station, in the approximate amount of \$21,000,000, and (ii) renovating Fire Station II, in the approximate amount of \$2,000,000, including the payment of costs incidental or related thereto; and

(2) to that end, the Town Clerk is hereby directed to place the following question on the ballot:

Shall the Town of Bridgewater be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Town of Bridgewater to pay the costs of (i) constructing and equipping a new fire station located at 1185 Pleasant Street, Bridgewater, 02324, and (ii) renovating Fire Station 2 located at 774 Plymouth Street, Bridgewater, 02324, including all costs incidental and related thereto?

Yes \_\_\_\_ No \_\_\_\_

Explanation: The new fire station appropriation requires a debt exclusion vote. This order directs the Town Clerk to place the question on the annual town election ballot.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Friday, March 18, 2022, to approve the Order by a Roll Call vote of 5-0.

A TRUE COPY ATTEST:

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Debra Ward

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

In Town Council, Tuesday, March 15, 2022

Council Order: O-FY22-054

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Introduced By:	Town Manager
Date Introduced	March 15, 2022
First Reading:	March 15, 2022
Second Reading/Hearing:	April 5, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	April 5, 2022
Date Effective:	May 5, 2022

---

### Order O-FY22-054

## ACCEPTANCE OF FIRE GRANT

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received 2 grant awards from the Executive Office of Public Safety to the MA Department of Fire Services for FY2022 Fire Prevention Programs for the Community.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$5,175 & \$3,055 from the EOPS - MA Department of Fire Services, to expend the grant in accordance with stated purpose thereof.

*Explanation: The FY2022 Student Awareness of Fire Education (S.A.F.E.) for \$5,175 for fire prevention education program designed to equip elementary, intermediate, and high school students with skills for recognizing the dangers of fire, including fire risks posed by smoking related materials. The Senior SAFE grant for \$3,055 is another fire prevention program designed to improve the fire and life safety of older adults in the community through education that addresses unique fire risks for this age group.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/5/22: Voted 3-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>FinCom</li></ul>	<ul style="list-style-type: none"><li>3/30/22: Voted 8-0 to recommend.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**





## Bridgewater Town Council

In Town Council, Tuesday, March 15, 2022

Council Order: O-FY22-055

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Introduced By:	Town Manager
Date Introduced	March 15, 2022
First Reading:	March 15, 2022
Second Reading/Hearing:	April 5, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	April 5, 2022
Date Effective:	May 5, 2022

---

### Order O-FY22-055

## CONTRACTUAL BUYOUT

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$88,433 from Employer's Liability Trust Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Employee Liability Fund	80045-596100	TRANSFER TO GF	\$ 88,433.00
Total:			\$ 88,433.00
Use of Funds	Account No.	GL Account Description	Amount
FIRE DEPT SALARIES	02205001-519005	Salary Contractual Pay	\$ 88,433.00
Total			\$ 88,433.00

*Explanation: Contractual Buyout for Recently approved Retirements*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance	• 4/5/22: Voted 3-0 to recommend.
• FinCom	• 3/30/22: Voted 8-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2022, to approve the aforementioned Order by a Roll Call vote (9-0).

A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: O-FY22-057

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Introduced By:	Town Manager
Date Introduced	April 5, 2022
First Reading:	April 5, 2022
Second Reading/Hearing:	July 12, 2022
Amendments Adopted:	
Third Reading:	August 2, 2022
Date Adopted:	August 2, 2022
Date Effective:	September 2, 2022

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### Order O-FY22-057

## ORDER OF TAKING

**ORDERED**, that the Town Council assembled vote for the purposes of taking a portion of property located at 23 Wall Street, Bridgewater, Plymouth County, Massachusetts, which is more particularly described in a Deed recorded at the Plymouth County Registry of Deeds Book 45234, Page 111. The Taking is for the purpose of laying out and reconfiguring the intersection of High Street and Wall Street.

The damages awarded with respect to said Parcel of Land are Six Thousand One Hundred and Thirty (\$6,130.00) Dollars and title to said property is vested in Llyod and Christine King by virtue of deed dated February 18, 2015 and recorded at Book 45234, Page 111.

**BE IT ORDERED**, The taking of fee simple title in the parcel of land, excepting any easement of record shown on the Plan attached hereto and to be recorded herewith, along with all buildings and trees thereon described is hereby authorized in accordance with General Laws, Chapter 41, Section 14, Chapter 43, Section 30 and Chapter 79, all as amended for municipal purposes, including but not limited to, inter alia, improving the Town's public ways, safety and drainage and other municipal purposes and for all purposes and uses accessory thereto.

*Explanation: The Taking is for the purpose of laying out and reconfiguring the intersection of High Street and Wall Street for the High Street Dam and Bridge Project.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• CEDC	• 6/30/22: Voted 3-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 2, 2022, to approve the aforementioned Order by a Roll-call vote (8-0).

### A TRUE COPY ATTEST:

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-058

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Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

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### Order O-FY22-058

## ACCEPTANCE OF LIBRARY GRANTS

**ORDERED**, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received 2 grant awards for the Community.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$15,000 & \$25,000 from the State Historical Records Advisory Board (SHRAB) and the Flora T Little Trust (FTLT), and to expend the grant in accordance with stated purpose thereof.

*Explanation:* The Bridgewater Public Library has secured this funding for the Veterans Heritage Project which is a comprehensive Preservation of military records and artifacts for future generations. The inventory at the Library of veteran records, approximately 1,600 items directly related to Bridgewater's history of military service. The funding will eventually culminate in an exhibit, featuring nearly 200 years of history of past and current Bridgewater veterans.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-059

---

Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

---

### Order O-FY22-059

## CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$127,972 from Employer's Liability Trust Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Employee Liability Fund	80045-596100	TRANSFER TO GF	\$ 127,972.00
Total:			\$ 127,972.00
Use of Funds	Account No.	GL Account Description	Amount
FIRE DEPT SALARIES	02205001-519005	Salary Contractual Pay	\$ 116,607.00
HWY DEPT SALARIES	04205001-519005	Salary Contractual Pay	\$ 11,365.00
Total			\$ 127,972.00

*Explanation:* Contractual Buyouts for Retirement.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL-CALL VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-060

---

Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

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### Order O-FY22-060

## CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$87,056 from Other One Time Stabilization Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization Fund	80135-596130	TRANSFER TO EF	\$ 87,056.00
Total:			\$ 87,056.00
Use of Funds	Account No.	GL Account Description	Amount
GOLF DEPT SALARIES	63005001-519005	Salary Contractual Pay	\$ 87,056.00
Total			\$ 87,056.00

*Explanation:* Employee Obligations & Contractual Buyouts - closing out OSLGC

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-061

---

Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

---

### Order O-FY22-061

## TRANSFER ORDER - DIF DEBT SERVICE PAYDOWN

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$499,176.59 from to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
DIF FIRST ST BETTERMENT FUND	27605-596100	TRANSFER TO GF	\$ 2,942.00
DIF FIRST ST BETTERMENT FUND	27605-596110	TRANSFER TO CAPITAL	\$ 96,234.59
DIF DISTRICT FUND	25075-596110	TRANSFER TO CAPITAL	\$ 400,000.00
Total:			\$ 499,176.59
Use of Funds	Account No.	GL Account Description	Amount
SHORT TERM INTEREST	07525915-591500	SHORT TERM INTEREST	\$ 2,942.00
DIF DISTRICT CAPITAL ROADWAY	3006-272000	BAN PAYABLE	\$ 496,234.59
Total			\$ 499,176.59

*Explanation:* DIF Debt Service Short Paydown.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-062

---

Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

---

### Order O-FY22-062

## RESCIND LOAN AUTHORIZATION FOR DIF DISTRICT

**ORDERED**, that the Town Council assembled vote to

In accordance with MGL c.44 section 7 and Section 6 of the Bridgewater Home Rule Charter, to rescind remaining authorization of \$1,200,000.00 as this amount will be paid down June 2022  
The Original authorization of \$1,200,000 on O-FY19-042.

*Explanation:* This order is to clear the authorized borrowing which will not occur since the short term debt will be paid off in June 2022.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

#### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-063

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Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

---

### Order O-FY22-063

## TRANSFER ORDER – WATER HIGH STREET TREATMENT PLANT TRANSFER

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$2,232,467.00 from Water Retained Earnings to WTR Capital Projects Fund 62124-497003

Source of Funds	Account No.	GL Account Description	Amount
WTR RETAINED EARNINGS	6200-359000	TRANSFER TO CAPITAL	\$ 2,232,467.00
Total:			\$ 2,232,467.00
Use of Funds	Account No.	GL Account Description	Amount
WTR HIGH ST CAPITAL PROJECT	62124-497003	TRANSFER FROM EF	\$ 2,232,467.00
Total			\$ 2,232,467.00

*Explanation:* For Town Share Costs of High Street Water Treatment Plant Maintenance Garage and amount not covered by Special Revolving Fund (SRF) loan proceeds.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

### A TRUE COPY ATTEST:

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**





## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-064

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Introduced By:	Town Manager
Date Introduced	April 26, 2022
First Reading:	April 26, 2022
Second Reading/Hearing:	May 10, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 10, 2022
Date Effective:	June 10, 2022

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### Order O-FY22-064

## TRANSFER ORDER – SEWER TREATMENT PLANT TRANSFER

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$1,500,000 from SWR Betterment Fund 6101 and \$500,000 from Sewer Fund Retained Earnings to SWR Capital Projects Fund as outlined:

Source of Funds	Account No.	GL Account Description	Amount
SWR BETTERMENT FUND	61015-596110	TRANSFER TO CAPITAL	\$ 1,500,000.00
SWR RETAINED EARNINGS	6100-359000	TRANSFER TO CAPITAL	\$ 500,000.00
Total:			\$ 2,000,000.00
Use of Funds	Account No.	GL Account Description	Amount
SWR MORRIS ST CAPITAL PROJECT	61134-497003	TRANSFER FROM EF	\$ 2,000,000.00
Total			\$ 2,000,000.00

*Explanation:* For Town Share Costs of Sewer Treatment Plant Engineering and OPM Costs.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/3/22: Voted 3-0 to recommend
• FinCom	• 5/4/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 10, 2022, to approve the aforementioned Order by a Voice vote (9-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 10, 2022

Council Order: O-FY22-065

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Introduced By:	Councilor Moore
Date Introduced	May 10, 2022
First Reading:	May 10, 2022
Second Reading/Hearing:	July 12, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	July 12, 2022
Date Effective:	August 12, 2022

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### Order O-FY22-065

#### **LAYING OUT AND ACCEPTING A PRIVATE WAY - CRIMSON WAY**

**WHEREAS**, the owners of the subdivision known as Crimson Way, Crimson Heights LLC, have requested the Town of Bridgewater lay out and accept Crimson Way as a public way; it is therefore;

**ORDERED:** that the common necessity and convenience of the inhabitants of the Town of Bridgewater require the laying out of Crimson Way and for that purpose it is necessary to take an easement for Highway purposes and lay out as a public street or way of said Town of Bridgewater, said easement passing by or over lands of those persons shown on "EXHIBIT A", attached hereto, and parties unknown.

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Planning Board</li></ul>	<ul style="list-style-type: none"><li>6/1/22: Voted 3-0 to recommend acceptance.</li></ul>

*This measure has been duly advertised for a public hearing in the Enterprise, on the Town's website and abutters have been noticed. This measure may be finally considered at the conclusion of the hearing.*

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday July 12, 2022, to approve the Order by a Roll Call vote 6-0.**

**A TRUE COPY ATTEST:**

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**Debra Ward, Town Council Clerk**

**VOTE #1: VOICE VOTE THAT THE COUNCIL FINDS THAT THE LAYING OUT IS REQUIRED BY COMMON CONVENIENCE AND NECESSITY**

**VOTE #2: MOTION TO APOVE LAYING OUT THE WAY.**



## Bridgewater Town Council

In Town Council, Tuesday, May 10, 2022

Council Order: O-FY22-066

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Introduced By:	Town Manager
Date Introduced	May 10, 2022
First Reading:	May 10, 2022
Second Reading/Hearing:	May 24, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 24, 2022
Date Effective:	June 24, 2022

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### Order O-FY22-066

#### CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to,

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$47,650.15 from Employer's Liability Trust Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Employee Liability Fund	80045-596100	TRANSFER TO GF	\$ 47,650.15
Total:			\$ 47,650.15
Use of Funds	Account No.	GL Account Description	Amount
LIBRARY DEPT SALARIES	06105001-519005	Salary Contractual Pay	\$ 38,125.15
ISD DEPT SALARIES	02405001-519005	Salary Contractual Pay	\$ 9,525.00
Total			\$ 47,650.15

*Explanation:* Contractual Buyouts for Retirements from ISD and Library

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• Meeting prior to the Town Council meeting on 5/24/22.
• FinCom	• 5/18/22: Voted 5-0 to recommend

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2022, to approve the aforementioned Order by a Voice vote (5-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRED MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 10, 2022

Council Order: O-FY22-067

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Introduced By:	Town Manager
Date Introduced	May 10, 2022
First Reading:	May 10, 2022
Second Reading/Hearing:	May 24, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 24, 2022
Date Effective:	June 24, 2022

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### Order O-FY22-067

#### **BFA BARGAINING CONTRACT RATIFICATION**

**ORDERED**, that the Town Council assembled vote to,

ORDERED, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2021 through June 30, 2024 with the Bridgewater Firefighters Assn (BFA), Local 2611 I.A.F.F

*Explanation:* The Town Manager negotiated an agreement with the Bridgewater BFA, Local 2611, IAFF, An affirmative vote of the Council will approve the contract as presented. A concurrent transfer request will fund the appropriation thereof.

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• B&F	• 5/24/22: Voted 2-0 to recommend.
• FinCom	• 5/18/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2022, to approve the aforementioned Order by a Voice vote (5-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 10, 2022

Council Order: O-FY22-068

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Introduced By:	Town Manager
Date Introduced	May 10, 2022
First Reading:	May 10, 2022
Second Reading/Hearing:	May 24, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	May 24, 2022
Date Effective:	June 24, 2022

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### Order O-FY22-068

#### **CONTRACTUAL SETTLEMENT BFA**

**ORDERED**, that the Town Council assembled vote to,

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
OTHER ONE TIME STABILIZATION FUND	80135-596100	TRANSFER TO GF	\$ 150,000.00
Total:			\$ 150,000.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries	02205001-510000	Salary & Wages Full Time	\$ 101,822.00
Salaries	02205001-513000	Salary & Wages Full Time	\$ 42,789.00
Salaries	02205001-514000	Salary & Wages Full Time	\$ 3,589.00
Medicare	09145170-517003	Medicare	\$ 1,800.00
Total			\$ 150,000.00

*Explanation: Settlement of Bridgewater Firefighters Association IIAF Local 2611 FY2022-FY202*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 5/24/22: Voted 2-0 to recommend.
• FinCom	• 5/18/22: Voted 5-0 to recommend.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2022, to approve the aforementioned Order by a Voice vote (5-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2022

Council Order: O-FY22-069

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Introduced By:	Town Manager
Date Introduced	May 24, 2022
First Reading:	May 24, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

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### Order O-FY22-069

#### **WATER (SDC) SYSTEM DEVELOPMENT CHARGES**

**Whereas**, the Town Manager is recommending an increase in the SDC (System Development Charge) for both domestic and commercial property. This charge will be assessed to customers with expanding needs or new customers that connect to the Town's water system (Water Treatment Plant(s) and Water Delivery System - Waterlines). These demands require that the Water Department continuously invest in upgrades and improvements to our physical plant and our waterline delivery system. These charges will offset a portion of the current expansion and all other improvements to the Town's water system. These charges will be accounted for and segregated separately from all other Water Revenue and can and will only be used for Capital Improvements to the Water Treatment Plant(s) and Water Delivery System.

The charges are calculated based on the Buy-in Method (Equity Method) and the Equivalent Resident Method (ERU) so that new water customers and expanding demand from existing customers pay their fair share of the remaining life of the fixed assets (Equity) and that existing customers who expand are charged for the additional capacity that they require.

**Therefore, Ordered** that the Town Council vote to ratify the SDC Charges pursuant to the Buy-in and ERU methodology.

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
• B&F	• 6/21/22: Voted 1-1 to recommend.
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (6-1).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTES – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



P.O Box 73, Harwich Port, Massachusetts 02646  
PO Box 998, Jacksonville, North Carolina 28540  
**Telephone: 508.360.1378**  
**[www.municipalconsultants.net](http://www.municipalconsultants.net)**

May 17, 2022

Mr. Anthony Sulmonte  
Finance Director  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Dear Mr. Sulmonte,

This report and the accompanying System Development Charge (SDC) were prepared for the Town of Bridgewater Water Department to charge new customers requesting water service and current customers expanding their facilities. The SDC is based on the current net book value of the water department's fixed assets.

We have compiled the Systems Development Charge in accordance with applicable guidelines established by the American Water Works Association. This report completes our requirements to prepare the System Development Charge.

We wish to thank everyone who assisted us during this project.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Doug Gardner", with a long horizontal flourish extending to the right.

Douglas W. Gardner  
President

## **SUMMARY**

The purpose of this study was to prepare the System Development Charge based on the current water fixed assets. We included the near complete water treatment facility in our calculations but no other long term and short term future capital improvements.

### **Introduction**

The Town of Bridgewater Water Department has water related improvements that are needed to meet their current and future needs and demands. Customers expanding their needs or a new customer connecting to the system will be required to pay an amount equal to that already paid by the current customers towards the invested capital funds.

The single-family houses, condos, townhouses, etc. are expected to increase during the next five years. This requires that the department invest in expansion and improvement of the physical plant (water system). However, the current expansion and improvement of the water system is not being recovered, in part, through a System Development Charge. The purpose of this study is to calculate a SDC based on the Buy-in Method so that new water customers and expanding customers are paying their share of the remaining life of the fixed assets and existing customers who expand are charged for the additional capacity (ERU).

### **Recommendations**

We recommend the department approve the recommended SDC and ERU charges presented on Exhibit 3, “System Development Charges”.

There are two ways to charge for the SDC.

#### **1. The Buy in Method or Equity Method.**

The Buy in Method is a flat rate charge per dwelling that requires a 1” connection. Larger connection sizes will result in a larger SDC. Refer to Exhibit 1, “System Development Charge”.

The recommended Buy in Method SDC is \$3,482, rounded up to \$3,500, for a 1” connection. Larger connections should be charged at the increased amount as shown on Exhibit 3. The amounts for the larger connections were calculated using the AWWA criteria for increasing connection sizes.

All dedicated fire services are charged a separate SDC based on connection size.

#### **2. The ERU, “Equivalent Residential Unit”**

The ERU method is based on the expansion of both domestic and commercial property. It can be used for the expansion of a dwelling, such as adding a new bedroom, a new bathroom, expansion of a restaurant etc. Expansion of services or an expansion of the number of living units for existing customers should be based on the ERU's, i.e., an increase in usage totaling more than 10 percent over a three year average or those who are expanding facilities.

The calculated ERU charge is \$3,482 (rounded to \$3,500), per addition based on the percent of one unit.

Enforcement of these provisions is dependent on the water district working closely with the Town of Raynham building department.



**TOWN OF BRIDGEWATER WATER DEPARTMENT  
SYSTEM DEVELOPMENT CHARGE  
FIXED ASSET LISTING**

The fixed asset listing (Schedule 1) was prepared based on data received from the water department. The fixed assets study was prepared through June 30, 2021 and based on the district's audited financial statements. The fixed asset original cost was based on actual costs or estimated original cost. The fixed asset data was prepared to provide the original cost of the water fixed assets. The original cost includes \$14,958,916 of current and future costs for the new water treatment facility.

Once the estimated original cost was determined, the depreciation was calculated based on the expected useful life of the fixed asset. Depreciation was based on the straight line method with a half-year's depreciation in the year of purchase and retirement.

The "Fixed Asset Listing Summary", Schedule 1, summarizes the fixed assets by type of asset and provides the original cost, accumulated depreciation, and net book value through June 30, 2021. The total original cost is \$62,195,098 and the net book value totals \$49,614,762.

The fixed asset data is the basis of the Buy-in method of calculating a SDC.

**TOWN OF BRIDGEWATER, MASSACHUSETTS  
WATER DEPARTMENT  
FIXED ASSET SUMMARY**

**Schedule 1**

**Fiscal Year**

**2021**

Description		Original Cost	Accumulated Depreciation	Net Book Value
<b>1910</b>	<b>LAND</b>	\$3,745,700	\$0	\$3,745,700
<b>1920</b>	<b>BUILDINGS</b>	\$579,000	\$369,030	\$209,970
<b>1930</b>	<b>PLANT, MAINS, ETC.</b>			
	Tanks and Standpipes	\$2,412,650	\$1,426,671	\$985,979
	Mains	\$33,315,914	\$8,114,714	\$25,201,200
	Hydrants	\$1,488,395	\$441,012	\$1,047,383
	Valves	\$0	\$0	\$0
	Wells	\$255,632	\$112,864	\$142,768
	Total	\$37,472,591	\$10,095,262	\$27,377,329
<b>1940</b>	<b>EQUIPMENT</b>			
	Equipment	\$5,153,858	\$1,834,905	\$3,318,953
	<b>TOTAL EQUIPMENT</b>	\$5,153,858	\$1,834,905	\$3,318,953
<b>1950</b>	<b>VEHICLES</b>	\$285,033	\$281,139	\$3,894
<b>1990</b>	<b>CONSTRUCTION IN PROGRESS</b>	\$14,958,916	\$0	\$14,958,916
	<b>TOTAL</b>	\$62,195,098	\$12,580,335	\$49,614,762

**TOWN OF BRIDGEWATER WATER DEPARTMENT**  
**SYSTEM DEVELOPMENT CHARGE**  
**Exhibit 1**

**BUY-IN METHOD (Equity Method)**

The "Buy-in Method" is calculated based on the cost to connect to the current water system. Adjustments for the distribution system costs, debt service principal outstanding, and similar local facilities serving existing customers are deducted from the total cost because they are classified as maintenance type costs, not facility costs.

The "System Development Charge - Buy in Method, Exhibit 1, is the basis for calculating the SDC based on an equivalent meter size for existing capacity.

The fixed asset costs are listed by types of asset group summarized from Schedule 1, Fixed Asset Listing and Depreciation. The estimated net book value is \$49,614,762 as of June 30, 2021.

The amounts that represent the all facilities' net book value, i.e., "Net Investment in Back Up Plant" represents Total Cost less Net Cost (local facilities). The local facilities (\$685,147) represent water mains (6" and under), valves and hydrants (\$1,047,383), that service customers directly and are not included in the calculation of the facilities that all customers use jointly. The Net Investment in Back Up Plant is \$47,882,233.

The "Outstanding Bonds" that represent facilities that service customers directly are also deducted from the total. The outstanding principal debt is \$15,019,920 and includes new and anticipated debt associated with the new treatment facility.

The "Total Equity Investment" is calculated by subtracting the outstanding bonds from the Net Investment in Back Up Plant. The Total Equity Investment is \$32,862,313.

The "Number of Customers" was based on the total customers from the FY 2023 water rate study and totals 7,835.

The "Equivalent Units" are calculated based on 9,437 Equivalent Units for current customers and an estimated 0 for future customers based on the equivalent units.

The "Average Net Equity Investment for a 1" connection is obtained by dividing the "Total Equity Investment" by the "Equivalent Units", which results in \$3,482, rounded to \$3,500 per equivalent unit.

The SDC for each water service base on connection size has been calculated for a 1" connection up to a 12-inch connection. The basic charge is \$3,500 for a 1" connection.

**BRIDGEWATER WATER DEPARTMENT  
SYSTEM DEVELOPMENT CHARGE CALCULATION**

**Exhibit 1**

	<b>Original Cost</b>	<b>Accumulated Depreciation</b>	<b>Net Book Value</b>
Land	\$3,745,700	\$0	\$3,745,700
Building	\$579,000	\$369,030	\$209,970
Mains - 6" and less	\$1,245,919	\$560,772	\$685,147
Mains - 8" and over	\$32,069,995	\$7,553,942	\$24,516,053
Tanks	\$2,412,650	\$1,426,671	\$985,979
Well	\$255,632	\$112,864	\$142,768
Machinery & Equipment	\$5,153,858	\$1,834,905	\$3,318,953
Hydrants	\$1,488,395	\$441,012	\$1,047,383
Vehicles	\$285,033	\$281,139	\$3,894
Construction. in Progress	\$14,958,916	\$0	\$14,958,916
<b>Total</b>	<b>\$62,195,098</b>	<b>\$12,580,335</b>	<b>\$49,614,762</b>
<b>Less: Distribution System</b>			
Mains and Valves 6" Less			\$685,147
Hydrants			\$1,047,383
All Facilities Net Investment			\$47,882,233
Less: Outstanding Bonds			\$15,019,920
Total Equity Investment			\$32,862,313
Number of Customers			7,835
Total Equivalent Units			9,437
Average Net Equity Investment 1" Service			\$3,482
<b>Connection Size</b>	<b>Flow Factor Equivalent</b>		<b>SDC</b>
1"	1		\$3,482
1 1/2"	5		\$17,411
2"	8		\$27,858
3"	16		\$55,717
4"	25		\$87,057
6"	50		\$174,114
8"	80		\$278,583
10"	115		\$400,463
12"	155		\$539,754

**TOWN OF BRIDGEWATER WATER DEPARTMENT**  
**SYSTEM DEVELOPMENT CHARGE**  
**Equivalent Residential Units (ERU'S)**  
**Exhibit 2**

The Equivalent Residential Units method is based on the estimated cubic feet per day (CFPD) of water consumed by a single-family residence.

The average family of three persons results in 23.47 cubic feet per day (CFPD) of water usage. The CFPD is detailed on Exhibit 2. The total billable flow from the FY 2023 rate study totaled 67,126,000 cubic feet annually divided by 365 days results in 183.907 CFPD. The customer base is 7,835 customers. The daily household consumption of 23.47 CFPD divided by the average household of 3 customers results in 7.82 cubic feet daily.

**Calculation of the ERU's.**

The "Calculation of the ERU's" was calculated as follows:

The total equity investment of \$32,862,313 was obtained from Schedule 1.

The average daily consumption of 183.907 CFPD was based on total metered consumption. The total equity investment of \$32,862,313 divided by CFPD, results in a total cost of \$178.69 per ERU.

The cost per residential unit is \$4,194.30 (23.47 CFPD x \$178.69 per ERU).

The cost per residential unit can now be used to calculate the cost per meter size or cost per water usage by type of customer.

The ERU's is an estimate of water usage volume in the Town of Bridgewater Water Department. The estimates of water usage per day were obtained from a national publication, Plumbing Design & Installation Details, Page 51, Table 4.5a, "Design Criteria for Daily Water Requirements based on Building Occupancy." We have calculated the most common types of businesses; however, the list is not intended to be all-inclusive (Exhibit2).

One of the requirements for new connections is to estimate usage requirements before a permit is issued. This is expressed in ERU's. The appropriate impact fee can then be calculated.

**BRIDGEWATER WATER DEPARTMENT**  
**Equivalent Residential Units**

**Exhibit 2**

**Calculation of Cubic Feet per Day**

Annual Consumption (cubic feet)	67,126,000
Days in Year	365
Average Daily Consumption	183,907
Customers	7,835
Consumption per household per day	23.47
Average Household	3
Consumption per person per day	7.82

**Calculation of Equivalent Residential Units (ERU's)**

Average Daily Consumption	183,907
Total Equity Investment	\$32,862,313
Total Cost per ERU	\$178.69
Consumption per household, per day	23.47
Cost per Residential Unit	\$4,194.30





## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2022

Council Order: O-FY22-070

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Introduced By:	Town Manager
Date Introduced	May 24, 2022
First Reading:	May 24, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

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### Order O-FY22-070

#### WATER RATES

**Whereas**, the Town Manager is recommending an increase in the Metered Consumption Charge and Quarterly Minimum Charge to cover the cost of the debt service and the operating costs for the “New High Street Water Treatment Facility”. This requires that the Revenue from Water User Charges generate \$1,500,000 in revenue over what is currently being generated – from approximately \$3,300,000 to \$4,800,000. To achieve this the Metered Consumption Charge is to be increased by 24%, coupled with an increase to the Quarterly Minimum Charge. The Quarterly Minimum Charge increase will be dependent upon the meter size.

A summary of the recommended increase to the quarterly Minimum Charge and the Metered Consumption Charges are attached.

**Therefore, Ordered** that the Town Council vote to ratify the increase in the Metered Consumption Charge and Quarterly Minimum Charge.

**Explanation:** The Town of Bridgewater is obligated to pay the principal and interest on the previously authorized debt for the construction of the town’s “New High Street Water Treatment Facility” which will be going online this coming fall.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 6/21/22: Recommended 2-0
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (7-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



<b>TOWN OF BRIDGEWATER,MA</b>						<b>Exhibit 1</b>
<b>Current vs Proposed Rates &amp; Charges</b>						
<b>Water Division</b>	<b>Current</b>	<b>Proposed Water Rates</b>				
	<b>Rates</b>					
	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>
<b>Minimum Charge - Quarterly</b>						
Up to 1"	\$12.50	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
1"	\$12.50	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
1 1/2"	\$12.50	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
2"	\$12.50	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
3"	\$12.50	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
4"	\$12.50	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00
6"	\$12.50	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
<b>Meter Water Charges - Quarterly - per 100 CF</b>						
1st Step 1-1,500 CF	\$2.81	\$3.48	\$3.48	\$3.48	\$3.48	\$3.48
2nd Step 1,501-10,000 CF	\$5.94	\$7.37	\$7.37	\$7.37	\$7.37	\$7.37
3rd Step Over 100,000 CF	\$7.28	\$9.03	\$9.03	\$9.03	\$9.03	\$9.03
<b>Private Fire Protection - Annual Charge</b>						
Hydrant	\$250.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00
2"	\$40.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
3"	\$80.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
4"	\$125.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
6"	\$250.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00
8"	\$400.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
10"	\$580.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
<b>Backflow Prevention</b>						
First Device Tested	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Second Device	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Fittings	\$2.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00



## Bridgewater Town Council

In Town Council, Tuesday, June 7, 2022

Council Order: O-FY22-071

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Introduced By:	Town Manager
Date Introduced	June 7, 2022
First Reading:	June 7, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

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### Order O-FY22-071

#### END OF YEAR TRANSFERS

**ORDERED;** pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer the amounts from below schedule Source of Funds to below schedule of Use of Funds:

Dept	Description	Group	Amount
Source of Funds			
111	TOWN COUNCIL	2-Expenses	(11,000.00)
131	FINANCE COMMITTEE	1-Salary/Wages/Benefits	(2,000.00)
131	FINANCE COMMITTEE	2-Expenses	(900.00)
132	FINANCE RESERVE FUND	2-Expenses	(60,000.00)
135	FINANCE - ACCOUNTING	2-Expenses	(9,000.00)
155	INFORMATION TECHNOLOGY	2-Expenses	(30,000.00)
161	TOWN CLERK	2-Expenses	(10,000.00)
182	CED	1-Salary/Wages/Benefits	(45,000.00)
192	TOWN BUILDINGS	1-Salary/Wages/Benefits	(45,000.00)
192	ENERGY FUND - OFS	Other Funding Sources	(100,000.00)
210	POLICE	1-Salary/Wages/Benefits	(90,000.00)
240	INSPECTIONAL SERVICES	1-Salary/Wages/Benefits	(35,000.00)
410	TOWN ENGINEER	1-Salary/Wages/Benefits	(24,000.00)
410	TOWN ENGINEER	2-Expenses	(33,000.00)
420	HIGHWAY	1-Salary/Wages/Benefits	(115,000.00)
420	HIGHWAY	2-Expenses	(75,284.00)
420	HIGHWAY-Road Bond - OFS	Other Funding Sources	(34,534.00)
424	STREET LIGHTING	2-Expenses	(112,490.00)
543	VETERAN'S SERVICES	2-Expenses	(65,147.00)
630	RECREATION	1-Salary/Wages/Benefits	(5,200.00)
913	UNEMPLOYMENT	1-Salary/Wages/Benefits	(5,000.00)
914	MDCR/HEALTH/LIFE INSURANCE	1-Salary/Wages/Benefits	(42,000.00)
Source of Funds Total			(949,555.00)

**NOT FOR ACTION – FIRST READING ONLY**

Dept	Dept Description	Group	Amount
<b>Use of Funds</b>			
123	TOWN MANAGER	1-Salary/Wage/Benefits	62,000.00
123	TOWN MANAGER	2-Expenses	65,000.00
135	FINANCE - ACCOUNTING	1-Salary/Wage/Benefits	9,000.00
141	FINANCE - ASSESSOR	2-Expenses	4,000.00
145	FINANCE - TREASURER-COLLECTR	1-Salary/Wage/Benefits	15,000.00
145	FINANCE - TREASURER-COLLECTR	2-Expenses	15,311.00
151	LEGAL	1-Salary/Wage/Benefits	500.00
151	LEGAL	2-Expenses	5,000.00
161	TOWN CLERK	1-Salary/Wage/Benefits	6,620.00
192	TOWN BUILDINGS	2-Expenses	181,000.00
210	POLICE	3-Capital	57,000.00
220	FIRE	1-Salary/Wage/Benefits	170,000.00
220	FIRE	2-Expenses	29,647.00
292	ANIMAL CONTROL	1-Salary/Wage/Benefits	1,500.00
301	BRISTOL AGRICULTURAL	2-Expenses	3,100.00
303	NORFOLK COUNTY AGRICULTURAL	2-Expenses	54,500.00
420	HIGHWAY	3-Capital	65,000.00
510	HEALTH	1-Salary/Wage/Benefits	1,500.00
541	COUNCIL ON AGING	1-Salary/Wage/Benefits	20,774.00
610	LIBRARY	1-Salary/Wage/Benefits	40,000.00
610	LIBRARY	2-Expenses	5,852.00
630	RECREATION	2-Expenses	7,000.00
710	DEBT SERVICE	4-Debt Service	1.00
912	WORKERS COMP	1-Salary/Wage/Benefits	3,300.00
919	OTHER BENEFITS - HR	1-Salary/Wage/Benefits	1,700.00
919	OTHER BENEFITS - HR	2-Expenses	38,000.00
945	LIABILITY INSURANCE	2-Expenses	11,000.00
950	GAS & OIL	2-Expenses	76,250.00
<b>Use of Funds Total</b>			<b>949,555.00</b>
			<b>0.00</b>

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
• B&F	• 6/21/22: Recommended 2-0
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (7-0).

**A TRUE COPY ATTEST:**

---

Debra A. Ward, Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, June 7, 2022

Council Order: O-FY22-072

---

Introduced By:	Town Manager
Date Introduced	June 7, 2022
First Reading:	June 7, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

---

### Order O-FY22-072

#### **ACCEPTANCE OF GIFT HOWARD FOUNDATION FOR COUNCIL ON AGING**

**ORDERED;** that the Town Council assembled vote to:

**WHEREAS:** Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

**WHEREAS:** The Town of Bridgewater has received a financial gift from Home for Aged Men in the City of Brockton, also known as the Howard Foundation to be expended by the Office of Elder Affairs.

**Now, therefore,** in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$10,000.00 from the Home for Aged Men, also known as the Howard Foundation, to expend the gift in accordance with stated purpose thereof.

**Explanation:**

The Elder Affairs Director has requested and secured this additional funding assistance for senior programs. This foundation has continuously and generously supported various programs consistently over the last several years of which the Senior community is most grateful.

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
• B&F	• 6/21/22: Recommended 2-0
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (7-0).

**A TRUE COPY ATTEST:**

---

Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

**SILVERSTEIN & CREEDON**

ATTORNEY AT LAW

LEGION COMMONS

71 LEGION PARKWAY, THIRD FLOOR

BROCKTON, MASSACHUSETTS 02301

DAVID SILVERSTEIN  
1928-1985

RALPH SILVERSTEIN  
SCOTT B. RUBIN  
JACK O. SILVERSTEIN

TELEPHONE (508) 587-0142  
FAX: (508) 588-2667  
1-800-752-3202

JOHN F. CREEDON  
JOHN T. MURPHY  
1943-2020

TELEPHONE (508) 584-4088  
FAX: (508) 584-7760

May 24, 2022

Emily Williams, Director  
C/o Town of Bridgewater  
Council on Aging  
10 Wally Krueger Way  
Bridgewater, MA 02324

**Re: Trustees of the Home for Aged Men in the City of Brockton**

Dear Ms. Williams;

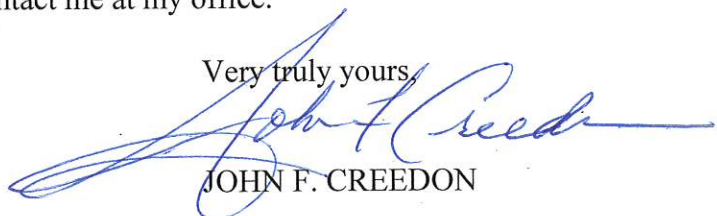
The Trustees of the Home for Aged Men in the City of Brockton have recently voted to grant your organization the sum of ten thousand dollars (\$10,000.00). Therefore, I have enclosed a check made payable to Town of Bridgewater Council on Aging in the afore-mentioned amount.

We must reiterate to you that the Howard Home is under the Attorney General's Office-Public Charities Division and thus, is audited for compliance with the Trust each year. Every bit of expenditures made with our donation must be made on behalf of ***elderly only*** and we are ***NOT*** allowed to pay any salaries or provide for capital expenditures (i.e. new buildings or new wings on buildings). **Also, we require that a detailed description of the expenditures made from this grant be mailed to us for our records.**

When you have depleted this grant and ***after submitting a detailed expenditure report***, you may make a written request for additional funds. The Trustees will review each request and you will be notified of our decision.

If you have any questions, or need any further explanation as to the guidelines of the trust, please do not hesitate to contact me at my office.

Very truly yours,



JOHN F. CREEDON



## Bridgewater Town Council

In Town Council, Tuesday, June 7, 2022

Council Order: O-FY22-073

---

Introduced By:	Town Manager
Date Introduced	June 7, 2022
First Reading:	June 7, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

---

### Order O-FY22-073

#### **TRANSFER ORDER CPC BWPL CONSERVATION & PRESERVATION HISTORICAL RECORDS – LIBRARY PROJECT**

**ORDERED;** that the Town Council assembled vote to:

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$89,310 from CPA Reserves for Historic Preservation (Account#2100-324200) for this Project.

**Explanation:**

See CPC recommendations of total funding of \$89,310 from the Historic Reserve Account #324200 (current balance of \$318,463) for the conservation and digitization of approved expenses from this project.

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
• B&F	• 6/21/22: Recommended 2-0
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (7-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



BRIDGEWATER PUBLIC **LIBRARY**

**Community Preservation Committee  
Project Application  
Historic Archives Preservation Project**

Prepared by: Bridgewater Public Library

March 2022





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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  - 2.1 [Project Description, Tasks, and Anticipated Outcome](#)
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  - 2.7 [Maintenance](#)
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3. [Budget Narrative](#)
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  - 3.3 [Anticipated Project Expenses](#)
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4. [Attachments](#)
  - 4.1 [Documentation of site control on the property](#)
  - 4.2 [Photographs of project site and renderings of project site](#)
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  - 4.4 [Letter of support from Senior Center](#)
  - 4.5 [Letter of Support from Historical Commission](#) (letter also confirms historical significance of items in the BWPL Archives & Special Collections)
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  - 4.8 [Letter of Support from Bridgewater State University's Maxwell Library Archives and Special Collections](#)
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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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- 4.10 [Letter of Commitment from Flora T. Little Trust](#)
- 4.11 [Statement explaining how the proposed project complies with the U.S. Secretary of the Interior's Standards](#)
- 4.12 [Detailed Project Expenses](#)
- 4.13 [Quote from Gaylord](#) (gallery space)
- 4.14 [Quote from Gaylord](#) (processing supplies)
- 4.15 [Quote from NEDCC](#) (veterans' records)
- 4.16 [Quote from NEDCC](#) (town records books)
- 4.17 [Quote from NEDCC](#) (town records book with mold)
- 4.18 [Quote from Conserv](#)
- 4.19 [Quote from Donnegan Systems Inc.](#)
- 4.20 [Quote from B&H Foto & Electronics Corp.](#) (audio recording equipment)
- 4.21 [Quote from B&H Foto & Electronics Corp.](#) (computer for interactive elements)
- 4.22 [Quote from VananServices.com](#)
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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Section 1: Cover Sheet/General Information

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.
- Applicant Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

---

<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### GENERAL INFORMATION

**Project Name:** Historic Archives Preservation

**Project Location:**

Bridgewater Public Library

15 South Street

Bridgewater, MA 02324

(downtown historic district)

**Legal Property Owner of Record:** Town of Bridgewater

**CPA Program Area** *(check all that apply):*

- ☐ Open Space
- ☒ **Historic Preservation**
- ☐ Community Housing
- ☐ Recreation

#### PROJECT DESCRIPTION

**Short Project Description:**

The Bridgewater Public Library possesses documents, photographs, and physical items designated historically significant by the Town of Bridgewater Historical Commission. Unfortunately these items are in dire need of preservation and conservation and access is limited due to disorganization and physical location.

Using CPA funding to launch the preservation component of our Historic Archives Preservation initiative, the Bridgewater Public Library will process collections in the Archives and Special Collections, digitize select items from those collections, record a series of oral history interviews, create a museum-quality preservation and exhibition space, and curate an interactive exhibit for all BWPL visitors.

**Estimated Start Date:** 08/01/22 (start of CPA funded components)

**Estimated Completion Date:** 02/28/23

**Amount Requested:** \$100,000      **Total Project Cost:** \$174,000



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### PROJECT CONTACT

**Contact Person:** Jed T. Phillips, Director, Bridgewater Public Library

**Telephone:** 508-697-3331 ext. 4 **Email:** jphillips@bridgewaterma.org

**Project Sponsor/Organization** *(check one below):*

■ **Town Committee or Department**

☐ Public Charity/Non-Profit

☐ Private Group/Individual

**Have you or this organization applied for or received CPA funding before?**

☐ Yes

■ **No**

**If yes, what project and when?** The Bridgewater Public Library has not received funds before and to our knowledge no modern conservation work has been done on the Bridgewater records books in its care. A project to restore Town of Bridgewater vital records was requested by the Town Clerk in 2008 ([Project #5924](#)).

#### ASSURANCE

I \_\_\_\_\_ hereby certify under the penalties of  
(Print the name of the fiduciary agent)

perjury the following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of

\_\_\_\_\_  
(Print the name of the contracting agency)

with the Town of Bridgewater for Community Preservation Funds.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Title** \_\_\_\_\_

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Section 2: Project Narrative and Timeline

### 1. PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME

The Bridgewater Public Library (BWPL) seeks support for a combined preservation and conservation initiative that increases accessibility, protects vulnerable collections both physically and digitally, and gives citizens of the Town of Bridgewater a lens through which to connect with their Town's history.

Using a variety of grant funding to purchase supplies, equipment, conservation work, and services for this projects, the BWPL will, at minimum, process five collections, record 300 minutes of oral history interview footage (approximately 9-10 interviews), and use these records and this footage to curate an interactive exhibit for the Bridgewater public. In order to leverage SHRAB Veterans' Heritage Grant funding, our first exhibit will center on Bridgewater veterans from the American Civil War forward.

In conjunction with a SHRAB Veterans' Heritage Grant application, the BWPL conducted an initial inventory of veterans' records in our Archives and Special Collections finding approximately 1,600 items directly related to Bridgewater's history of military service and possessing cultural importance.

Because these materials are not processed to current archival standards, however, library patrons cannot readily access them. Access is further discouraged by the location of the Archives and Special Collections, currently stored in the Historical Room on the second floor of the BWPL. When brought to the Historical Room, patrons frequently comment that they "didn't know this was here," but at present the BWPL lacks an area outside of the Historical Room to present and preserve historical resources.

Using CPA grant funding we will purchase secure, preservation-quality display cases and exhibit accessories that allow us to both preserve and present Bridgewater's history for and to its citizens. Using SHRAB grant funding and Flora T. Little Trust funding to purchase supplies and Historical Room storage, the BWPL will process collections, digitize items, publish digital files, and rehouse collections in a suitable environment.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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We will use a combination of CPA and SHRAB grant funding to have conservation work performed on our most vulnerable veterans' records (based on NEDCC consultation) and prepare them for display. We will also use CPA grant funding for conservation work on two early town records books. These books are the cornerstone of our collection but have not received adequate attention because of insufficient staffing at the BWPL, and a recent consultation with a representative from the Massachusetts Board of Library Commissioners revealed inactive mold on one of the books. We have selected this book for conservation work as well as the oldest town records book in our collection dated 1656.

Archival processing will begin at the same time as the SHRAB funded portion of the conservation work, and the CPA funded portion will follow a few months later. We will process a number of veteran's collections using current archival standards and best practices and produce a finding aid (the guide to an archival collection) for each. Using the "More Product, Less Process" archival processing method for the largest collections, we will process, at minimum, the following:

- Andrew T. Pratt papers
- Bridgewater Public Library World War II collection
- Helen M. Cassiani papers
- John P. Townsend papers
- William H. Cornwell American Civil War badges
- Simpson family papers
- Bridgewater Independent newspapers

The BWPL's World War II collection, easily the largest of these collections, includes scrapbooks, photographs, news clippings, and cards identifying Bridgewater citizens who served in WWII. Items in this collection have such significance to Bridgewater, but are currently stored in unsafe cardboard boxes and plastic bags. Another WWII era collection, the Helen M. Cassiani papers include original military papers, telegrams sent by Cassiani during her internment as a POW, and numerous other records. According to the National WWII Museum, Lt. Cassiani was one of only 77 military nurses known as the "Angels of Bataan," making this collection one of great cultural importance.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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The BWPL also houses collections of American Civil War veterans Andrew T. Pratt, John P. Townsend, and Lewis L. Simpson. Simpson served in the celebrated 54th Massachusetts Volunteer Infantry Regiment, and his wife, Marie Simpson, was a member of the Women's Relief Corps. These collections, although smaller, document an astonishing range of experiences in the American Civil War.

While processing, we will rehouse collections in archival quality enclosures on steel shelves stored in the Historical Room. Improved shelving (purchased with SHRAP grant funding) will expand our special collections storage by 60%, allowing us to relocate Veterans' records that are currently stored on the floor.

During archival processing, we select items for inclusion in the upcoming exhibit and for in-house digitization, following FADGI guidelines for documents, photographs materials, and artwork and ICOM International Committee for Documentation's recommendations for three dimensional objects. Both preservation and access copies will be stored on the archives server and on multiple external hard drives for optimal digital longevity, and the Archivist will perform regular checks to confirm data integrity. We will publish digitized items on Digital Commonwealth and the SAILS library network's Omeka, and finding aids will be published on the BWPL website. We will also pursue other sources of funding to digitize Town of Bridgewater records books through NEDCC during the conservation process.

When the preservation and processing nears completion, the oral history component of the project will launch. We aim to record 300 minutes of footage (approximately 9-10 interviews depending on interview length but at least 30 minutes each), and will continue to develop the BWPL oral history collection while maintaining the same high standard of digital preservation used for digitized items.

The BWPL will collaborate with municipal organizations such as the Senior Center and Veterans' Services to identify candidates, prioritizing interviews according to the Library of Congress Veterans' History Project Collections Policy Statement. We will refer to this statement as well as the American Folklife Center and Oral History Association resources to





# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

structure the interviews and resulting files. We will share interviews with the Library of Congress Veterans' History Project and the Bridgewater Public, and interviews will be transcribed to further enhance accessibility.

This project will culminate in an exhibit featuring nearly 200 years of Bridgewater veterans. Patrons will learn veterans' histories through photographs and artifacts from the BWPL's own collection supplemented by loans from neighboring repositories, experience oral histories on an interactive digital monitor programmed by BWPL's Archivist, and leave with a fuller understanding of local history. We will also curate an Omeka digital exhibit that mirrors the in-person exhibit, allowing patrons to learn and experience Bridgewater history from their homes as well as in person.

Following the Bridgewater Veterans' exhibit, we plan to display the BWPL's series of Records of the Purchaser's of Bridgewater and give patrons the opportunity to see some of Bridgewater's oldest written records. Before this can occur, the early Bridgewater record books require conservation work. Most pressing is the fourth record book which has inactive mold on the back interior cover. Inactive mold will not do additional damage to the book, but if left untreated, it has a high potential to reactivate and spread to other records in the collection, causing significant damage and creating a health hazard.

Exhibits of this age and historical significance merit cases optimized for preservation. Our exhibit cases will have UV filtering vitrines, built-in security features, and silica gel compartments to maintain relative humidity. Cases are made from entirely archival materials and the frames themselves are constructed with zero formaldehyde MDF.

Because the seal on exhibit cases creates a microclimate, we will purchase individual environmental monitoring sensors to record the temperature and humidity of each case. These data loggers piggyback on a Massachusetts Board of Library Commissioners (MBLC) program that provides public libraries with free environmental monitoring software and two sensors through July 2024. In 2024 we will reevaluate costs and vendors to find the most economical solution (without compromising preservation standards) moving forward.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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This exhibit marks the beginning of an ongoing series of Bridgewater history exhibits at the BWPL. At present, no other permanent, publicly accessible gallery spaces dedicated to special collections exist, but by providing that space, we can collaborate with nearby institutions, enriching our exhibits while giving other archives the opportunity to share collections in a secure, publicly-accessible environment.

#### 2. CPC GOALS AND PRIORITIES

The second historic preservation goal on page 31 of the Community Preservation Plan is to “Preserve the Town’s historic artifacts and documents through digitization and the creation of permanent facilities to house these resources.” This project directly addresses both facets of this goal. During archival processing, we will digitize a number of items in-house (using equipment owned by the BWPL) and make them available on the SAILS library network Omeka site. We will use this platform to curate digital exhibits that mirror (with the exception of items not in the BWPL collection) in-person exhibits and expand accessibility to these historical resources to anyone with an internet connection. As noted in the project description, we will pursue other sources of funding to have the Town of Bridgewater records books digitized when they are unbound during the conservation process.

We will use CPA funding for “permanent facilities to house these resources” by creating a permanent gallery space to house resources on display. Each case will be outfitted with humidity control cartridges, UV filtering vitrine, and an environmental monitoring sensor, which the BWPL Archivist will monitor regularly.

Page 30 of the Community Preservation Plan states that “In general, CPA funds can be used for projects that deal with tangible historic resources, but not with historic interpretation, education or heightening awareness of history.” For this project we will use CPA funds for preservation and conservation related activities, but these activities will naturally result in improved access and heightened awareness.

This project also aligns with several recommendations highlighted in the December 2021 draft of the Master Plan developed by the Bridgewater Community & Economic Development department webpage. Page four of the plan lists the Bridgewater Public Library among the Town’s cultural amenities, and history is an integral part of culture.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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Section 6.4 of the plan (pages 181-182), Natural, Cultural, and Open Space Resource Policies & Recommendations, further suggests that the Town:

- “Establish a local heritage tourism plan that covers the breadth of what Bridgewater has to offer with its open space, historic resources, and other cultural assets.”
- “Partner with Bridgewater Public Library to preserve and retain historic documents.”
- “In collaboration with Bridgewater Public Library and BSU, develop a strategy to promote and raise awareness of the Town’s cultural, historic, and recreational opportunities and programs.”

Creating an environment where Bridgewater’s historical artifacts are preserved and accessible aligns perfectly with these recommendations. It encourages preservation and retention. It encourages historical tourism to the Bridgewater Public Library, which is situated in Bridgewater’s downtown, and it will ultimately generate awareness of Bridgewater history and Bridgewater’s historic resources.

### 3. COMMUNITY NEEDS

The Town of Bridgewater constructed the Memorial Building “for the purpose of commemorating our citizens in times of national peril and providing a suitable hall for the library and for such objects of history or scientific interest as may come into possession of the Town.”<sup>2</sup> The library has since moved next door to 15 South Street, and the Town has lost a permanent exhibition space dedicated to Bridgewater history.

Similar institutions like Old Bridgewater Historical Society and Bridgewater State University’s Archives and Special Collections do not have permanent, public exhibit spaces specifically dedicated to historical artifacts. Using CPA funding, we will create a space that both preserves and displays historical artifacts, filling a decades-long gap in the cultural landscape of Bridgewater.

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<sup>2</sup> TM Vol.8 (1881), 181, quoted in Carlton D. Hunt, “Bridgewater, MA Memorial Library Formation History,” (2020).



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4. COMMUNITY SUPPORT

<b>Name</b> <i>(committee, department, organization, etc.)</i>	<b>Date Requested</b>	<b>Date Submitted</b>
Bridgewater Senior Center	October 2021	October 22, 2021
Bridgewater Historical Commission	November 2021	January 31, 2022
Bridgewater Public Library Board of Trustees	December 2021	December 12, 2021
Old Bridgewater Historical Society	October 2021	October 23, 2021
Bridgewater State University's Maxwell Library Archives & Special Collections	October 2021	October 26, 2021

This project has the written support of the Historical Commission and Senior Center, and we have the expressed support from the Town of Bridgewater Department of Veterans' Services. The Historical Commission has designated all artifacts in the library's local history collection as having historical significance, the Senior Center will assist us in locating volunteers for this project, and the Department of Veterans' Services will assist us in identifying interview candidates for our oral history initiative.

In addition, the two major repositories for historically significant Bridgewater collections (the Old Bridgewater Historical Society and the Bridgewater State University Maxwell Library Archives & Special Collections) have written of their support for this project and have expressed interest in loaning items for display in BWPL exhibits. By soliciting donations from local archival repositories, we will improve the quality of exhibits, boost relationships and cooperation with other organizations, and increase visibility for all archival and special collections documenting Bridgewater history.

Please see letters of support in the attachments section.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 5. IMPLEMENTATION AND TIMELINE

The initial implementation of this project will take an estimated 12 months, but the foundation this project creates will enable us to simultaneously preserve and provide access to Bridgewater's historical treasures permanently. This timeline takes into consideration that SHRAB Veterans' Heritage Grant funding disbursement begins in February and that the soonest CPA funding would be available would likely be June 2022.

Month:	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
<b>Processing and Conservation</b>												
Order shelving												
Shelving installation												
Order processing supplies												
Process collections												
SHRAB-funded conservation												
CPA-funded conservation												
Digitize select items												
Sent files to network Omeka												
Publish finding aids on website												
<b>Oral Histories</b>												
Order audio equipment												
Conduct oral histories, transcription												



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Month:	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
<b>Exhibit</b>												
Order exhibit cases and accessories												
Electrical work												
AV installation												
Exhibit case installation												
Evaluate our collections for exhibit												
Contact other repositories for loans												
Formalize exhibit checklist												
Purchase Intuiface license												
Edit exhibit video content												
Program interactive elements												
Write/print labels and text panels												
Loaned items arrive												
Exhibit installation												
Omeka and physical exhibits open												



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 6. ORGANIZATIONAL EXPERIENCE AND CAPACITY

This project will be managed by the BWPL's Archivist and Digital Assets Librarian (trained archivist and award-nominated video editor experienced in creating oral history interviews and archival exhibits with interactive video elements) working under the supervision of the BWPL Director (trained librarian, Bill & Melinda Gates Foundation *Best Small Town Library in America* Finalist, and experienced photographer).

The mission statement of the BWPL is "To educate, inform, enrich and inspire." This project will use Bridgewater History to do each of these, but in order to achieve this, we must build an environment suitable for the long term preservation and display of historic items.

#### 7. MAINTENANCE

This project requires the presence of an on-staff archivist at the Bridgewater Public Library to curate ongoing exhibits, contracted bi-weekly cleaning of the exhibit cases, a recurring license to the Adobe suite and Intuiface, and a new environmental monitoring contract in three years. With the exception of environmental monitoring, all required expenses will draw from the regular library budget.

The Archivist will visually inspect gallery elements when we take an exhibit down and will regularly monitor environmental conditions within the exhibit cases. Should the temperature and humidity of the cases become unsuitable for historic artifact preservation, items will be remanded to the climate controlled Historical Room at the Bridgewater Public Library until conditions stabilize.

For the next three years, environmental monitoring is provided through an MBLC partnership with Conserv. We will add six additional sensors, one for each exhibit case, through CPC grant funding to monitor the microclimate of each individual case. At the end of three years, we will reevaluate Conserv as a vendor and explore alternatives for environmental monitoring. Once we determine a solution, we will either include this in the Library budget or look to grant funding options, likely direct grants from the Massachusetts Board of Library Commissioners.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 8. MULTI-YEAR PROJECTS

We do not anticipate a multi-year project.

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Section 3: Budget Narrative

### 1. PROJECT COST

PROJECT BUDGET OVERVIEW			
Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$174,000	\$100,000	\$74,000	57%

### 2. LEVERAGING FUNDING

SOURCES OF FUNDING OVERVIEW		
Source (private, federal, state, or local government)	Amount	Status
Bridgewater Public Library Budget	\$39,000.00	Committed
Flora T. Little Trust	\$20,000.00	Committed
SHRAB Veterans' Heritage Grant	\$15,000.00	Committed
CPC Grant	\$100,000.00	Applying
In-kind volunteer hours	\$699.40	n/a

Based on a rate of \$34.97 per hour, we anticipate \$699.40 of in-kind volunteer hours. We estimate that Flora T. Little funds will be available by February 2022, and SHRAB funds will be disbursed beginning in February 2022.

Please see letters of commitment from the Flora T. Little Trust and the SHRAB Veterans' Heritage grant in the attachments section of our application.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

### 3. ANTICIPATED PROJECT EXPENSES

SUMMARY OF EXPENSES					
Description	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPC Grant Amount	Total (BWPL+FTL+SHRAB+CPC)
Personnel	\$32,585	\$0	\$0	\$0	<b>\$32,585</b>
Equipment	\$688	\$18,510	\$7,226	\$76,912	<b>\$103,336</b>
Supplies	\$600	\$0	\$1,012	\$691	<b>\$2,302</b>
Conservation	\$0	\$0	\$6,640	\$15,320	<b>\$21,960</b>
Building /Construction	\$3,527	\$0	\$0	\$5,494	<b>\$9,021</b>
Other	\$1,597	\$1,490	\$122	\$1,580	<b>\$4,789</b>
<b>Total</b>	<b>\$38,997</b>	<b>\$20,000</b>	<b>\$15,000</b>	<b>\$99,997</b>	<b>\$173,994</b>

Please see detailed expenses chart in the attachments section.

### 4. PROJECT COST ASSUMPTIONS

We have based the majority of project costs on quotes, estimates from vendors, and pricing information listed on vendor websites. We assumed the archivist's salary based on the FY22 budget, but this will likely increase beginning in the next fiscal year. Please see vendor quotes and estimates in the attachments section.

### 5. ACQUISITION OF AN INTEREST IN REAL ESTATE

We do not anticipate any real estate acquisitions.

### 6. BONDING AGAINST CPA FUNDS

We do not anticipate bonding against CPA funds.

### 7. PROJECT BUDGET ATTACHMENTS

Please see section 4.12 for [Detailed Project Expenses](#).

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# Project Application

## Community Preservation Committee


### Bridgewater, MA

## Section 4: Attachments

### 4.1 Documentation of site control on the property

Parcel ID 34-88

Portion of Property Record Card:

Key: 6316															Town of BRIDGEWATER - Fiscal Year				
CURRENT OWNER										PARCEL ID					LOCATION				
BRIDGEWATER TOWN OF TOWN LIBRARY 15 SOUTH ST BRIDGEWATER, MA 02324										34-88					15 SOUTH ST				
TRANSFER HISTORY										DOS		T		SALE PRICE		BK-PG (Cert)			
BRIDGEWATER TOWN OF										06/02/1970		QS		35,000		3594-644			
CD	T	AC/SF/UN	BASE	FACT	PHY	ADJ BASE	SAF	OBS	Lpi	VC	CREDIT AMT	ADJ VALUE							
103	S	50,050	C8	1.00	100	1.00	100	1.00	259,875	1.00	100	1.00	C8	1.25	298,590				
TOTAL		1.149 Acres		ZONING		FRNT		0		ASSESSED		CURRENT		PREVIOUS					
BASE		C8		NOTE						LAND		298,600		289,800					
FACT		FACTOR 100								BUILDING		2,873,100		2,814,900					
PHY		PHY 100								DETACHED		25,600		25,500					
										OTHER		0		0					
										TOTAL		3,197,300		3,130,200					
TY	QUAL	COND	DIM/NOTE	YB	UNITS	ADJ PRICE	RCNLD	PHOTO 10/26/2017											
PAV	A	1.00	60	0.40	ASPH PAVING	20,000	2.70												
LH1	A	1.00	50	0.50	YD LTS - SGL	6	1,324.00									4,000			
BUILDING		CD	ADJ	DESC		MEASURE	3/28/2011	DF	BLDG COMMENTS										
MODEL		5		CIM-5					BRIDGEWATER PUBLIC LIBRARY										
STYLE		93	1.25	LIBRARY [100%]		LIST	3/28/2011	DF											
QUALITY		G	1.10	GOOD [100%]		REVIEW	10/30/2017	DF											
FRAME		2	1.00	MASONRY [100%]															

[Link to Parcel Map](#)

[Link to Property Record Card](#)

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.2 Photographs of project site and renderings of project site

Photographs of project site as of January 2021





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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Renderings of proposed site upgrades







# Project Application

## Community Preservation Committee

### Bridgewater, MA

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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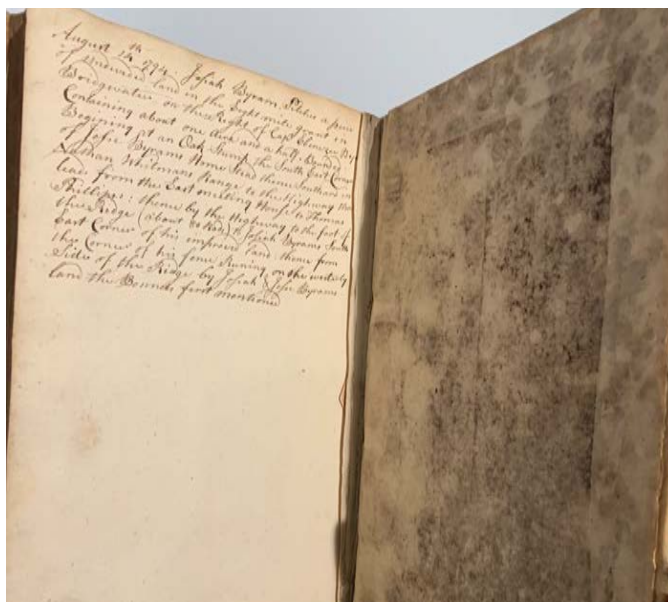
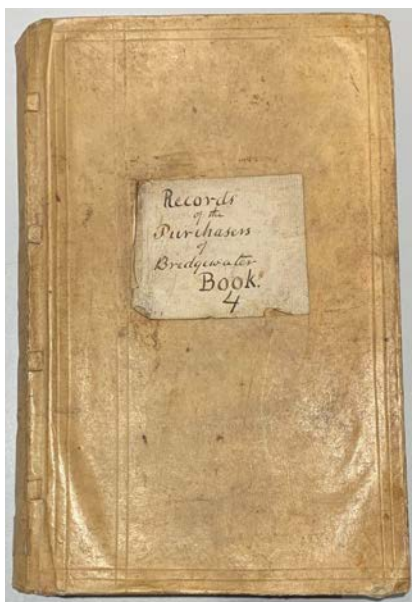
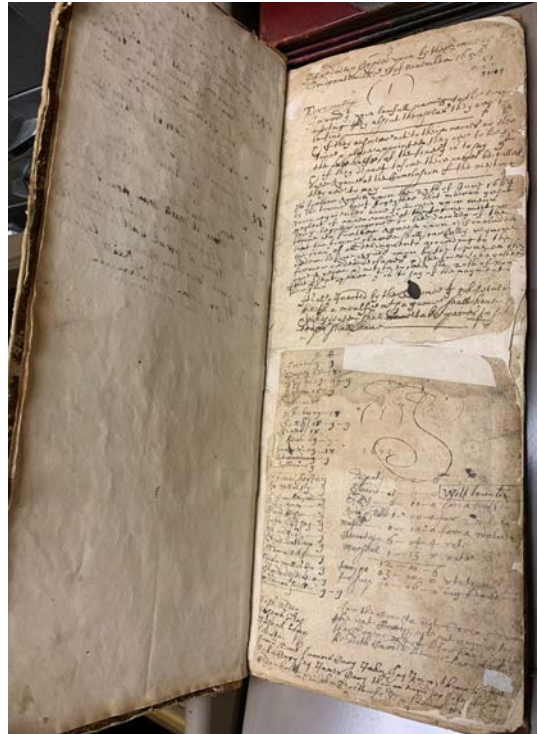
# Project Application

## Community Preservation Committee

### Bridgewater, MA

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Photographs of Town of Bridgewater records books prioritized for conservation



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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.3 Map of project site

Parcel ID 34-88

Portion of Bridgewater, MA Parcel Map 34:



[Link to Parcel Map](#)

[Link to Property Record Card](#)

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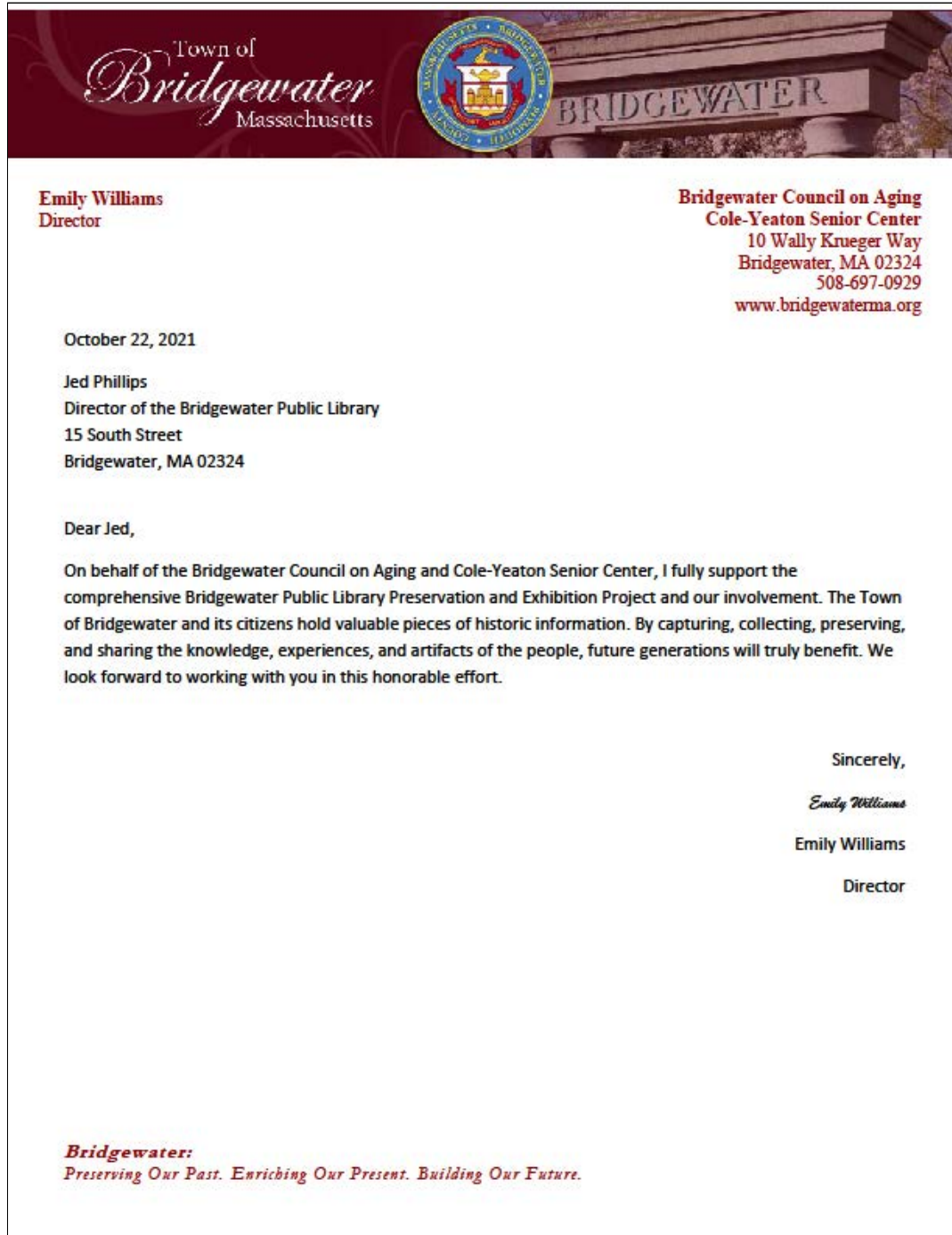
# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.4 Letter of support from Senior Center



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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.5 Letter of Support from Historical Commission

Letter also confirms that the contents of the Archives and Special Collections are historically significant.

**Bridgewater Historical Commission**  
64 Central Square  
Bridgewater, Mass. 02324  
508-697-0904

Community Preservation Commission  
Academy Building  
64 Central Square  
Bridgewater, MA 02324

January 31, 2022

Re: CPC application

To Whom It May Concern:

On the request of Jed Phillips Director of the Bridgewater Public Library, the Bridgewater Historical Commission has reviewed their CPC funding application.

For some time, the library has had a Historical Room in which has been deposited many very important items relating to our town's rich history. There is also some very interesting material relating to the sacrifices made by Bridgewater residents who have participated in our nation's military. It is our understanding that the funding being requested can provide the means to properly catalog and make these items more accessible to the public.

It will also be great to see many of these materials available in a digital format further increasing the accessibility over the internet to Bridgewater residents and school children. These materials will also be made available to various state and federal archives for further research.

We look forward to the implementation of this program and the future dissemination of this material. The Historical Commission has determined that the library's entire local history collection is of historical significance to our town and has voted wholeheartedly to support this application.

Sincerely,

David R. Moore, Vice Chair  
Bridgewater Historical Commission

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.6 Letter of Support from Library Board of Trustees

##### **Bridgewater Public Library**

15 South Street, Bridgewater, Ma 02324 — 508-697-3331 Fax: 508-279-1467— [www.bridgewaterpubliclibrary.org](http://www.bridgewaterpubliclibrary.org)

Dec. 12, 2021

To Whom It May Concern:

The Bridgewater Public Library Board of Trustees puts it's full support behind Library Director, Jed Phillips and his vision for the preservation, conservation, digitization, and display of historically important artifacts and documents, particularly those items related to the history and stories of our Massachusetts veterans.

As Director, Jed has full authority to determine the library's needs, develop a plan of action, and oversee any and all elements of a project, including but not limited to grant application, sourcing additional funding, ordering and purchasing of supplies, materials, and resources, and entering into contract with appropriate professionals for any needed expert service.

*Constance Franciosi*

Constance Franciosi  
President  
Bridgewater Public Library Board of Trustees

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.7 Letter of Support from Old Bridgewater Historical Society



**OLD  
BRIDGEWATER  
HISTORICAL  
SOCIETY**

Memorial Building  
162 Howard Street  
West Bridgewater, MA 02379  
Telephone: (508) 559-1510  
admin@oldbridgewater.org

October 23, 2021

To Whom It May Concern:

Old Bridgewater Historical Society helps keep alive and promotes the spirit and memory of Old Bridgewater by actively collecting, preserving, and publishing material relating to the history and the families of the original settlement. We serve and partner with Bridgewater, East Bridgewater, West Bridgewater and Brockton, the towns which made up the original Bridgewater purchase.

Recently, we partnered with Bridgewater University on the procurement of a historic map of Plymouth County. The East and West Bridgewater Public libraries were integral parts of our children's programs at the Keith House. OBHS supported the city of Brockton on many occasions throughout this years Bicentennial celebration. We are always open to new and exciting opportunities to keep our local history alive, well cared for and accessible to the community.

We are very excited at the prospect of working with the Bridgewater Public Library to highlight and preserve military records and artifacts. Loaning some of our pieces to the library to exhibit would allow many more people to view and appreciate them. We are staunch supporters of the restoration of historic documents. In the past few years, OBHS has worked with NEDCC in the restoration of our copy of the original Bridgewater Deed, as well as the Mary Hayward letter; a letter from a mother to her son dated 1652. We humbly support the Bridgewater Public Library in their efforts to preserve their military records for future generations.

Sincerely,  
Janice O'Brien  
Vice President, pro tem  
Old Bridgewater Historical Society

WEST BRIDGEWATER • EAST BRIDGEWATER • BRIDGEWATER • BROCKTON

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.8 Letter of Support from BSU Maxwell Library Archives & Special Collections



October 26, 2021

##### Letter of Support for the Bridgewater Public Library

Bridgewater, MA is one of the oldest settled areas in the country with its original land deed dating back to 1649. The Old Bridgewater Historical Society, located in West Bridgewater, focuses on the history of colonial Bridgewater and the families that settled the region. What Bridgewater lacks today is a museum and historical society that focuses on the current town of Bridgewater from the 1800s to the present day. The Bridgewater Public Library is currently working towards attempting to fill this void.

A major component of the library's initiatives is acquiring professional artifact and archival display cases for educational exhibitions. Museum quality material is by no means cheap. With the extravagant price of display cases and other equipment comes several crucial benefits: UV coated plexiglass to protect items from irreversible sun and light damage; locking mechanisms for each case to ensure security; and pleasing visual aesthetics to allow exhibit goers a worthwhile educational experience. Just as importantly, proper museum quality display equipment will open the doors for the library to collaborate with other organizations to have items be safely loaned for future exhibits without fear of damage being done to the loaned items.

This request by the Bridgewater Public Library for funds is a significant opportunity for the town to invest in not only the preservation of town history, but to make this history more accessible and to promote it in a much more efficient manner than currently possible. The library has my full support in their efforts to help turn their institution into a more vibrant cultural center on the town common. With the recent investment of hiring a professional archivist, the library, working with the town of Bridgewater, has a unique opportunity in front of them to continue to build on this town-library collaboration to create a more dynamic cultural setting the town can use to attract future tourists and visitors to its downtown district.

Sincerely,

Orson Kingsley, PhD  
Head of Archives & Special Collections  
Maxwell Library  
Bridgewater State University

Clement C. Maxwell Library • Maxwell Library • Bridgewater, MA 02325  
508.531.1392 • [www.bridgew.edu](http://www.bridgew.edu)

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.9 Letter of Commitment from SHRAB Veterans' Heritage Grant



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Archives Division

Mr. Jed Phillips, Library Director  
Bridgewater Public Library  
15 South Street  
Bridgewater, MA 02324

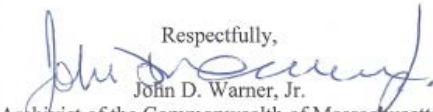
Dear Mr. Phillips:

January 14, 2022

I want to offer you and the Bridgewater Public Library my congratulations on behalf of Secretary of State William F. Galvin, the Massachusetts State Historical Records Advisory Board and the Massachusetts General Court. The Board recently voted \$15,000 to fund your application to the Veterans' Heritage Grant Program.

The Board requests a Project Status Report by the end of the calendar year. We will be in touch by electronic mail to walk you through the procurement process to access those funds.

Thank you for your interest in the Veterans' Heritage Grant Program and for your efforts in preserving the history of our Commonwealth's veterans.

Respectfully,  
  
John D. Warner, Jr.  
Archivist of the Commonwealth of Massachusetts

220 Morrissey Boulevard, Boston, Massachusetts 02125 · (617) 727-2816  
[www.sec.state.ma.us/arc](http://www.sec.state.ma.us/arc)

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.10 Letter of Commitment from Flora T. Little Trust

Flora T Little Trust  
15 South Street  
Bridgewater, MA 02324

December 27, 2021

To Whom It May Concern,

This is to confirm that at the last meeting of the Flora T Little Trust, on October 20, 2021, the Flora T Little trustees voted unanimously to be one of the supporters of the Veterans Heritage Project at the Bridgewater Public Library. They will give \$20,000. from the FTLT for this project.

Sincerely,

Janet B. Dye  
Chair, Flora T. Little Trust

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.11 Statement explaining how the proposed project complies with the U.S. Secretary of the Interior's Standards

The U.S. Secretary of the Interior's Standards primarily apply to historic properties not historic records and special collections, however, many of these standards run parallel to archival conservation tenants that will be upheld during the conservation process.

*Each property will be recognized as a physical record of its time, place and use. Work needed to stabilize, consolidate and conserve existing historic materials and features will be physically and visually compatible, identifiable upon close inspection and properly documented for future research.*

Before conservation treatment, NEDCC will provide written and photographic documentation of the item before and after treatment. The BWPL will store records of conservation work with our archival administrative files and will retain these records for the life of the object.

*The existing condition of historic features will be evaluated to determine the appropriate level of intervention needed. Where the severity of deterioration requires repair or limited replacement of a distinctive feature, the new material will match the old in composition, design, color and texture.*

When Japanese paper, cotton rag board, or linen tape are applied during conservation, the color will be compatible with that of the existing document.

*Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.*

Before undergoing treatments, NEDCC will test the solubility of inks and adhesives. Most treatments utilize humidification not harsh chemicals, and all repairs and post-conservation storage will be with chemically inert, archival materials. We expect the harshest chemical treatment to be alkalized water, which will not cause additional damage.

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.12 Detailed Project Expenses

PERSONNEL								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+SHRAB+CPA
Archivist & Digital Assets Librarian - Project coordinator, will devote approximately 21 hours a week @ \$29.84 per hour for 52 weeks. Based on FY22 budget.	-	\$29.84	1,092	\$32,585.28	\$0.00	\$0.00	\$0.00	\$32,585.28
20 in-kind volunteer hours - For SHRAB grant matching purposes, volunteer time was assumed to be equivalent to \$34.97 per hour	-	-	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>PERSONNEL TOTAL</b>				<b>\$32,585.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,585.28</b>

EQUIPMENT								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+SHRAB+CPA
<b>Gallery Equipment and Accessories</b>								
Gaylord Archival® Metro™ Uptown Museum Case with removable shelving added and UV filtering	NCTU2236UV	\$10,901.25	3	\$0.00	\$0.00	\$0.00	\$32,703.75	\$32,703.75
Gaylord Archival® Metro™ Tribeca Museum Case with casters added and UV filtering	NCTP2424UV	\$4,026.63	3	\$0.00	\$0.00	\$0.00	\$12,079.89	\$12,079.89
Gaylord Archival® Metro™ Ellis Hinged Table Museum Case with casters added and UV filtering	MEHY6030UV	\$14,711.48	1	\$0.00	\$0.00	\$0.00	\$14,711.48	\$14,711.48



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Gaylord Archival® Stand-Alone Raised Deck for Metro™ Museum Cases	NCTRD2424	\$639.94	3	\$0.00	\$0.00	\$0.00	\$1,919.82	\$1,919.82
Gaylord Archival® Metro™ Linen-Wrapped Angled Riser	NCTLAR1818	\$376.33	6	\$0.00	\$0.00	\$0.00	\$2,257.98	\$2,257.98
Gaylord Archival® Linen-Wrapped Retaining Bar	NCTLRB10	\$39.61	6	\$0.00	\$0.00	\$0.00	\$237.66	\$237.66
Gaylord Archival® Metro™ Linen Wrapped Display Riser	NCLWR3444	\$94.64	3	\$0.00	\$0.00	\$0.00	\$283.92	\$283.92
Gaylord Archival® Metro™ Linen Wrapped Display Riser	NCLWR244	\$146.15	3	\$0.00	\$0.00	\$0.00	\$438.45	\$438.45
Gaylord Archival® Metro™ Linen Wrapped Display Riser	NCLWR444	\$152.91	3	\$0.00	\$0.00	\$0.00	\$458.73	\$458.73
Gaylord Archival® Metro™ Linen Wrapped Display Riser	NCLWR3466	\$95.44	3	\$0.00	\$0.00	\$0.00	\$286.32	\$286.32
Gaylord Archival® Metro™ Linen Wrapped Display Riser	NCLWR288	\$146.33	3	\$0.00	\$0.00	\$0.00	\$438.99	\$438.99
Acrylic Solid Block Display Riser	61-505	\$26.60	6	\$0.00	\$0.00	\$0.00	\$159.60	\$159.60
Acrylic Solid Block Display Riser	61-513	\$47.64	6	\$0.00	\$0.00	\$0.00	\$285.84	\$285.84
Acrylic Solid Block Display Riser	61-525	\$104.51	6	\$0.00	\$0.00	\$0.00	\$627.06	\$627.06
Acrylic Solid Block Display Riser	61-507	\$35.42	6	\$0.00	\$0.00	\$0.00	\$212.52	\$212.52
Acrylic Solid Block Display Riser	61-517	\$124.56	6	\$0.00	\$0.00	\$0.00	\$747.36	\$747.36
Acrylic Sword/Gun Stand	61-494	\$18.05	2	\$0.00	\$0.00	\$0.00	\$36.10	\$36.10
Acrylic Sword/Gun Stand	61-491	\$16.72	2	\$0.00	\$0.00	\$0.00	\$33.44	\$33.44
Acrylic Stand for 14–18" Platters	61-456	\$31.01	2	\$0.00	\$0.00	\$0.00	\$62.02	\$62.02
Acrylic Stand for 18–22" Platters	61-457	\$40.50	2	\$0.00	\$0.00	\$0.00	\$81.00	\$81.00
Acrylic Stand for 22–30" Platters	61-458	\$48.41	2	\$0.00	\$0.00	\$0.00	\$96.82	\$96.82
Acrylic Miniature Triangular Display Easels (12-Pack)	61-128	\$10.70	1	\$0.00	\$0.00	\$0.00	\$10.70	\$10.70
Acrylic Miniature Triangular Display Easels (12-Pack)	61-129	\$12.29	1	\$0.00	\$0.00	\$0.00	\$12.29	\$12.29
Benchmark Plexiglass & Brass Upright Butterfly Book Mount	221C	\$342.15	6	\$0.00	\$0.00	\$0.00	\$2,052.90	\$2,052.90



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Gaylord Archival® Acrylic Lipped Book Cover Displayer	CE247	\$27.32	6	\$0.00	\$0.00	\$0.00	\$163.92	\$163.92
Gaylord Archival® Acrylic Lipped Book Cover Displayer	CE468	\$31.41	6	\$0.00	\$0.00	\$0.00	\$188.46	\$188.46
Conservation Dress Form Small	DMF4300S-G	\$1,192.25	1	\$0.00	\$0.00	\$0.00	\$1,192.25	\$1,192.25
Conservation Suit Form Medium	DMF4400M-G	\$1,201.75	1	\$0.00	\$0.00	\$0.00	\$1,201.75	\$1,201.75
Acrylic Label Front Pinch Clips (12-Pack)	61-138	\$62.45	5	\$0.00	\$0.00	\$0.00	\$312.25	\$312.25
Steel Folding Signage Easel	ST925	\$83.03	3	\$0.00	\$0.00	\$0.00	\$249.09	\$249.09
Acrylic Helmet/Hat Stand	61-484	\$69.29	1	\$0.00	\$0.00	\$0.00	\$69.29	\$69.29
Double Suction Cups	9039	\$35.99	4	\$0.00	\$0.00	\$0.00	\$143.96	\$143.96
Benchmark Pinning Pliers	21310	\$87.40	1	\$0.00	\$0.00	\$0.00	\$87.40	\$87.40
Lesro Luxe Bench	W13811080	\$913.23	1	\$0.00	\$0.00	\$0.00	\$913.23	\$913.23
Dell OptiPlex 3080 Micro Desktop Computer	BH #DE3080DXVT4	\$687.60	1	\$687.60	\$0.00	\$0.00	\$0.00	\$687.60
Conserv environmental monitoring sensors	-	-	-	\$0.00	\$0.00	\$0.00	\$2,156.00	\$2,156.00
<b>Gallery Equipment and Accessories Total</b>				<b>\$687.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,912.24</b>	<b>\$77,599.84</b>
<b>Historical Room Shelving</b>								
Steel spacesaver shelving units with decorative end panels from Donnegan Systems Inc., FTL to pay for approximately 76% and SHRAB to pay for approximately 24%	-	\$24,149.40	1	\$0.00	\$18,510.05	\$5,639.35	\$0.00	\$24,149.40
<b>Historical Room Shelving Total</b>				<b>\$0.00</b>	<b>\$18,510.05</b>	<b>\$5,639.35</b>	<b>\$0.00</b>	<b>\$24,149.40</b>
<b>Oral Histories</b>								
Zoom H6 Portable Recorder Field Kit	BH #ZOH6K (B&H Kit)	\$501.94	1	\$0.00	\$0.00	\$501.94	\$0.00	\$501.94



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Rode Wireless GO II 2-Person Compact Digital Wireless Omni Lavalier Microphone System/Recorder Kit (2.4 GHz, Black)	BH #ROWGIK (B&H Kit)	\$457.00	1	\$0.00	\$0.00	\$457.00	\$0.00	\$457.00
Hosa Technology Pro Stereo Breakout Cable - 3.5mm Stereo Mini to Dual 3-Pin XLR Male (3')	BH #HOHMX003Y	\$13.76	1	\$0.00	\$0.00	\$13.76	\$0.00	\$13.76
Rode VideoMic GO Camera-Mount Shotgun Microphone	BH #ROVMG	\$66.75	1	\$0.00	\$0.00	\$66.75	\$0.00	\$66.75
SanDisk 512GB Extreme PRO UHS-I SDXC Memory Card	BH #SAE512GB	\$109.44	1	\$0.00	\$0.00	\$109.44	\$0.00	\$109.44
Seagate 10TB Expansion Desktop USB 3.0 External Hard Drive	BH #SESTEB100004	\$218.89	2	\$0.00	\$0.00	\$437.78	\$0.00	\$437.78
<b>Oral Histories Equipment Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,586.67</b>	<b>\$0.00</b>	<b>\$1,586.67</b>
<b>EQUIPMENT TOTAL</b>				<b>\$687.60</b>	<b>\$18,510.05</b>	<b>\$7,226.02</b>	<b>\$76,912.24</b>	<b>\$103,335.91</b>

SUPPLIES								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+ SHRAB+CPA
<b>Gallery Supplies</b>								
Innovera® Antistatic Screen Cleaning Wipes in Pop-Up Tub, 120/Pack	IVR51510	\$6.79	2	\$13.58	\$0.00	\$0.00	\$0.00	\$13.58
Acrifix® Antistatic Acrylic Cleaner	P2003	\$18.24	1	\$18.24	\$0.00	\$0.00	\$0.00	\$18.24
Acrifix® Antistatic Acrylic Cleaner Refill	P2004	\$45.88	2	\$91.76	\$0.00	\$0.00	\$0.00	\$91.76
Microfiber Multipurpose Cleaning Cloth	88-MCC	\$6.08	6	\$36.48	\$0.00	\$0.00	\$0.00	\$36.48



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Gaylord Pre-Conditioned Humidity Control Cartridge 50%RH	61-GBCART-50	\$31.67	20	\$0.00	\$0.00	\$0.00	\$633.40	\$633.40
Museum Gel	MGEL	\$20.81	1	\$0.00	\$0.00	\$0.00	\$20.81	\$20.81
Benchmark Stainless Steel Pins (100-Pack)	22114	\$36.57	1	\$0.00	\$0.00	\$0.00	\$36.57	\$36.57
<b>Gallery Supplies Total</b>				<b>\$160.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$690.78</b>	<b>\$850.84</b>
<b>Oral Histories</b>								
Energizer Max AA Alkaline Batteries (1.5V, 12-Pack)	BH #ENMAAAB12	\$7.49	1	\$0.00	\$0.00	\$7.49	\$0.00	\$7.49
SanDisk 128GB Ultra Flair USB 3.0 Flash Drive	BH #SAUFU3FD128G	\$15.21	20	\$0.00	\$0.00	\$304.20	\$0.00	\$304.20
<b>Oral Histories Supplies Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$311.69</b>	<b>\$0.00</b>	<b>\$311.69</b>
<b>Processing and Preservation</b>								
All-Stabilo Pencil - black for writing on archival plastic sleeves	57110B	\$4.16	1	\$0.00	\$0.00	\$4.16	\$0.00	\$4.16
All-Stabilo Pencil - white for writing on archival plastic sleeves	57111A	\$4.16	1	\$0.00	\$0.00	\$4.16	\$0.00	\$4.16
Gaylord Archival® Spacers for Card File Boxes (5-Pack) - for military card box	57167	\$9.39	1	\$0.00	\$0.00	\$9.39	\$0.00	\$9.39
Gaylord Archival® Folder Stock Artifact Boxes (10-Pack)	AB251	\$30.56	1	\$0.00	\$0.00	\$30.56	\$0.00	\$30.56
Gaylord Archival® Folder Stock Artifact Boxes (10-Pack)	AB461	\$45.26	1	\$0.00	\$0.00	\$45.26	\$0.00	\$45.26
Gaylord Archival® E-Flute Shallow Lid Multipurpose Box with DuraShield™	BESEFSB1210	\$25.58	1	\$0.00	\$0.00	\$25.58	\$0.00	\$25.58
Gaylord Archival® Barrier Board Shallow Lid Multipurpose Box with DuraShield™	BESFB20163	\$23.12	1	\$0.00	\$0.00	\$23.12	\$0.00	\$23.12
Gaylord Archival® Deep Lid Drop-Front Print Box with DuraShield™	BESPB20161	\$22.86	1	\$0.00	\$0.00	\$22.86	\$0.00	\$22.86



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Gaylord Archival® Deep Lid Drop-Front Print Box with DuraShield™	BESPB24201	\$24.61	1	\$0.00	\$0.00	\$24.61	\$0.00	\$24.61
Buffered Acid-Free Tissue (100-Pack)	BT1117	\$24.10	2	\$0.00	\$0.00	\$48.20	\$0.00	\$48.20
Gaylord Archival® Blue/Grey Barrier Board Card File Box - for military cards	CF1264	\$11.30	3	\$0.00	\$0.00	\$33.90	\$0.00	\$33.90
Gaylord Archival® Blue/Grey Barrier Board Separate Lid Letter-Size Document Case	D12102SL	\$10.62	1	\$0.00	\$0.00	\$10.62	\$0.00	\$10.62
Gaylord Archival® Blue/Grey Barrier Board Separate Lid Letter-Size Document Case	D12105SL	\$11.47	6	\$0.00	\$0.00	\$68.82	\$0.00	\$68.82
Gaylord Archival® E-flute Spacers (5-Pack)	EFCB821	\$10.24	1	\$0.00	\$0.00	\$10.24	\$0.00	\$10.24
Gaylord Archival® Blue E-flute Clamshell Microfilm Reel Boxes (100-Pack)	EFMB331	\$115.94	1	\$0.00	\$0.00	\$115.94	\$0.00	\$115.94
Blue/Grey Barrier Board Shallow Lid Box	FB17113	\$15.77	1	\$0.00	\$0.00	\$15.77	\$0.00	\$15.77
Gaylord Archival® Blue/Grey Barrier Board Drop-Front Lobby Card Box	MV1114	\$18.15	3	\$0.00	\$0.00	\$54.45	\$0.00	\$54.45
Gaylord Archival® Buffered Interleaving Paper (25-Pack)	P1620B	\$21.97	1	\$0.00	\$0.00	\$21.97	\$0.00	\$21.97
Letter folders, 25 per pack	RF9111A	\$13.43	3	\$0.00	\$0.00	\$40.29	\$0.00	\$40.29
Gaylord Archival® B-flute Telescoping Roll Storage Box	TEL55CR	\$21.97	2	\$0.00	\$0.00	\$43.94	\$0.00	\$43.94
Gaylord Archival® Unbuffered Acid-Free Tissue (100-Pack)	UT1117	\$23.03	2	\$0.00	\$0.00	\$46.06	\$0.00	\$46.06
<b>Processing and Preservation Supplies Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$699.90</b>	<b>\$0.00</b>	<b>\$699.90</b>
<b>Print Collateral and Signage</b>								
Brochures/print collateral	-			\$220.00	\$0.00	\$0.00	\$0.00	\$220.00
Wall signs and labels	-			\$220.00	\$0.00	\$0.00	\$0.00	\$220.00





# Project Application

## Community Preservation Committee

### Bridgewater, MA

Print Collateral and Signage Supplies Total	\$440.00	\$0.00	\$0.00	\$0.00	\$440.00
<b>SUPPLIES TOTAL</b>	<b>\$600.06</b>	<b>\$0.00</b>	<b>\$1,011.59</b>	<b>\$690.78</b>	<b>\$2,302.43</b>

CONSERVATION								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+SHRAB+CPA
<b>Townsend Certificate</b>								
Conservation	-	\$2,160.00	1	\$0.00	\$0.00	\$2,160.00	\$0.00	\$2,160.00
Matting and/or framing	-	\$175.00	1	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
<b>Townsend Certificate Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,335.00</b>	<b>\$0.00</b>	<b>\$2,335.00</b>
<b>Lewis Simpson Discharge Papers</b>								
Conservation	-	\$1,895.00	1	\$0.00	\$0.00	\$1,895.00	\$0.00	\$1,895.00
Matting and/or framing	-	\$375.00	1	\$0.00	\$0.00	\$375.00	\$0.00	\$375.00
<b>Lewis Simpson Discharge Papers Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,270.00</b>	<b>\$0.00</b>	<b>\$2,270.00</b>
<b>Lewis Simpson Certificate</b>								
Conservation	-	\$1,860.00	1	\$0.00	\$0.00	\$1,860.00	\$0.00	\$1,860.00
Matting and/or framing	-	\$175.00	1	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
<b>Lewis Simpson Certificate Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,035.00</b>	<b>\$0.00</b>	<b>\$2,035.00</b>
<b>Simpson Women's Relief Corp Certificate</b>								
Conservation	-	\$655.00	1	\$0.00	\$0.00	\$0.00	\$655.00	\$655.00
Matting and/or framing	-	\$490.00	1	\$0.00	\$0.00	\$0.00	\$490.00	\$490.00



# Project Application

## Community Preservation Committee

### Bridgewater, MA

<b>Lewis Simpson Certificate Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,145.00</b>	<b>\$1,145.00</b>
<b>Lewis Simpson Bubble Glass Portrait</b>								
Conservation	-	\$1,240.00	1	\$0.00	\$0.00	\$0.00	\$1,240.00	\$1,240.00
Matting and/or framing	-	\$480.00	1	\$0.00	\$0.00	\$0.00	\$480.00	\$480.00
<b>Lewis Simpson Certificate Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,720.00</b>	<b>\$1,720.00</b>
<b>Town Proprietor's Books</b>								
Conservation for Bridgewater records book #1	-	\$8,530.00	1	\$0.00	\$0.00	\$0.00	\$8,530.00	\$8,530.00
Conservation for Bridgewater purchaser's book #4 (mold)		\$3,925.00	1	\$0.00	\$0.00	\$0.00	\$3,925.00	\$3,925.00
<b>Town Proprietor's Books Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,455.00</b>	<b>\$12,455.00</b>
<b>CONSERVATION TOTAL</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,640.00</b>	<b>\$15,320.00</b>	<b>\$21,960.00</b>

<b>BUILDING AND CONSTRUCTION</b>								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+SHRAB+CPA
Electrician - Lighting installation	-	\$1,029.00	1	\$1,029.00	\$0.00	\$0.00	\$0.00	\$1,029.00
Exhibit case uncrating and installation	-	\$1,485.00	1	\$0.00	\$0.00	\$0.00	\$1,485.00	\$1,485.00
Audio Visual Intelligence - Technical installation, BWPL to pay for approx. 27.2% and CPA to pay for approx. 72.8%	-	\$5,506.85	1	\$1,497.86	\$0.00	\$0.00	\$4,008.99	\$5,506.85
Building and construction contingency	-	\$1,000.00	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
<b>BUILDING AND CONSTRUCTION TOTAL</b>				<b>\$3,526.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,493.99</b>	<b>\$9,020.85</b>



# Project Application

## Community Preservation Committee

### Bridgewater, MA

OTHER								
Item Description	Part #	Cost Per Unit	Quantity	BWPL Budget Amount	FTL Trust Amount	SHRAB Grant Amount	CPA Grant Amount	Total BWPL+FTL+SHRAB+CPA
<b>Captioning and Transcription</b>								
Captioning services and ISO standard transcription services to make oral histories more accessible, based on rates provided by VananServices.com	-	-	-	\$0.00	\$1,489.95	\$0.00	\$0.00	\$1,489.95
<b>Captioning and Transcription Total</b>				<b>\$0.00</b>	<b>\$1,489.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,489.95</b>
<b>Shipping and Transportation</b>								
Shipping costs for processing supplies from Gaylord Archival	-	\$83.63	1	\$0.00	\$0.00	\$83.63	\$0.00	\$83.63
Shipping costs for exhibit supplies and equipment from Gaylord Archival	-	\$1,580.00	1	\$0.00	\$0.00	\$0.00	\$1,580.00	\$1,580.00
Mileage reimbursement for pickup from NEDCC after conservation treatment - based on IRS 2022 mileage rate - Items already delivered and can stay at NEDCC for 6 months	-	\$0.59	65.6	\$0.00	\$0.00	\$38.38	\$0.00	\$38.38
<b>Shipping and Transportation Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$122.01</b>	<b>\$1,580.00</b>	<b>\$1,702.01</b>
<b>Program Licenses</b>								
Intuiface Composer license for interactive video elements in exhibit, annually recurring expense	-	\$960.00	1	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00
Adobe Suite license for programs like Photoshop, Media Encoder, Premiere Pro, Lightroom, and others needed to create and manage digital assets, annually recurring expense based on FY 22 subscription cost	-	\$637.37	1	\$637.37	\$0.00	\$0.00	\$0.00	\$637.37
<b>Programs and Licenses Total</b>				<b>\$1,597.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,597.37</b>



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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OTHER TOTAL	\$1,597.37	\$1,489.95	\$122.01	\$1,580.00	\$4,789.33
TOTAL	\$38,997.17	\$20,000.00	\$14,999.62	\$99,997.01	\$173,993.80

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.13 Quote from Gaylord (gallery space)

##### Gaylord Archival

P.O. Box 4901  
Syracuse, NY 13221-4901  
USA

Phone: 800-448-6160  
Fax: 800-595-7265  
Email: bids@gaylord.com

Quote Number: 180145  
Account Number: 1024943  
Customer Bid #: E226

Effective Date: Oct 06, 2021  
Expiration Date: Jun 05, 2022  
Revised Date: Feb 11, 2022

Quoted To:  
ALLYSON SEKERKE  
BRIDGEWATER PUBLIC LIBRARY  
15 SOUTH ST  
Bridgewater MA, United States 02324  
Email: ASEKERKE@SAILSINC.ORG  
Phone: 508-697-3331

Quoted By:  
Jon Moretti  
Phone: 800-345-5330 opt 4  
Email: jon.moretti@gaylord.com

Part Nbr	Long Description	UOM	Qty	Unit Price	Ext. Price
NCTP2424UV	Gaylord Metro Tribeca Museum Case UV Acrylic 56Hx24Wx24"D	EA	3	\$4,026.63	\$12,079.89
MEHT6030UV	Ellis Hinged Table Case w/UV 44 1/2H x 60W x 30"D	EA	1	\$14,711.48	\$14,711.48
NCTRD2424	Stand Alone Raised Deck 24 x 24" Inside 18 1/8 x 18 1/8"	EA	3	\$639.94	\$1,919.82
NCTLAR1818	Gaylord Linen Wrapped Angled Risers Fits 18W x 18"D Deck	EA	6	\$376.33	\$2,257.98
NCTLRB10	Gaylord Linen Wrapped Retaining Bar	EA	6	\$39.61	\$237.66
NCLWR3444	Gaylord Metro Linen Wrapped Display Riser 3/4H x 4W x 4"D	EA	3	\$94.64	\$283.92
NCLWR244	Gaylord Metro Linen Wrapped Display Riser 2H x 4W x 4"D	EA	3	\$146.15	\$438.45
NCLWR444	Gaylord Metro Linen Wrapped Display Riser 4H x 4W x 4"D	EA	3	\$152.91	\$458.73
NCLWR3466	Gaylord Metro Linen Wrapped Display Riser 3/4H x 6W x 6"D	EA	3	\$95.44	\$286.32
NCLWR288	Gaylord Metro Linen Wrapped Display Riser 2H x 8W x 8"D	EA	3	\$146.33	\$438.99
61-505	Acrylic Solid Block Display Riser 1H x 4W x 4"D	EA	6	\$26.60	\$159.60
61-513	Acrylic Solid Block Display Riser 2H x 4W x 4"D	EA	6	\$47.64	\$285.84
61-525	Acrylic Solid Block Display Riser 4H x 4W x 4"D	EA	6	\$104.51	\$627.06
61-507	Acrylic Solid Block Display Riser 1H x 6W x 6"D	EA	6	\$35.42	\$212.52
61-517	Acrylic Solid Block Display Riser 2H x 8W x 8"D	EA	6	\$124.56	\$747.36
61-494	Acrylic Sword Gun Stand 6H x 4W x 4"D	EA	2	\$18.05	\$36.10
61-456	Acrylic Stand for 14 to 18" Platters	EA	2	\$31.01	\$62.02
61-457	Acrylic Stand for 18 to 22" Platters	EA	2	\$40.50	\$81.00
61-458	Acrylic Stand for 22 to 30" Platters	EA	2	\$48.41	\$96.82
61-128	Acrylic Mini Trianglr Dsply Easel 1 1/2Hx1 1/4Wx1 1/2"D Pkg12	PKG	1	\$10.70	\$10.70
61-129	Acrylic Mini Trianglr Dsply Easel 2 1/8Hx1 3/4Wx2"D Pkg 12	PKG	1	\$12.29	\$12.29
CE247	Gaylord Acrylic Lipped Book Cover Displayer 2H x 4W x 7"D	EA	6	\$27.32	\$163.92



# Project Application

## Community Preservation Committee

### Bridgewater, MA

CE468	Gaylord Acrylic Lipped Book Cover Displayer 4H x 6W x 8"D	EA	6	\$31.41	\$188.46
61-138	Acrylic Label Front Pinch Clips 1 1/4Hx2Wx1 7/8"D Pkg 12	PKG	5	\$62.45	\$312.25
ST925	Steel Signage Display Easel 6'H Black	EA	3	\$83.03	\$249.09
61-484	Acrylic Helmet Hat Stand 12H x 6W x 6"D	EA	1	\$69.29	\$69.29
9039	Double Suction Cups	EA	4	\$35.99	\$143.96
61-GBCART-50	Gaylord Pre-Conditioned Humidity Control Cartridge 50% RH	EA	20	\$31.67	\$633.40
DMF4300S-G	Small Conservation Dress Form Grey	EA	1	\$1,192.25	\$1,192.25
DMF4400M-G	Medium Conservation Suit Form Grey	EA	1	\$1,201.75	\$1,201.75
221C	Pixigloss Brss Upright Bttrfly Book Mnt 7x11" To 9 1/2x14"	EA	6	\$325.04	\$1,950.24
61-491	Acrylic Sword Gun Stand 3H x 3W x 2 1/2"D	EA	2	\$16.72	\$33.44
88-MCC	Microfiber Photo Cleaning Cloth	EA	6	\$6.08	\$36.48
P2003	16 oz ACRIFIX Anti-Static Acrylic Cleaner Spray Bottle	EA	1	\$18.24	\$18.24
P2004	1 Gallon ACRIFIX Anti-Static Acrylic Cleaner Refill Bottle	EA	2	\$45.88	\$91.76
MGEL	Museum Gel	EA	1	\$20.81	\$20.81
22114	Benchmark Stainless Steel Pins .036 dia. x 1"L Pkg 100	PKG	1	\$36.57	\$36.57
21310	Benchmark Pinning Pliers	EA	1	\$87.40	\$87.40
11439NC	Metro NCTU2236UV Uptown Case UV Acrylic w/ shelves	EA	3	\$10,901.25	\$32,703.75
Does not include Uncrating, movement beyond first door or setting in place				Sub Total	\$74,577.61
				Shipping w/ Liftgate	\$1,580.00
				Total	\$ 76,157.61 USD
				FOB Destination	Pre-Paid & Added
Freight rates are estimates at time of quoting and are subject to change					
Shipment: 2 - 18 Weeks ARO					
ADDITIONAL INFO					
Liftgate and Inside Delivery service are included in the shipping charge (see terms below for description and limitations of service)					
Terms & Conditions					
All orders resulting from this proposal are subject to Credit Approval					
Except for manufacturing defects, all custom and non-stock items are non-cancelable and non-returnable.					
Shipping					
Items too heavy or too large to ship by a parcel carrier will be shipped LTL common carrier. Shipping charges quoted are based on a dock delivery. In those instances, if large trucks cannot back up to a raised dock at your delivery location, then you may require extra services. If you do not have a loading dock or forklift enhanced delivery services are strongly encouraged and or may be required to facilitate a safe off-loading of your merchandise. Special Delivery Instructions: Please include receiving hours, days you are closed, and any other instructions for the delivering carrier when placing your order.					
Lift Gate Truck Delivery					
The driver will be using a truck that has a lift, which will lower the shipment to ground level. From there you will provide the movement of shipment into the building.					



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Inside Delivery:

The driver may assist you in the movement of merchandise from the truck through the first door of the building, where it will be out of inclement weather. Movement beyond the first door is customer's responsibility. If you do not have a ramp this service is not available. Some doorways are not large enough for certain deliveries; please verify the physical clearance of your thresholds before ordering.

#### Installation & Assembly

Installation or Product Assembly are not included in shipping charges. We will gladly deliver to your installer or mover of choice.

#### Orders Over \$5,000

If your order exceeds \$5,000.00 we require a signed purchase order. If your organization doesn't use formal purchase orders, no problem! We will send you an Order Acknowledgement to review for accuracy. Simply return a copy endorsed by an authorized signer, and we'll finalize your order. In some circumstances, credit references may be required for successful placement of your order. Please have them available upon request.

#### Ready to Order?

To help expedite your order and to ensure it is placed correctly, below is a checklist for you to reference when placing your Gaylord order.

\_\_\_\_ Complete Billing Address – Include Contact Name & Phone Number

\_\_\_\_ Complete Shipping Address – Include Contact Name & Phone Number (if different from above)

\_\_\_\_ Gaylord Product Numbers - Please include the product numbers you'd like to order and specify your color choices or sizes, when applicable. If you are unsure of how to find product numbers or are not sure if you are using the correct product number, please contact Customer Service at 800-448-6160 for assistance.

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.14 Quote from Gaylord (processing supplies)

##### Gaylord Archival

P.O. Box 4901  
Syracuse, NY 13221-4901  
USA

Phone: 800-448-6160  
Fax: 800-595-7265  
Email: bids@gaylord.com

Quote Number: 180749

Account Number: 1024943

Effective Date: Jan 05, 2022  
Expiration Date: Feb 04, 2022  
Revised Date: Jan 05, 2022

Quoted To:

ALLYSON SEKERKE  
BRIDGEWATER PUBLIC LIBRARY  
15 SOUTH ST  
Bridgewater MA, United States 02324  
Phone: 508-697-3331  
Email: asekerke@sailsinc.org

Quoted By:

Dana Knapp  
Phone: 800-448-6160 x8107  
Email: Dana.Knapp@gaylord.com

Part Nbr	Long Description	UOM	Qty	Unit Price	Ext. Price
571108	All-Stabilo Pencil White	EA	1	\$4.16	\$4.16
57111A	All-Stabilo Pencil Black	EA	1	\$4.16	\$4.16
57167	Gaylord 4 x 6" Spacers For Card File Boxes Pkg 5	PKG	1	\$9.39	\$9.39
AB251	Folder Stock Arcvl Artifact Box 1 1/2Hx2 1/2Wx5"L Pkg 10	PKG	1	\$30.56	\$30.56
AB461	Folder Stock Arcvl Artifact Box 4 5/8Wx6 1/2Lx1 1/2H Pkg 10	PKG	1	\$45.26	\$45.26
BESEFSB1210	DuraShield E-Flute Shallow Lid Box Blue 10 1/4W x 12L x 5H	EA	1	\$25.58	\$25.58
BESFB20163	DuraShield Shallow Lid Box BlueGrey 16 1/2Wx20 1/2Lx3 1/2"H	EA	1	\$23.12	\$23.12
BESPB20161	DuraShield DeepLid DropFrontBox BluGry 16 1/2x20 1/2x1 1/2H	EA	1	\$22.86	\$22.86
BESPB24201	DuraShield DeepLid DropFrnt Box BluGry 20 1/2x24 1/2x1 1/2H	EA	1	\$24.61	\$24.61
BT1117	Gaylord Archival Buffered Acid Free Tissue 11 x 17" Pkg 100	PKG	2	\$24.10	\$48.20
CF1264	Gaylord BluGry Archival Card File Box 4 1/8Hx6 1/8Wx12D	EA	3	\$11.30	\$33.90
D121025L	Barrier Board Deep Lid Letter Document Case Blue Grey 2"D	EA	1	\$10.62	\$10.62
D121055L	Gaylord BarerBrd DeepLid LetterSize Archival Document Case	EA	6	\$11.47	\$68.82
EFCB821	Gaylord E Flute Spacers Pkg 5	PKG	1	\$10.24	\$10.24
EFMB331	Blue EFlute Clamshell Archival Microfilm Reel Box Pkg 100	PKG	1	\$115.94	\$115.94
FB17113	BluGry BarerBrd ShallowLid Arcvl Box 11 1/2Wx17 1/2Lx3 1/2H	EA	1	\$15.77	\$15.77
MV1114	BluGry BarrierBoard DropFront Archival 12x15" Lobby Card Box	EA	3	\$18.15	\$54.45
P16208	Gaylord Buffered Interleaving Paper 16 x 20" Pkg 25	PKG	1	\$21.97	\$21.97
RF9111A	Reinforced 1" Tab Letter Size File Folders Cream Pkg 25	PKG	3	\$13.43	\$40.29
TEL55CR	8Flute Telescoping Archival Roll Storage Box 5x5x40-80"	EA	2	\$21.97	\$43.94





# Project Application

## Community Preservation Committee

### Bridgewater, MA

UT1117	Gaylord Unbuffered Acid-Free Tissue 11 x 17" Pkg 100	PKG	2	\$23.03	\$46.06
				<b>Sub Total</b>	\$699.90
				<b>Shipping &amp; Handling</b>	\$83.63
				<b>Total</b>	<b>\$783.53</b>
				<b>FOB Destination</b>	<b>Pre-Paid &amp; Added</b>
<b>Freight rates are estimates at time of quoting and are subject to change</b>					
<b>Shipment: 1 - 4 Weeks ARO Depending on Stock at Time of Order</b>					
<b>Terms &amp; Conditions</b>					
All orders resulting from this proposal are subject to Credit Approval					
Except for manufacturing defects, all custom and non-stock items are non-cancelable and non-returnable.					
<b>Shipping</b>					
Items too heavy or too large to ship by a parcel carrier will be shipped LTL common carrier. Shipping charges quoted are based on a dock delivery. In those instances, if large trucks cannot back up to a raised dock at your delivery location, then you may require extra services. If you do not have a loading dock or forklift enhanced delivery services are strongly encouraged and or may be required to facilitate a safe off-loading of your merchandise. Special Delivery Instructions: Please include receiving hours, days you are closed, and any other instructions for the delivering carrier when placing your order.					
<b>Lift Gate Truck Delivery- Additional \$75.00 Charge:</b>					
The driver will be using a truck that has a lift, which will lower the shipment to ground level. From there you will provide the movement of shipment into the building.					
<b>Inside Delivery -Additional \$55.00 charge:</b>					
The driver may assist you in the movement of merchandise from the truck through the first door of the building, where it will be out of inclement weather. Movement beyond the first door is customer's responsibility. If you do not have a ramp this service is not available, please discuss other options with your Salesperson. Some doorways are not large enough for certain deliveries; please verify the physical clearance of your thresholds before ordering. Note: Additional inside delivery charges will be incurred for delivery requests that are made for areas beyond the inside of the first-floor door and are only offered if a freight elevator is available for use.					
<b>Installation &amp; Assembly</b>					
Installation or Product Assembly are not included in shipping charges. You may opt to add different services such as Installation or Assembly to your order. Please contact the Gaylord Sales Department at 800-345-5330 to discuss your options and obtain costs for these services.					
<b>Orders Over \$5,000</b>					
If your order exceeds \$5,000.00 we require a signed purchase order. If your organization doesn't use formal purchase orders, no problem! We will send you an Order Acknowledgement to review for accuracy. Simply return a copy endorsed by an authorized signer, and we'll finalize your order. In some circumstances, credit references may be required for successful placement of your order. Please have them available upon request.					

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.15 Quote from NEDCC



100 Brickstone Square, Andover, MA 01810-4494  
ph 978-470-1010 • fax 978-475-6021 • [www.nedcc.org](http://www.nedcc.org)

Bridgewater Public Library  
Archives and Special Collections  
15 South Street  
Bridgewater, MA 02324

December 27, 2021  
Project # 21-340\_PF

Contact: Allyson Sekerke, Archivist/Digital Assets Librarian  
[asekerke@sailsinc.org](mailto:asekerke@sailsinc.org)  
(817) 905-6265

#### Object 1

certificate

Artist/Author: Commonwealth of Massachusetts

Place/Date: 1870

Title/Subject: Certificate for Capt. John P. Townsend,  
58th Division for His Service During the Civil War

Dimensions: 17" x 22"

Media: black printed ink, three different  
black manuscript inks

Support: wove paper

Signatures/Special Features: signed at the  
lower quarter of the printed area by William  
Clafin [Governor] and Jas [James] A.  
Cunningham [Adjutant General]

#### Current Condition

The certificate is loosely rolled, but difficult to access due to the brittleness of the paper overall. It was lightly restrained with weights for examination after determining that it did not need humidification and flattening for access. The certificate was lightly crushed at some point after it was rolled, resulting in creases and partial breaks every 3 1/2" to 4" that run the width of the document. There are also large, complex horizontal breaks just right of the vertical center of the document. Because the piece was rolled when this damage occurred, the breaks are repeated every 3 1/2" to 4" with decreasing severity towards the lower edge of the document. The upper two breaks are the most severe at approximately 5" in length and with accompanying 1/2" x 2 1/2" long losses of the printed image and part of the text. The edges of the certificate have been severely tattered and torn, resulting in large losses along the entire length of the left and right edges and go into the margin by about 1". The paper is severely darkened overall and the verso shows patterns of discoloration from coming into prolonged contact with an acidic wooden board. There is a moderate amount of surface soiling overall. Preliminary media testing indicates that the inks are stable in filtered water.

#### Recommended Conservation Treatment Plan

- Provide written and photographic documentation of condition before and after treatment.
- Reduce surface soil using dry cleaning techniques as possible.
- Fully test solubility of inks in preparation for washing.
- After confirming that the media will permit aqueous treatment, humidify and wash in a filtered water bath to clean the paper and reduce staining, discoloration, and acidity. Alkalized water may be used to reduce staining.

Project # 21-340\_PF  
MKL/KB/MCF/AH

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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- Tone Japanese paper for infills.
- Pre-mend tears as necessary and fill losses with toned Japanese paper and wheat starch paste.
- Line the object for overall support with Japanese paper and wheat starch paste and methyl cellulose.
- Humidify and flatten between blotters under moderate pressure.
- Place the certificate in a polyester (Melinex) L-sleeve to reinforce the object and protect against dirt and handling if matting is not chosen.
- House in an archival folder.

#### Optional Work

##### Matting

- After treatment the object will be attached to a 100% cotton rag primary backing board with Japanese paper hinges adhered with wheat starch paste.
- A window mat with standard outside dimensions, in a color sympathetic to the object and made of 100% cotton rag board will be cut and hinged to the primary backing board with linen tape.

#### Price – Object 1 (*See cost summary at end to approve.*)

- Recommended Treatment: \$2,160
  - Matting: \$175
- 

#### Object 2

document

Artist/Author: United States Army  
Place/Date: Worcester, MA 1865  
Title/Subject: Discharge Papers for  
Private Lewis L. Simpson

Dimensions: 10" x 8"

Media: black printed ink, brown manuscript inks, red manuscript ink

Support: thin wove paper

Signatures/Special Features: signed at lower right by a "Capt + AA D.C./A. C. M. Dept of the East" member, Signature is illegible, but possibly "? W. H??shea?"; Red text and postal or tax stamp cross written from the bulk of the text, illegible due to level of fading

Housing: framed to size with antique glass in a decorative frame with leaves. Space behind the object is filled with layers of acidic papers, including parts of a folded newspaper from Brockton, MA 1936 (?) and a wooden board nailed into place

#### Current Condition

The discharge paper is extremely brittle from its time in contact with the acidic materials and is very delicate overall. The certificate was previously folded into uneven twelfths and is strongly creased along the various folds. It was broken along the two horizontal folds and then repaired using multiple layers of glassine tape. The tape has caused the paper to curl and break locally. There are other tears in the left half that are approximately 2" in length and start under each of the tape locations. The edges of the document are slightly tattered, burned, and curled from contact with the frame. A small burn line from the fillet is also present around the perimeter of the document. The piece is severely discolored overall from contact with the acidic framing materials and exposure to light. The light has also slightly faded the brown text, but more severely affected the red ink in the right half that is from either from tax or postal information. This ink fluoresces slightly in ultraviolet (UV) light. The document has paler mottled staining present at the center as well as scattered dark foxing overall. Some moderate dark staining from



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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an unknown source is present in the lower right corner. There are multiple handling creases and minor tattering present throughout. There is a minor to moderate amount of surface grime present on both sides of the document. Preliminary media testing indicates that the various inks are stable in filtered water and that the glassine tape has a water-soluble adhesive layer.

#### Recommended Conservation Treatment Plan

- Provide written and photographic documentation of condition before and after treatment.
- Reduce surface soil using dry cleaning techniques as necessary.
- Fully test solubility of inks and adhesives.
- After confirming that the media will permit aqueous treatment, humidify and wash in a filtered water bath to clean the paper and reduce staining, discoloration, and acidity. Alkalized water may be used to reduce staining if it will not affect the media.
- If deemed possible by testing, remove the glassine tapes during the washing process.
- Mend tears and breaks and reinforce creases with Japanese paper and wheat starch paste.
- Line the object for additional overall support with a thin Japanese paper and wheat starch paste and methyl cellulose if deemed necessary after initial repair.
- Humidify and flatten between blotters under moderate pressure.
- Place in a polyester (Melinex) L-sleeve to reinforce the object and protect against dirt and handling if matting is not chosen.
- House in an archival folder.

#### Optional Work

##### Matting/Framing

- The treated object will be attached to a 100% cotton rag primary backing board with Japanese paper hinges adhered with wheat starch paste.
- A spacer made of 100% cotton rag board will be cut and fitted into the original frame.
- The piece will be fitted with new UV filtering acrylic glazing.
- The piece will be fitted with a new secondary backing of archival board.
- The inside and outside of the original frame will be cleaned.
- The mounted and matted piece will be fitted into the existing client frame.
- The back of the frame will be finished with an archival dust cover and hanging hardware.

#### Price – Object 2 (*See cost summary at end to approve.*)

- Recommended Treatment: \$1,895
- Matting/Framing: \$375

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#### Object 3

certificate

Artist/Author: Commonwealth of Massachusetts

Place/Date: 1869

Title/Subject: Certificate for Lewis L. Simpson,  
54th Infantry for His Service During the Civil  
War

Dimensions: 14 3/4" x 10"

Media: black printed ink, three different black  
manuscript inks

Support: wove paper

Signatures/Special Features: signed at the lower  
quarter of the printed area by William Claflin  
[Governor] and Jas [James] A. Cunningham  
[Adjutant General]

Housing: framed close to size in a brown step frame  
with a gold fillet and regular glass; backed with  
acidic chipboard and a wooden board backing nailed  
into place.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### **Current Condition**

The certificate was placed in a frame that was slightly too small for it and was folded over at the lower edge to fit. It is burned along the edges of the paper from being in contact with the wood of the frame. The tightness of the frame also caused minor tight undulations across the document. The certificate was affected by an uncontrolled ingress of water while it was framed. The water has caused multiple overlapping tidelines and localized tonal shift in the paper that makes it appear paler than the surrounding area. The ingress has also caused localized growth on the piece, primarily on the verso, of black, white, and brown mold spores. When tested, the mold appeared to be inactive. The lower left corner is darker than the rest of the object from the water ingress combined with acidic migration. The paper is moderately discolored overall. minor skinning and loss of the paper is present on the proper right side of the verso and margins from insect grazing. There are several pin holes near the upper edge on the left and right sides about 1 1/2" into the object. There is a minor amount of surface grime on the object. Preliminary media testing indicates that the inks are stable in filtered water. The frame and backing materials have been damaged by the mold and should be discarded rather than returning the object to its original housing.

#### **Recommended Conservation Treatment Plan**

- Provide written and photographic documentation of condition before and after treatment.
- Reduce surface mold with a HEPA vacuum.
- Treat areas of embedded mold locally with ethanol or isopropanol as needed.
- Reduce surface soil using dry cleaning techniques as necessary.
- Fully test solubility of inks.
- After confirming that the media will permit aqueous treatment, humidify and wash in a filtered water bath/to clean the paper and reduce staining, discoloration, and acidity. Alkalized water may be used to reduce staining.
- Reduce staining and even paper tone by controlled exposure to artificial light. Staining will be reduced, but may not be eliminated completely.
- Reinforce areas of skinning and fill losses with toned Japanese paper and wheat starch paste as necessary.
- Humidify and flatten between blotters under moderate pressure.
- Place in a polyester (Melinex) L-sleeve to reinforce the object and protect against dirt and handling if matting is not chosen.
- House in an archival folder.

#### **Optional Work**

##### Matting

- The treated object will be attached to a 100% cotton rag primary backing board with Japanese paper hinges adhered with wheat starch paste.
- A window mat with standard outside dimensions, in a color sympathetic to the object and made of 100% cotton rag board will be cut and hinged to the primary backing board with linen tape.

#### **Price – Object 3 (See cost summary at end to approve.)**

- Recommended Treatment: \$1,860
  - Matting: \$175
- 

#### **Object 4**

Project # 21-340\_PF  
MKL/KB/MCF/AH

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### certificate

Artist/Author: Women's Relief Corps

Place/Date: 1911

Title/Subject: Certificate of Appointment for Maria Simpson as a Department Special Aide in the Women's Relief Corp

Dimensions: 10 1/2" x 13 1/2"

Media: black printed ink, brown manuscript ink

Support: wove paper

Signatures/Special Features: signed at lower edge of image by Nellie H. Libby [Department President] and Mary E. Elliot [Department Secretary]; large paper and paste seal at the lower left for the Corp, strongly embossed.

Housing: framed to size with antique glass in a brown hand etched frame; backed with stationary from the Rod and Gun Club of Bridgewater, acidic chipboard and a wooden board nailed into place.

#### Current Condition

The certificate was placed in a frame that was close to the object size and has been very lightly discolored in the margins from the wooden frame contact with the acidic framing materials. The size of the frame with no mat has also caused a number of tight cockles to form throughout the document as it moved against the glass. The paper is slightly brittle and lightly discolored overall. There is a minor amount of surface grime overall. While the media and seal are testing stable in filtered water, the depth of embossing and general stability of the piece do not make it a good candidate for aqueous treatment [ie washing] at this time. As such, a minimal treatment with a focus on rehousing is proposed below instead.

#### Recommended Conservation Treatment Plan

- Provide written and photographic documentation of condition before and after treatment.
- Reduce surface soil using dry cleaning techniques as necessary.
- Humidify and flatten between blotters with a void cut in the seal location to prevent crushing under moderate pressure.
- Place in a polyester (Melinex) L-sleeve to reinforce the object and protect against dirt and handling if framing is not chosen.
- House in an archival folder.

#### Optional Work

##### Matting/Framing

- The object will be attached to a 100% cotton rag primary backing board with Japanese paper hinges adhered with wheat starch paste.
- A spacer made of 100% cotton rag board will be cut and fitted into the original frame.
- The piece will be fitted with new UV filtering acrylic glazing.
- The piece will be fitted with a new secondary backing of archival board.
- The inside and outside of the original frame will be lightly cleaned.
- Large areas of loss or damage to the finish of the frame will be toned.
- The mounted and matted piece(s) will be fitted into the existing client frame.
- The back of the frame will be finished with an archival dust cover and hanging hardware.

#### Price – Object 4 (See cost summary at end to approve.)

- Recommended Treatment: \$665
  - Matting/Framing: \$490
-



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### **Object 5**

Crayon enlargement

Artist/Author: unknown

Place/Date: unknown

Title/Subject: Portrait of Lewis Simpson

Dimensions: 19 1/2" x 13 1/2"

Media: silver, gelatin and applied media

Support: convex shaped board

Signatures/Special Features: pencil inscriptions on the reverse

Housing: wooden frame and convex glass

#### **Current Condition**

The crayon enlargement's support is discolored with pencil inscriptions on the reverse. The edges of the board are weak and brittle. The image has yellowed overall, especially in the highlight areas. There is silvering (?) in the dark areas of the image. The edges of the image are abraded and scratched from the frame. The surface is moderate to severe.

#### **Recommended Conservation Treatment Plan**

- Provide written and photographic documentation of condition before and after treatment.
- Reduce surface soil using dry cleaning techniques as possible.
- Consolidate brittle edges with an appropriate consolidant for stabilization.
- If the matting and framing option is not chosen, place the crayon enlargement in a custom-fitted archival box to the dimensions of the object. Title. (Unless otherwise changed, title will appear as on attached sheet.)

#### **Optional Work**

##### **Matting/Framing**

- The object will be attached to a 100% cotton rag primary backing board with Japanese paper hinges/ photo corners of MicroChamber paper and Filmoplast P90 archival tape.
- An oval shaped spacer mat made of 100% cotton rag board will be cut and hinged to the primary backing board with linen tape.
- The piece will be fitted with a new secondary backing of archival corrugated board.
- The inside and outside of the original frame and convex glass will be cleaned.
- Large areas of loss or damage to the finish of the frame will be toned.
- The mounted and matted piece will be fitted into the existing client frame.
- The back of the frame will be finished with an archival dust cover and hanging hardware.

#### **Price – Object 5 (See cost summary at end to approve.)**

- Recommended Treatment: \$1,240
  - Matting/Framing: \$480
-



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Cost Summary

##### **Recommended Conservation Treatments**

(Please check.)

Object 1: Certificate for Capt. John P. Townsend, ... Civil War	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$2,160
Object 2: Discharge Papers for Private Lewis L. Simpson	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$1,895
Object 3: Certificate for Lewis L. Simpson, ... Civil War	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$1,860
Object 4: Certificate of Appointment ... Women's Relief Corp	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$665
Object 5: Portrait of Lewis Simpson	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$1,240
Shipping/Handling – return via client pick up	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$0
Total – Recommended		\$7,820

##### **Optional Work (These can only be carried out if the corresponding treatment above is also selected.)**

Matting - Object 1: Certificate for Capt. John P. Townsend, ... Civil War	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$175
Matting/Framing - Object 2: Discharge Papers for Private Lewis L. Simpson	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$375
Matting - Object 3: Certificate for Lewis L. Simpson, ... Civil War	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$175
Matting/Framing - Object 4: Object 4: Certificate of Appointment ... Women's Relief Corp	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$490
Matting/Framing - Object 5: Portrait of Lewis Simpson	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$480
Additional Insurance (indicate value in Terms, below)	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$1/\$1,000/mo.

#### Terms & Conditions

It is understood and agreed between the parties to this agreement that the work may be halted should unexpected problems render the proposed scope and/or activities infeasible or more time-consuming than could be reasonably estimated. If this were to occur, modifications to the scope and/or activities may be proposed, and, after consultation with the Owner or Authorized Agent, a new estimate may be given to reflect revised specifications. Estimates are valid for 12 months. Costs of shipping/handling and unframing/reframing services are additional. **NOTE: One third of the estimated cost is payable at the time of approval.**

Pick-up or shipping/handling of objects shall be at Client's/Owner's expense and must occur within 90 days after either notification of completion of work or notification that objects associated with unapproved proposals must be picked up (or delivery effected). All charges for contracted services, including shipping/handling and insurance, must be paid prior to NEDCC releasing objects for return. Storage fees of \$125.00 per month shall be charged after expiration of the 90-day period. In consideration for waiver of such storage charges, failure of Client/Owner to pick up (or effect delivery) within six months of a third notification or attempted notification by NEDCC by certified mail at Client's/Owner's last known address shall constitute transfer of title of objects to NEDCC. Long-term arrangements for storage at a fee must be made by separate agreement to avoid such transfer of title. Client/Owner must inform NEDCC of any changes of address.

**CLIENT'S/OWNER'S STATEMENT OF INSURANCE VALUE:** Maximum liability limited to \$\_\_\_\_\_. Unless Owner's insurance policy provides standard "all risk perils" and Owner's insurance company sends NEDCC a waiver of subrogation, all objects left at NEDCC must be insured under NEDCC's policy at a rate of \$1.00 per month per \$1,000 of value. If no valuation is provided by Owner, an assignment of \$500 will be placed on the project for insurance coverage purposes.

THE UNDERSIGNED AGREES TO INDEMNIFY AND HOLD NEDCC HARMLESS FROM ALL CLAIMS AND DEMANDS FOR LOSS OR DAMAGE TO THE ABOVE OBJECTS HOWEVER OCCASIONED UNLESS DUE TO THE WILLFUL NEGLIGENCE OF NEDCC. IN NO EVENT SHALL NEDCC BE LIABLE TO ANY PARTY FOR ANY SPECIAL, PUNITIVE, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.

The undersigned recognizes that conservation treatment procedures may involve a certain amount of risk. Therefore, in further consideration, and as a condition of NEDCC's undertaking the work on the above object(s), the undersigned waives and releases NEDCC from all claims that may arise due to damage or loss to the above object(s) as a result of the treatment procedure(s).

NEDCC represents that it is not the Owner of objects that will be digitized and Client/Owner agrees that NEDCC is not responsible for any potential or real copyright infringement as a result of digitizing the objects. Compliance with copyright law is the sole





# Project Application

## Community Preservation Committee

### Bridgewater, MA

responsibility of Client/Owner. NEDCC hereby conveys copyright, if any, in the digital objects to Client/Owner. The undersigned hereby grants permission to NEDCC to use the record of the proposed work, including imagery, for its educational programs.

AUTHORIZATION IS HEREBY GIVEN to the NORTHEAST DOCUMENT CONSERVATION CENTER to treat and/or digitize the above object(s). It is acknowledged that the undersigned has read and understands the proposal and all terms and conditions herein.

Owner or Authorized Agent

Date

12/27/21

Michael K. Lee, Director of Paper and Photograph Conservation, NEDCC

Date

P.O.# required? Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 4.16 Quote from NEDCC

Quote for Town records books without inactive mold.



100 Brickstone Square, Andover, MA 01810-1494  
ph 978-475-1610 • fax 978-475-6021 • [www.nedcc.org](http://www.nedcc.org)

February 11, 2022

Allyson Sekerke  
Bridgewater Public Library  
15 South Street  
Bridgewater, MA 02324

Re: NEDCC Job #22-031 BI

Dear Ms. Sekerke,

Enclosed is our condition report and estimate for the treatment of four record books, including a digital imaging addendum.

- The recommended conservation treatment is listed in the body of the proposal and we consider each step of the recommended treatment necessary for preservation of the objects. The conservators at the Northeast Document Conservation Center work as efficiently and safely as possible and within guidelines set by the American Institute for Conservation.
- Please note that there are several places in the proposal where we ask that you check a box to indicate a preference for how you would like us to proceed under certain conditions.
- Once the work begins, should we encounter the unexpected and need to revise this treatment proposal you will be consulted immediately.
- Please enter the appropriate insured value in the space provided. Unless your insurance company sends NEDCC a waiver of subrogation, all objects left here will be insured under our policy. If no insurance figure is received from you, we shall assign a value of \$500 to the project.
- If you want NEDCC to proceed with the recommended treatment, please sign the proposal and return it with your 33% deposit at your earliest convenience.

We hope to hear from you soon. Please do not hesitate to call if you have questions. We are happy to answer inquiries about scheduling or the treatment or care of objects.

Sincerely,

Bexa Caswell-Olson,  
Director of Book Conservation, NEDCC



# Project Application

## Community Preservation Committee

### Bridgewater, MA



100 Brickstone Square, Andover, MA 01810-1494  
ph 978-470-1010 • fax 978-475-6021 • [www.nedcc.org](http://www.nedcc.org)

Bridgewater Public Library  
15 South Street  
Bridgewater, MA 02324

February 11, 2022  
Project # 22-031\_BI

Contact: Allyson Sekerke  
[asekerke@sailsinc.org](mailto:asekerke@sailsinc.org)  
(817) 905-6265

#### Object 1

record book

Title: Records of Bridgewater, Vol. 1, 1656 to 1702

Dimensions: 380x157x20mm

No. of Pages: ~175

Call No.: #191

#### Current Condition

The half leather binding with decorated paper sides is dirty, worn, stained, and abraded. The leather is desiccated, the headcap is torn, and there are losses to the cover material. A paper label with a manuscript title is adhered overall to the front cover. A pressure sensitive label is adhered to the spine using pressure sensitive tape.

The text block consists of handmade laid paper, gathered into sections and sewn through the fold. The sewing is intact. Entries are in various manuscript inks. Some inks are friable or water soluble and aqueous treatment is not recommended.

The pages have surface dirt, embedded grime, minor tears, losses, glassine tape, and old mends throughout. Some old mends and tapes cover text, making it illegible. Some manuscript text is written on top of old mends. The last leaf has been lined with Western paper and is folded to fit within the volume. Although inelegant, this repair is stable.

#### Conservation Treatment Plan

- Provide written and photographic documentation before and after treatment.
- Surface clean pages to reduce surface dirt.
- Test solubility of media.
- Treat as necessary to remove old mends and glassine tape that obscures text (~68"). Mends that do not obscure text or that have text written on top will not be removed.
- Mend tears (~123) as necessary using Japanese paper and starch paste.
- Repair torn headcap with Japanese paper toned with acrylic pigments.
- Reinforce board corners.
- Construct a custom-fitted archival box to dimensions of volume. Title box. (Unless otherwise changed, title will appear as on attached sheet.)



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Optional Work

##### Digital Imaging/Printing

The optimal time to perform digital imaging of your volume(s) is during conservation so that the best image capture can be obtained in the safest manner. Please see the attached Imaging Addendum for imaging specifications and cost estimate(s).

##### Price – Object 1 (See cost summary at end to approve.)

- Recommended Treatment: \$8,530

#### Object 2

record book

Title: Records of the Purchasers of Bridgewater, Book 1

Dimensions: 300x195x13mm

No. of Pages: ~374

Call No.: 133

#### Current Condition

The full suede binding is dirty, worn, stained and abraded. The upper joint is partially broken and the endcaps are torn. The board corners are exposed and delaminating. A paper label with manuscript title is adhered overall to the front cover. A pressure sensitive label is adhered to the spine with pressure sensitive tape; the label is loose. The inner hinges have been reinforced with cloth tape. A manuscript note on the front pastedown extends onto the cloth tape.

The text block consists of handmade laid paper, gathered into sections and sewn through the fold. The sewing is broken. Entries are in various manuscript inks. Some inks are friable or water soluble and aqueous treatment is not recommended. An index written on machine-made paper was added in 1862. The pages have surface dirt, embedded grime, staining, minor tears, losses, and old repairs throughout. Old repairs were done with Western paper, and sometimes cover text. Some text has been written on top of old mends. Some text in the inner margins is difficult to access. The page edges are chipped and fragile, and many tears extend into the text creating losses. Safe handling is extremely difficult.

#### Conservation Treatment Plan

- Provide written and photographic documentation before and after treatment.
- Collate (number each leaf discreetly in pencil to record order).
- Disbind (remove sewing and separate sections).
- Surface clean pages to reduce surface dirt.
- Test solubility of media.
- Treat as necessary to remove cloth tape from inner hinges and reduce adhesive staining. Cloth tape with manuscript text will be left in place.
- Treat as necessary to remove ~12" of old mends that obscure text.
- Mend tears (~381) and guard folds as necessary using Japanese paper and starch paste.
- Reassemble text and press to consolidate.
- Add handmade paper endsheets with linen hinges and sew text block with linen thread.
- Repair binding by rebinding using airplane linen and Japanese paper toned with acrylic pigments. The original spine piece will be reused.
- Reinforce board corners.
- Construct a custom-fitted archival box to dimensions of volume. Title box. (Unless otherwise changed, title will appear as on attached sheet.)



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Optional Work

##### Digital Imaging/Printing

The optimal time to perform digital imaging of your volume(s) is during conservation so that the best image capture can be obtained in the safest manner. Please see the attached Imaging Addendum for imaging specifications and cost estimate(s).

##### **Price – Object 2** (See cost summary at end to approve.)

- Recommended Treatment: \$17,960

#### **Object 3**

record book

Title: Records of the Purchasers of Bridgewater, Book 2

Dimensions: 320x205x42mm

No. of Pages: ~385

Call No.: 132

#### **Current Condition**

The full suede binding is dirty, worn, stained, and abraded. The front joint is partially broken, the endcaps are torn, and the board corners are exposed and delaminating. A paper label with manuscript title is adhered overall to the front cover. A pressure sensitive label is adhered to the spine with pressure sensitive tape.

The text block consists of handmade laid paper, gathered into sections and sewn through the fold. The sewing is intact but loose, and the text block is at risk of splitting at pages 171-172, 191-199, 333-334. A manuscript index on machine-made paper was added to the volume in 1862. The index was sewn through the fold and attached to the volume using cloth tape. The tape covers text on the first leaf of the manuscript. Entries on the last page of the index are written on top of the tape. Several pages of machine-made paper with manuscript text were added to the back of the volume in 1875. The added thickness of the added pages at the front and back of the volume is putting stress on the spine, and the text block protrudes from the bindings along the fore edge. This has caused many pages to become damaged along the edges.

Some leaves at the front and back of the volume have been tipped together and the opening is restricted. The pages have surface dirt, embedded grime, edge tears, and minor tears throughout. Some pages have been repaired with cloth or paper tape. A loose document has been adhered to page 152. The document is partially detached, creased, and torn. Entries are in various manuscript inks. Some inks are friable or water soluble, and aqueous treatment is not recommended. Some text in the inner margins is inaccessible.

#### Conservation Treatment Plan

- Provide written and photographic documentation before and after treatment.
- Collate (confirm order and completeness of volume, number unnumbered pages discretely in pencil to record order).
- Disbind (remove cover, remove sewing).
- Surface clean pages to reduce surface dirt.
- Test solubility of media.
- Treat as necessary to remove ~115" of cloth tape and separate the added index from the text block. Tape with entries written on top will be left in place.
- Treat as necessary to separate tipped pages.





# Project Application

## Community Preservation Committee

### Bridgewater, MA

- Mend tears (~134) and guard folds as necessary using Japanese paper and starch paste.
- Repair and reattach document on page 152.
- Reassemble text and press to consolidate.
- Add handmade paper endsheets with linen hinges and sew text block with linen thread. Please note: pages added in 1862 and 1875 will not be included.
- Repair binding by reinforcing torn areas with Japanese paper toned with acrylic pigments. Reattach original binding to text block.
- Reinforce board corners.
- Sew index through the fold using linen thread. Place in a buffered folder.
- Place added leaves removed from the back of the volume in a buffered folder.
- Construct a custom-fitted archival box in dimensions of volume and foldered leaves. Title box. (Unless otherwise changed, title will appear as on attached sheet.)

#### Optional Work

##### Digital Imaging/Printing

The optimal time to perform digital imaging of your volume(s) is during conservation so that the best image capture can be obtained in the safest manner. Please see the attached Imaging Addendum for imaging specifications and cost estimate(s).

#### **Price – Object 3** (See cost summary at end to approve.)

- Recommended Treatment: \$13,510

---

#### Object 4

reced book

Title: Records of the Purchasers of Bridgewater, Book 3

Dimensions: 370x240x44mm

No. of Pages: ~100

Call No.: 176

#### **Current Condition**

The full suede binding is dirty, worn, stained, and abraded. The endcaps are torn and the board corners are exposed and delaminating. A paper label with manuscript title is adhered overall to the front cover. A pressure sensitive label is adhered to the spine with pressure sensitive tape.

The text block consists of handmade laid paper, gathered into sections and sewn through the fold. The sewing is loose and the text block has split in several places. Entries are in various manuscript inks. Some inks are friable or water soluble and aqueous treatment is not recommended. A manuscript index on machine-made paper was added to the front of the volume in 1862. A second undated document on machine-made paper was adhered into the volume after the index. A third addition, also on machine-made paper, is adhered into the back of the volume. The added thickness of these pages has pushed the cover out of position, and the fore edge of the volume is no longer protected. Added pages were adhered in using cloth tape, which is causing stress to the pages. Many pages at the front of the volume are tipped together.

The pages have surface dirt, embedded grime, minor tears, creases, edge tears, losses, and old mends throughout. Old mends were done with Western paper and sometimes cover text. The page edges are chipped and safe handling is difficult.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Conservation Treatment Plan

- Provide written and photographic documentation before and after treatment.
- Collate (confirm order and completeness of volume, number unnumbered pages discreetly in pencil to record order).
- Disbind (remove cover, retain sewing as possible).
- Surface clean pages to reduce surface dirt.
- Test solubility of media.
- Treat as necessary to remove cloth tape and old mends that obscure text or put stress on the pages (~ 57"). Old mends that do not obscure text will be left in place. Added pages at the front and back of the volume will be removed.
- Treat as necessary to separate tipped pages.
- Mend tears (~193) and guard folds as necessary using Japanese paper and starch paste.
- Reassemble text and press to consolidate.
- Add handmade paper endsheets with linen hinges and reinforce sewing or re sew text block with linen thread.
- Repair endcaps using Japanese paper toned with acrylic pigments.
- Reattach original cover to text block.
- Reinforce board corners.
- For the index and added leaves at the back of the volume, sew through the fold using a pamphlet stitch. Place each gathering of pages in a buffered folder.
- Place loose document from the front of the volume in a buffered folder.
- Construct a custom-fitted archival box to dimensions of volume and foldered documents. Title box. (Unless otherwise changed, title will appear as on attached sheet.)

#### Optional Work

##### Digital Imaging/Printing

The optimal time to perform digital imaging of your volume(s) is during conservation so that the best image capture can be obtained in the safest manner. Please see the attached Imaging Addendum for imaging specifications and cost estimate(s).

#### Price – Object 4 (See cost summary at end to approve.)

- Recommended Treatment: \$15,560

#### Cost Summary

##### Recommended Conservation Treatments

	(Please check.)		
Object 1: Records of Bridgewater, Vol. 1, 1656 to 1702	Yes	No	\$8,530
Object 2: Records of the Purchasers of Bridgewater, Book 1	Yes	No	\$17,960
Object 3: Records of the Purchasers of Bridgewater, Book 2	Yes	No	\$13,510
Object 4: Records of the Purchasers of Bridgewater, Book 3	Yes	No	\$15,560
Shipping/Handling – return via client pick up	Yes	No	\$0
TOTAL (if all checked "yes")	Yes	No	\$55,560

##### Optional Work (These can only be carried out if the corresponding treatment above is also selected.)

Digital Imaging/Printing	Yes	No	See addendum
Additional Insurance (indicate value in Terms, below)	Yes	No	\$1/\$1,000/mo.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Terms & Conditions

It is understood and agreed between the parties to this agreement that the work may be halted should unexpected problems render the proposed scope and/or activities infeasible or more time-consuming than would be reasonably estimated. If this were to occur, modifications to the scope and/or activities may be proposed, and, after consultation with the Owner or Authorized Agent, a new estimate may be given to reflect revised specifications. Estimates are valid for 12 months. Costs of shipping/handling and unframing/reframing services are additional. **NOTE: One third of the estimated cost is payable at the time of approval.**

Pick-up or shipping/handling of objects shall be at Client's/Owner's expense and must occur within 90 days after either notification of completion of work or notification that objects associated with unapproved proposals must be picked up (or delivery effected). All charges for contracted services, including shipping/handling and insurance, must be paid prior to NEDCC releasing objects for return. Storage fees of \$125.00 per month shall be charged after expiration of the 90-day period. In consideration for waiver of such storage charges, failure of Client/Owner to pick up (or effect delivery) within six months of a third notification or attempted notification by NEDCC by certified mail at Client's/Owner's last known address shall constitute transfer of title of objects to NEDCC. Long-term arrangements for storage at a fee must be made by separate agreement to avoid such transfer of title. Client/Owner must inform NEDCC of any changes of address.

**CLIENT'S/OWNER'S STATEMENT OF INSURANCE VALUE:** Maximum liability limited to \$\_\_\_\_\_. Unless Owner's insurance policy provides standard "all risk perils" and Owner's insurance company sends NEDCC a waiver of subrogation, all objects left at NEDCC must be insured under NEDCC's policy at a rate of \$1.00 per month per \$1,000 of value. If no valuation is provided by Owner, an assignment of \$250 will be placed on the project for insurance coverage purposes.

THE UNDERSIGNED AGREES TO INDEMNIFY AND HOLD NEDCC HARMLESS FROM ALL CLAIMS AND DEMANDS FOR LOSS OR DAMAGE TO THE ABOVE OBJECTS HOWEVER OCCASIONED UNLESS DUE TO THE WILLFUL NEGLIGENCE OF NEDCC. IN NO EVENT SHALL NEDCC BE LIABLE TO ANY PARTY FOR ANY SPECIAL, PUNITIVE, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.

The undersigned recognizes that conservation treatment procedures may involve a certain amount of risk. Therefore, in further consideration, and as a condition of NEDCC's undertaking the work on the above object(s), the undersigned waives and releases NEDCC from all claims that may arise due to damage or loss to the above object(s) as a result of the treatment procedure(s).

NEDCC represents that it is not the Owner of objects that will be digitized and Client/Owner agrees that NEDCC is not responsible for any potential or real copyright infringement as a result of digitizing the objects. Compliance with copyright law is the sole responsibility of Client/Owner. NEDCC hereby conveys copyright, if any, in the digital objects to Client/Owner. The undersigned hereby grants permission to NEDCC to use the record of the proposed work, including imagery, for its educational programs.

AUTHORIZATION IS HEREBY GIVEN to the NORTHEAST DOCUMENT CONSERVATION CENTER to treat and/or digitize the above object(s). It is acknowledged that the undersigned has read and understands the proposal and all terms and conditions herein.

Owner or Authorized Agent

Date

2/11/2022

Betsy Caswell-Olson, Director of Book Conservation, NEDCC

Date

P.O.# required? Yes ☐ No ☐ # \_\_\_\_\_





# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### IMAGING ADDENDUM

##### Subject to Conservation

The condition of historic and artistic objects is one of the most important factors in determining how (or whether) they can be accurately imaged without causing physical damage. Consequently, this imaging addendum is subject to prior conservation treatment under this proposal.

##### Image Count

The "image count" corresponds to the number of digital files that will be produced (e.g., one leaf equals two pages, resulting in two digital image files; imaging "two-up" results in one digital image file per two pages; the recto and verso of a photograph each equal one digital image file, etc.). This proposal is based on an estimated count of 1430 images. *Please check the appropriate box, below, to indicate how you would like us to proceed if the image count differs from this estimate.*

- ☐ Complete the imaging of all items and adjust the invoice accordingly based on the actual image count.
- ☐ Proceed with imaging up to a maximum of 10% over the estimated image count and adjust the invoice accordingly. Please notify me if/when you have reached this limit.
- ☐ Image the items in the priority order provided and stop imaging once the estimated image count is reached. Please notify me if/when you have reached this limit.

##### Blank Pages/Versos

We will image the front and back covers, the recto and verso of all leaves with content, and occasional blank leaves.

##### Project Scope

Following accepted best practices, the purpose of our service is to create a faithful image surrogate of archival materials in their current condition. Minor post-processing adjustments will be performed to optimize image quality and bring all images to a common rendition.

The object(s) identified above will be imaged using a high resolution digital camera with apochromatic macro flat field optics on our specialized workstations. The light source will be Broncolor electronic flash, providing optimal light quality at minimal total light exposure. Imaging will be done following the Federal Agencies Digitization Guidelines Initiative (FADGI) *Technical Guidelines for Digitizing Cultural Heritage Materials* (2010) and the following project specifications:

##### Preservation Master(s)

Format: TIFF  
Spatial Resolution: 400 ppi at original size  
Bit Depth: 16-bit  
Color Profile: Adobe RGB 1998

##### Access Derivative(s)

Format: JPEG  
Spatial Resolution: 400 ppi at original size  
Bit Depth: 8-bit



# Project Application

## Community Preservation Committee

### Bridgewater, MA

Color Profile: Adobe RGB 1998

#### PDF(s)

Each volume will be combined into one multipage PDF.

#### Targets

An Image Science Associates (ISA) Object-Level Target will be used as a photographic reference standard during the course of imaging reflective material. ISA Object-Level Targets include: 18 color patches of varying hues, saturations, and brightnesses; 12 spectrally neutral gray patches; vertical and horizontal slant edge targets for calculating spatial frequency response (SFR); and metric- and English-based rulers for scale and calculating optical resolution.

#### Cropping

Reflective media will be cropped to include a small border around the edges of the object. Reference targets will be removed in the final deliverable files.

#### Metadata

Technical metadata comprising camera and software information will be embedded in the header of each TIFF master file.

#### File Naming

Files will be named with a descriptive prefix plus sequential numerical suffix.

#### Special Conditions

Spatulas and/or weights may be used to gently hold down pages that do not lie flat on their own. The spatulas/weights will remain in the image files, unless you choose to have them removed digitally for an extra cost.

#### Quality Control

All work will be performed under tight environmental control in the NEDCC imaging laboratory by highly-skilled professionals, and objects will remain in the NEDCC vault when not being imaged. NEDCC performs a 100% inspection of deliverables, done by Associate and Senior Photographers. All files will be backed up on NEDCC's servers for six (6) months after project completion.

#### Delivery Medium

The digital file(s) will be delivered on a USB external hard drive.

#### Cost Summary

Project Scope	(Please check.)	\$/Unit	Quantity	Total
Project Set-up		\$150.00	1 set-up	\$150.00
Object 1: Preservation Masters	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$5.00	180 files	\$900.00
Object 2: Preservation Masters	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$4.00	410 files	\$1640.00
Object 3: Preservation Masters	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$4.00	410 files	\$1640.00
Object 4: Preservation Masters	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$5.00	430 files	\$2150.00
Access Derivatives	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$0.00	1430 files	\$0.00
PDFs	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$0.00	4 files	\$0.00
USB External Hard Drive.			1 drive	\$100
TOTAL (if all checked "Yes")				\$6580.00

NOTE: Please return to the Cost Summary on Page 5 and select "Yes" or "No" for Digital Imaging.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### TITLE SHEET

Client: Bridgewater Public Library

Job No: 0

Item No: 1

Title information will appear as illustrated below. Any revisions should be made in the space provided. Please sign the sheet and return with signed work order authorization form. The recommended title will be used if the revision form is not returned.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### BOOK:

\_\_\_\_\_

☐ Probable label placement (see diagram below)

Recommended title:

\_\_\_\_\_

Client's revision:

\_\_\_\_\_

#### BOX:

\_\_\_\_\_

☒ Probable label placement (see diagram below)

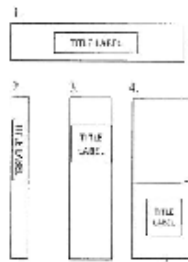
Recommended title:

RECORDS OF BRIDGEWATER - VOL. 1 - 1656-1702

Client's revision:

\_\_\_\_\_

#### LABEL PLACEMENTS:



1. Horizontal label along spine.

2. Vertical label along spine (used if volume or box is too thin to label across spine).

3. Horizontal label across spine.

4. Horizontal label across spine on a flip-top box.

Notes:

\_\_\_\_\_



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### TITLE SHEET

Client: Bridgewater Public Library

Job No: 22-031\_000

Ext. No: 2

Title information will appear as illustrated below. Any revisions should be made in the space provided. Please sign the sheet and return with signed treatment authorization form. The recommended title will be used if the revision form is not returned.

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### BOOK:

\_\_\_\_\_

☐ Probable label placement (see diagram below)

Recommended title:

\_\_\_\_\_

Client's revision:

\_\_\_\_\_

#### BOX:

\_\_\_\_\_

☒ Probable label placement (see diagram below)

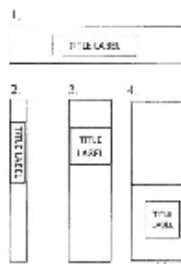
Recommended title:

RECORDS  
OF THE  
PURCHASERS  
OF  
BRIDGEWATER  
-  
BOOK 1

Client's revision:

\_\_\_\_\_

#### LABEL PLACEMENTS:



1. Horizontal label along spine.

2. Vertical label along spine (used if volume or box is too thin to label across spine)

3. Horizontal label across spine.

4. Horizontal label across spine on a flip-top box.

Notes:

\_\_\_\_\_



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### TITLE SHEET

Client: Bridgewater Public Library

Job No: 22-31\_003

Item No: 3

(Title information will appear as illustrated below. Any revisions should be made in the space provided. Please sign the sheet and return with signed treatment and valuation form. The recommended title will be used if the revision form is not returned.)

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### BOOK:

\_\_\_\_\_

☐ Probable label placement (see diagram below)

Recommended title:

Client's revision:

#### BOX:

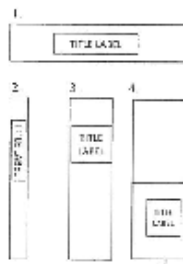
\_\_\_\_\_

☒ Probable label placement (see diagram below)

Recommended title:

Client's revision:

#### LABEL PLACEMENTS:



1. Horizontal label along spine.

2. Vertical label along spine (used if volume or box is too thin to label across spine).

3. Horizontal label across spine.

4. Horizontal label across spine on a flip-top box.

Notes:



# Project Application

## Community Preservation Committee

### Bridgewater, MA

**TITLE SHEET**

Client: Bridgewater Public Library

Job No: 17-01\_000

Item No: 4

Title information will appear as illustrated below. Any revisions should be made in the space provided. Please sign this sheet and return with signed testimony authorization form. The record number title will be used if the revision form is not returned.

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BOOK:**

☐ Prohibit label placement (see diagram below)

Recommended title:

Client's revision:

**BOX:**

☒ Prohibit label placement (see diagram below)

Recommended title:

RECORDS  
OF THE  
PURCHASERS  
OF  
BRIDGEWATER  
-  
BOOK 3

Client's revision:

**LABEL PLACEMENTS:**

1.

2.

3.

4.

1. Horizontal label along spine.

2. Vertical label along spine (used if volume or box is too thin to label across spine).

3. Horizontal label across spine.

4. Horizontal label across spine on a flip-top box.

Notes:

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.17 Quote from NEDCC

Quote for town records book with inactive mold.



100 Brickstone Square, Andover, MA 01810-1494  
ph 978-470-1010 • fax 978-475-6021 • [www.nedcc.org](http://www.nedcc.org)

January 19, 2022

Allyson Sekerke  
Bridgewater Public Library  
Archives and Special Collections  
15 South Street  
Bridgewater, MA 02324

Re: NEDCC Job #21-341\_BI

Dear Ms. Sekerke,

Enclosed is our condition report and estimate for the treatment of one record book, including a digital imaging addendum.

- The recommended conservation treatment is listed in the body of the proposal and we consider each step of the recommended treatment necessary for preservation of the object. The conservators at the Northeast Document Conservation Center work as efficiently and safely as possible and within guidelines set by the American Institute for Conservation.
- Work that is desirable, but not necessary, appears in the proposal as an option with additional cost. Please check yes/no to approve/decline the optional work.
- Please note that there are several places in the proposal where we ask that you check a box to indicate a preference for how you would like us to proceed under certain conditions.
- Once the work begins, should we encounter the unexpected and need to revise this treatment proposal you will be consulted immediately.
- Please enter the appropriate insured value in the space provided. Unless your insurance company sends NEDCC a waiver of subrogation, all objects left here will be insured under our policy. If no insurance figure is received from you, we shall assign a value of \$500 to the project.
- If you want NEDCC to proceed with the recommended treatment, please sign the proposal and return it with your 33% deposit at your earliest convenience.

We hope to hear from you soon. Please do not hesitate to call if you have questions. We are happy to answer inquiries about scheduling or the treatment or care of objects.

Sincerely,

Beth Caswell-Olson,  
Director of Book Conservation, NEDCC





# Project Application

## Community Preservation Committee

### Bridgewater, MA



100 Brickstone Square, Andover, MA 01810-1494  
ph 978-470-1016 • fax 978-475-6021 • [www.nedcc.org](http://www.nedcc.org)

Bridgewater Public Library  
Archives and Special Collections  
15 South Street  
Bridgewater, MA 02324

January 19, 2022  
Project # 21-341\_BI

Contact: Allyson Sekerke  
[asekerke@sailsinc.org](mailto:asekerke@sailsinc.org)  
(817) 905-6265

#### Object

record book

Title: Records of the Purchases of Bridgewater, Book 4

Dimensions: 320x213x60mm  
No. of Pages: ~76 with entries, the rest blank

#### Current Condition

The hardcover parchment binding is dirty, worn, abraded, and stained. The boards are lightly warped. A manuscript title is written directly on the spine. A manuscript paper title label is adhered to the cover. The label is partially detached, curled, and torn. A pressure sensitive shelf number label is adhered to the spine and has been reinforced with pressure sensitive tape. The joints of the cover are partially broken and one of the parchment facings at the spine is broken. The board corners are bent. The front inner hinge has been repaired with paper tape. The tape is lifting in some areas. The back hinge is partially broken. The pastedowns are dirty and have inactive mold; inactive mold is worse at the back of the volume.

The text block consists of handmade wove paper, gathered into sections and sewn through the fold onto parchment supports. The sewing is intact. Entries are written in manuscript ink. The pages have surface dirt, embedded grime, creases, and minor tears throughout. Pages after 76 are blank. Many blank pages contain adhesive stains where documents were once adhered using pressure sensitive tape. The documents are no longer present in those locations. Approximately 16 loose documents are laid-in through the numbered pages, but based on adhesive stains on the documents, were probably originally located elsewhere in the binding. The documents have surface dirt, creases, minor tears, pressure sensitive tape, and adhesive stains. Pages 5-4 and several pages at the back of the volume have been intentionally removed from the binding and are no longer present.

#### Conservation Treatment Plan

- Provide written and photographic documentation before and after treatment.
- Collate (number each loose document discreetly in pencil to record order).
- Vacuum binding and pages where necessary to remove mold.
- Surface clean binding and pages to reduce surface dirt.
- Treat as necessary to remove paper tape from front hinge.
- Remove pressure sensitive tape from spine and readhere label with an appropriate adhesive.





# Project Application

## Community Preservation Committee

### Bridgewater, MA

- Mend tears to pages and documents (~ 61) as necessary using Japanese paper and starch paste.
- Reinforce joints with broken lacing with Japanese paper.
- Reattach loose label and cover material.
- Place loose documents in buffered folders.
- Construct a custom-fitted archival box to dimensions of volume and foldered documents. Title box. (Unless otherwise changed, title will appear as on attached sheet.)

#### Optional Work

##### Option 1

- Treat as necessary to remove ~108" of pressure-sensitive tape from documents and reduce adhesive staining. Please note: adhesive staining will not be removed from blank pages unless Option 2 is selected.

##### Option 2

- Treat as necessary to reduce ~ 108" of adhesive staining on blank pages.

#### Digital Imaging/Printing

The optimal time to perform digital imaging of your volume(s) is during conservation so that the best image capture can be obtained in the safest manner. Please see the attached Imaging Addendum for imaging specifications and cost estimate(s).

#### Cost Summary

Recommended	(Please check.)	
Conservation treatment	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$3,925
Shipping/Handling – return via client pick up	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$0
<b>Optional Work (These can only be carried out if the corresponding treatment above is also selected.)</b>		
Option 1	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$2,090
Option 2	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$2,090
Digital Imaging/Printing	Yes <input type="checkbox"/> No <input type="checkbox"/>	See addendum
Additional Insurance (indicate value in Terms, below)	Yes <input type="checkbox"/> No <input type="checkbox"/>	\$1/\$1,000/mo.

#### Terms & Conditions

It is understood and agreed between the parties to this agreement that the work may be halted should unexpected problems render the proposed scope and/or activities infeasible or more time-consuming than could be reasonably estimated. If this were to occur, modifications to the scope and/or activities may be proposed, and, after consultation with the Owner or Authorized Agent, a new estimate may be given to reflect revised specifications. Estimates are valid for 12 months. Costs of shipping/handling and unframing/reframing services are additional. **NOTE: One third of the estimated cost is payable at the time of approval.**

Pick-up or shipping/handling of objects shall be at Client's/Owner's expense and must occur within 90 days after either notification of completion of work or notification that objects associated with unapproved proposals must be picked up (or delivery effected). All charges for contracted services, including shipping/handling and insurance, must be paid prior to NEDCC releasing objects for return. Storage fees of \$125.00 per month shall be charged after expiration of the 90-day period. In consideration for waiver of such storage charges, failure of Client/Owner to pick up (or effect delivery) within six months of a third notification or attempted notification by NEDCC by certified mail at Client's/Owner's last known address shall constitute transfer of title of objects to NEDCC. Long-term arrangements for storage at a fee must be made by separate agreement to avoid such transfer of title. Client/Owner must inform NEDCC of any changes of address.

**CLIENT'S/OWNER'S STATEMENT OF INSURANCE VALUE:** Maximum liability limited to \$\_\_\_\_\_. Unless Owner's insurance policy provides standard "all risk perils" and Owner's insurance company sends NEDCC a waiver of



# Project Application

## Community Preservation Committee

### Bridgewater, MA

subrogation, all objects left at NEDCC must be insured under NEDCC's policy at a rate of \$1.00 per month per \$1,000 of value. If no valuation is provided by Owner, an assignment of \$500 will be placed on the project for insurance coverage purposes.

THE UNDERSIGNED AGREES TO INDEMNIFY AND HOLD NEDCC HARMLESS FROM ALL CLAIMS AND DEMANDS FOR LOSS OR DAMAGE TO THE ABOVE OBJECTS HOWEVER OCCASIONED UNLESS DUE TO THE WILLFUL NEGLIGENCE OF NEDCC. IN NO EVENT SHALL NEDCC BE LIABLE TO ANY PARTY FOR ANY SPECIAL, PUNITIVE, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.

The undersigned recognizes that conservation treatment procedures may involve a certain amount of risk. Therefore, in further consideration, and as a condition of NEDCC's undertaking the work on the above object(s), the undersigned waives and releases NEDCC from all claims that may arise due to damage or loss to the above object(s) as a result of the treatment procedure(s).

NEDCC represents that it is not the Owner of objects that will be digitized and Client/Owner agrees that NEDCC is not responsible for any potential or real copyright infringement as a result of digitizing the objects. Compliance with copyright law is the sole responsibility of Client/Owner. NEDCC hereby conveys copyright, if any, in the digital objects to Client/Owner. The undersigned hereby grants permission to NEDCC to use the record of the proposed work, including imagery, for its educational programs.

AUTHORIZATION IS HEREBY GIVEN to the NORTH EAST DOCUMENT CONSERVATION CENTER to treat and/or digitize the above object(s). It is acknowledged that the undersigned has read and understands the proposal and all terms and conditions herein.

Owner or Authorized Agent

Date

Betsy Caswell-Olson, Director of Book Conservation, NEDCC

1/19/2022

Date

P.O.# required? Yes ☐ No ☐ # \_\_\_\_\_



# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

#### **IMAGING ADDENDUM**

##### **Subject to Conservation**

The condition of historic and artistic objects is one of the most important factors in determining how (or whether) they can be accurately imaged without causing physical damage. Consequently, this imaging addendum is subject to prior conservation treatment under this proposal.

##### **Image Count**

The "image count" corresponds to the number of digital files that will be produced (e.g., one leaf equals two pages, resulting in two digital image files; imaging "two-up" results in one digital image file per two pages; the recto and verso of a photograph each equal one digital image file, etc.). This proposal is based on an estimated count of 100 images. *Please check the appropriate box, below, to indicate how you would like us to proceed if the image count differs from this estimate.*

- ☐ Complete the imaging of all items and adjust the invoice based on the actual image count.
- ☐ Proceed with imaging up to a maximum of 10% over the estimated image count and adjust the invoice accordingly. Please notify me if/when you have reached this limit.
- ☐ Image the items in the priority order provided and stop imaging once the estimated image count is reached. Please notify me if/when you have reached this limit.

##### **Blank Pages/Versos**

We will image the front and back covers, the recto and verso of all leaves with content, and occasional blank leaves; extended sections of blank leaves will not be imaged unless otherwise requested.

##### **Project Scope**

Following accepted best practices, the purpose of our service is to create a faithful image surrogate of archival materials in their current condition. Minor post-processing adjustments will be performed to optimize image quality and bring all images to a common rendition.

The objects identified above will be imaged using a medium format digital camera with apochromatic macro flat field optics on our specialized workstations. The light source will be Broncolor electronic flash, providing optimal light quality at minimal total light exposure. Imaging will be done following the Federal Agencies Digitization Guidelines Initiative (FADGI) *Technical Guidelines for Digitizing Cultural Heritage Materials* (2016) and the following project specifications:

##### **Preservation Masters**

Format: TIFF  
Spatial Resolution: 400 ppi at original size  
Bit Depth: 16-bit  
Color Profile: Adobe RGB 1998

##### **Access Derivatives**

Format: JPEG  
Spatial Resolution: 400 ppi at original size  
Bit Depth: 8-bit  
Color Profile: Adobe RGB 1998

##### **PDF**

Moderately compressed JPEGs will be combined into one multipage PDF.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### **Targets**

An Image Science Associates (ISA) Object-Level Target will be used as a photographic reference standard during the course of imaging reflective material. ISA Object-Level Targets include: 18 color patches of varying hues, saturations, and brightnesses; 12 spectrally neutral gray patches; vertical and horizontal slant edge targets for calculating spatial frequency response (SFR); and metric- and English-based rulers for scale and calculating optical resolution.

#### **Cropping**

Images of reflective media will be cropped to include a small border around the edges of the object. Reference targets will be removed in the final deliverable files.

#### **Metadata**

Technical metadata comprising camera and software information will be embedded in the header of each TIFF master file.

#### **File Naming**

Files will be named with a descriptive prefix plus sequential numerical suffix.

#### **Quality Control**

All work will be performed under tight environmental control in the NEDCC imaging laboratory by highly-skilled professionals, and objects will remain in the NEDCC vault when not being imaged. NEDCC performs a 100% inspection of deliverables, done by Associate and Senior Photographers. All files will be backed up on NEDCC's servers for six (6) months after project completion.

#### **Delivery Medium**

The digital files will be delivered on a USB flash drive.

#### **Cost Summary**

<b>Project Scope</b>	<b>\$/Unit</b>	<b>Quantity</b>	<b>Total</b>
Project Set-up	\$200	1 set-up	\$200
Preservation Masters	\$6	100 files	\$600
Access Derivatives	\$0	100 files	\$0
PDF	\$0	1 file	\$0
USB Flash Drive	\$50	1 drive	\$50
<b>TOTAL</b>			<b>\$850</b>

**NOTE:** Please return to the Cost Summary on Page 2 and select "Yes" or "No" for Digital Imaging.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### TITLE SHEET

Client: Bridgewater Public Library

Job No: 21-041\_01

Item No: 1

Title information will appear as illustrated below. Any revisions should be made in the space provided. Please sign the sheet and return with signed treatment authorization form. The recommended title will be used if the revision form is not returned.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### BOOK:

\_\_\_\_\_

☐ Provide label placement (see diagram below)

Recommended title:

\_\_\_\_\_

Client's revision:

\_\_\_\_\_

#### BOX:

\_\_\_\_\_

☒ Provide label placement (see diagram below)

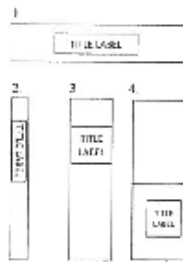
Recommended title:

RECORDS OF PURCHASES OF  
BRIDGEWATER  
~  
BOOK 4

Client's revision:

\_\_\_\_\_

#### LABEL PLACEMENTS:



1. Horizontal label along spine.
2. Vertical label along spine (faced if volume or box is too thin to label across spine).
3. Horizontal label across spine.
4. Horizontal label across spine on a flip-top box.

Notes:

\_\_\_\_\_

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.18 Quote from Conserv

## Bridgewater Public Library - MBLC - 6 additional sensors

Quote created on January 31, 2022 - Reference: 20220131-115656562

For Bridgewater Public Library - Allyson Sekerke [Show details](#)

### Comments

This is for a three year subscription (to align with the August 2021 start of the MBLC program). For that reason you would only pay for the remaining two years. Each subscription year is shown as a line item. Here is what your billing schedule will look like:

2022: \$2,156 (8 sensors - 2 from MBLC)

If you renew your subscription, we will send you brand new sensors (the latest technology, freshly calibrated, new batteries). Once these are installed you will send back your old sensors so we can refurbish, recycle, and redistribute them. The two sensors from MBLC will now be part of your annual subscription cost.

2024: \$1,760 (8 sensors)

2025: \$1,760 (8 sensors)

2026: \$1,760 (8 sensors)

(you can pay for these next three years upfront as well with a bulk discount)

**Conserv**  
**Products & Services**

### Conserv Subscription (standard sensors)

6 x \$220.00 / year

Our subscription service covers your Conserv Cloud and Smart Collections Sensors for a 3 year contract. Our Smart Collection Sensor is a collections-focused wireless sensor that accurately measures temp, RH, lux, and vibration. Sensors are re-calibrated at no additional cost for collections with an active subscription. Sensor data flows into Conserv Cloud, and analytics for your desktop or mobile phone that keeps your team on top of environmental issues.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Conserv Subscription (standard sensors)

6 x \$220.00 / year

Our subscription service covers your Conserv Cloud and Smart Collections Sensors for a 3 year contract. Our Smart Collection Sensor is a collections-focused wireless sensor that accurately measures temp, RH, lux, and vibration. Sensors are re-calibrated at no additional cost for collections with an active subscription. Sensor data flows into Conserv Cloud, and analytics for your desktop or mobile phone that keeps your team on top of environmental issues.

Recurring subtotal \$2,640.00 / year

Pay for 2 years up front \$264.00

Prorate discount (starting 2 months after the August MBLC start date) - (16% off the first year) \$220.00

Total \$2,156.00

This quote expires on March 2, 2022.

#### Questions? Contact me



**Melissa King**

Senior Conservation Liaison

melissa@conserv.io

+1 (617) 721-4804

Download quote

Print quote



**MNMX Corporation (dba Conserv)**

5600 9th Avenue South

Birmingham, AL 35212

United States

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.19 Quote from Donnegan Systems Inc.

<b>Donnegan Systems Inc.</b> 800-222-6311-phone 170 Bartlett St. 508-393-5801-fax Northborough MA 01532 <a href="http://www.donnegansystems.com">www.donnegansystems.com</a>		<b>QUOTE DATE</b> January 3, 2022 <b>QUOTE #</b> Q22138 <b>LEAD TIME</b> 16 Weeks ARO	
		<b>QUOTATION</b>	
<b>Customer</b> Town of Bridgewater		<b>Misc.</b>	
<b>Name</b>	Bridgewater Public Library	<b>Rep</b>	Brian Ackley
<b>Address</b>	15 South Street Bridgewater	<b>Terms</b>	Balance due upon completion
<b>City</b>	Public Library	<b>State</b>	MA
<b>Phone</b>	(508)697-3331	<b>Zip</b>	02324
		<b>FOB</b>	Factory
		<b>Ship Via</b>	Best Way
<b>Attn:</b> Allyson Sekerke			
<b>Qty</b>	<b>Description</b>	<b>Unit</b>	<b>TOTAL</b>
	Provide (14) sections of Spacesaver Case Type Library Shelving per floor plan. Provide (8) Mahogany Recessed End Panels and (4) tops  End Panels: 3/4" thick African Mahogany veneer panel with 1.25"x3" solid on top and two long edges. The bottom to have 1.25"x6" solid mahogany base.  Tops: 3/4" Thick African Mahogany veneer panel with 1/2" buildup on back face. Edgeband all exposed edges with 3/4"x1.25" mahogany.  <u>Massachusetts State Contract Pricing Includes:</u>  Non Union factory trained installation during normal working hours. Redelivery to the site and trash removal. Non off gassing powder coat paint in choice of (12) standard colors. Dock to dock delivery.  Optional Please deduct \$4,015. 00 to substitute 3/4" flat mahogany panels with solid wood edge in lieu of recessed panels.		\$24,149.40
<b>Customer Acceptance</b>		<b>Subtotal</b>	\$24,149.40
		<b>Freight</b>	Included
		<b>TOTAL</b>	\$24,149.40
<b>Name</b>	Bridgewater Public Library	<b>Customer responsible for all incurred shipping charges an estimate has been provided</b>	
<b>Address</b>	15 South Street		
<b>City</b>	Bridgewater		
<b>State</b>	MA		
<b>Zip</b>	02324		
<b>Phone</b>	(508)697-3331		
<b>Fax</b>			
<b>Attn:</b>	Allyson Sekerke		
<i>Under any resulting contract, Donnegan will retain a security interest and retain all rights as a secured creditor under the Uniform Commercial Code until all checks have been cleared and payment in full has been received. In event of default, customer shall pay all collection expenses, including attorney fees</i>			
<b>Acceptance</b>			

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.20 Quote from B&H Foto & Electronics Corp.

For audio recording equipment

B&H		Government, Education, and Corporate Department			
PHOTO - VIDEO - PRO AUDIO		For Pricing Requests, Purchase Orders, and Customer Service:			
Phone: 800-947-8003 212-239-7503		Fax: 800-858-5517 212-239-7759	Email: <a href="mailto:enclb1b1@bhphoto.com">enclb1b1@bhphoto.com</a> <a href="mailto:corporate@bhphoto.com">corporate@bhphoto.com</a>		
The Professional's Source: 420 Ninth Avenue, New York City, NY 10001 • <a href="http://www.bhphotovideo.com">www.bhphotovideo.com</a>					
Prices Are Valid Until: 02/05/22		Quote No.: 1078918646			
		Reference No.: R201202-OMNIA			
Sold To: Rose Mamakos Bridgewater Public Library 15 South Street Attn: Accounts Payable BRIDGEWATER, MA 02324					
Bill Phone: (508)697-3331 Work Phone: (508)697-3331					
Date	Customer Code	Terms	Salesperson	Ship Via	
01/06/22	B2152030	N/A	WH	FDX GROUND	
Qty	Ord	Item Description	SKU# MFR#	Item Price	Amount
1		ZOOM ZOOM H6 PORTABLE RECORDER/FIELD PACK/REG	ZOH6K ()	501.94	501.94
CONSISTS OF:					
1 ZOOM H6 ALL BLACK HANDY AUDIO RECORDER/REG			ZOH6B (ZHA6)		
1 SANDISK ULTRA SDHC 64GB CLASS 10/ 120MBS/REG			SA64GBU4SDHC (SDSDU4064CN)		
Price After \$ 3.00 Instant Savings Exp. 01/29/22					
This item currently has a price of \$10.49 while supplies last.					
1 SENAL SMH-1000 STUDIO MONITOR HEADPHONES/REG			SESMH1000 (SMH1000)		
1 AURAY FUR WINDBUSTER 1/2 ZOOM H4N RECORDER/REG			AUWRWH4N (WRWH4N)		
1 OP/TECH 1" ENVY STRAP (BLACK)/REG			OPESB (0607532)		
1 MAGNUS 3 SECTION POCKET TRIPOD/REG			MATP30B (TP30B)		
Continued on Next Page ...					

Customer Copy

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# Project Application

## Community Preservation Committee

### Bridgewater, MA



**PHOTO - VIDEO - PRO AUDIO**

*The Professional's Source*

**Government, Education, and Corporate Department**

For Pricing Requests, Purchase Orders, and Customer Service:

**Phone:** 800-947-8003  
212-239-7503

**Fax:** 800-858-5517  
212-239-7759

**Email:** [info@bhphoto.com](mailto:info@bhphoto.com)  
[corporate@bhphoto.com](mailto:corporate@bhphoto.com)

**Web:** [www.bhphoto.com](http://www.bhphoto.com)  
[www.bhphotovideo.com](http://www.bhphotovideo.com)

420 Ninth Avenue, New York City, NY 10001 • [www.bhphotovideo.com](http://www.bhphotovideo.com)

Federal Data Stream

Quote No.: 1078918646

Date	Customer Code	Terms	Salesperson	Ship Via	
	B2132030	N/A	Slam	HDX GROUND	
Qty	Ord	Item Description	SKU# MFR#	Item Price	Amount
1		RODE WIRELESS GO II COMPACT MIC SYSTEM/KIT/REG	ROWGIIK (I)	457.00	457.00
		CONSISTS OF:			
		1 RODE WIRELESS GO II COMPACT MIC SYSTEM/REG	ROWGII (WIC01)		
		2 RODE LAVALIER GO PRO-GRADE WEARABLE MIC-BLK/REG	ROLAVGO (LAVGO)		
1		HOSA PRO STEREO BREAKOUT REAN 3.5mm 3/REG	HOHMX003Y (HMX003Y)	13.76	13.76
1		RODE VIDEOMIC-GO LIGHT WEIGHT ON CAMERA MIC/REG	ROVMG (VIDEOMICGO)	66.75	66.75
20		SANDISK ULTRA FLAIR USB 3.0 FLASH DRIVE-128GB/REG	SAUFU3FD128G (SDCZ73128G46)	15.21	304.20
		Price After \$ 9.70 Instant Savings Exp. 01/29/22			
		This item currently has a price of \$15.29 while supplies last.			
2		SEAGATE 10TB EXPANSION (ADD-ON) DESKTOP HD/REG	SESTEB100004 (STEB10000400)	218.89	437.78
		Price After \$60.00 Instant Savings Exp. 02/08/22			
		This item currently has a price of \$219.99 while supplies last.			
1		SANDISK EXTREME PRO SDXC 512GB CARD/170MB/S/V30/REG	SAEPSD512GB (SDSDXXY512GA)	109.44	109.44
		Price After \$90.00 Instant Savings Exp. 01/29/22			
		This item currently has a price of \$109.99 while supplies last.			
Continued on Next Page ...					

3/28/2020

Customer Copy

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

Date	Customer Code	Terms	Salesperson	Ship Via
	B2132030	N/A	Slam	PDX GROUND

Qty	Ord	Item Description	SKU# MFR#	Item Price	Amount
1		ENERGIZER MAX AA ALKLINE BATTERIES-12PK/REG	ENMAAAB12 (E91BP412PK)	7.49	7.49

PLEASE NOTE: -----

\*\*\*\* Please reference your quote number on all PO's \*\*\*\*

\*\*\*\* ALL PRICES ARE LISTED IN USD \*\*\*\*

Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.

Payment Type -	- Amount	Sub-Total:
N/A		1,898.36
		Shipping: Free STND
		Total: 1,898.36

Customer Copy

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.21 Quote from B&H Foto & Electronics Corp.

For computer to run interactive elements in gallery space.

Date		Customer Code		Terms		Salesperson		Ship Via	
03/01/22		R2132030		N/A		WB		FDX GROUND	
Qty	Ord	Item Description				SKU#	Item Price	Amount	
1		DELL OP3080-I5-10500T/6C/8/256GB/MCR PC/BLK/REG				DE3080DXVT4 (DXVT4)	687.60	687.60	
<p>PLEASE NOTE:</p> <p>*****</p> <p>We will be Closing Wednesday March 16th at 4:30pm</p> <p>We will remain closed through Thursday March 17th</p> <p>We will reopen on Friday March 18th at 9am</p> <p>*****</p> <p>**** Please reference your quote number on all PO's ****</p> <p>**** ALL PRICES ARE LISTED IN USD ****</p> <p>Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.</p>									
Payment Type -						- Amount		Sub-Total:	687.60
N/A								Shipping:	Free STND
								Total:	687.60

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# Project Application


## Community Preservation Committee

### Bridgewater, MA

#### 4.22 Quote from VananServices.com

12/17/21, 3:20 PM

SAILS, Inc. Mail - Your captioning price estimate from Vanan Services - VS00412293



Allyson Secker - assecker@sailinc.org

Your captioning price estimate from Vanan Services - VS00412293


1 message

Vanan Services <support@vananservices.com>

Reply-To: CRM <support@vananservices.com>

To: assecker@sailinc.org

Fri, Dec 17, 2021 at 2:45 PM



Hi,

As per the chat conversation, please find the quote below for transcription and captioning. Please check the quote and let me know if you have any questions regarding the same. We can also perform a 5 minutes free sample for you to check the quality of our service.

Price Estimate


File name	Source language	Target language	Service	File Type	Total Pages/Words/Min	Cost per Page/Word/Min	Total
Filename1	English	English	Captioning	Video	300 Min(s)	\$4.73 / Min <del>(\$849)</del>	\$ 1419.00
Base Price							\$ 1419.00
Sub Total							\$ 1,419.00
Transaction Fee							\$ 70.95
Order Total							\$ 1489.95 USD

Review And Pay

Your files will be delivered to you via email within 12 Business Days (Standard delivery) from the time of payment.  
\* Delivery time may vary if the quality of the file is difficult.  
\* If your file contains technical, medical or scientific content your invoice may be altered accordingly.  
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[Contact us online](#)

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.23 Quote from Demco



demco®  
imagine what's possible™

P.O. BOX 7488  
MADISON, WI 53707-7488  
PH 800-356-1200 FAX 800-245-1329

QUOTATION

Reference: X2032002  
contract/aid ID: C73080  
today: 2/03/22  
quote expiration date: 3/03/22

NAME: bridgewater public library  
CONTACT: ALLYSON EKKERER  
PHONE:  
EMAIL: [seckerkowskisinc.org](mailto:seckerkowskisinc.org)

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	1	W13811220	LASTO WILLOW 3-seat bench	18-1/2"W X 72"W X 24"D vinyl color cotton black leg color silver	734.99	7%	683.55
PLEASE NOTE: this item may not be returned unless damaged or defective.							
order subtotal							683.55
*shipping/processing							229.68
sales tax							exempt
grand total							913.23

\*delivery provisions: this quote has been specifically prepared to deliver with:  
tailgate delivery : 109.68  
call ahead - delivery app: 0.00  
inside delivery : 45.00  
power lift gate : 75.00

Additional note: Pricing is based off the MHC contract MC14-LSC

order provisions: please note the attached freight terms.

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.24 Estimate from Electrician

Note: current quote does not include adjustment to electrical outlets suggested by Audio Visual Intelligence, but budgeted contingency will cover this expense.

Chrisco Electric  
13 Joanna Rd  
Avon, MA 02322 US  
cbodensieck@gmail.com



### Estimate

ADDRESS  
Bridgewater Public Library  
15 South Street  
Bridgewater, Ma. 02324

ESTIMATE # 1007  
DATE 02/17/2022  
EXPIRATION DATE 05/01/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	lights	recessed 3 inch lights with gimble swivel	8	40.00	320.00
	14/2 armored cable	armored cable (bx)	100	0.00	0.00
	switches	switches	3	5.00	15.00
	switch boxes	2 gang switch	2	7.00	14.00
	Labor		8	85.00	680.00

Install new lighting in the library basement. Add switches for old lighting and new lighting.  
Please forward this estimate to Allyson Sekerke as I do not have her email.

**TOTAL \$1,029.00**

Accepted By

Accepted Date

[Return to Table of Contents](#)






# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### 4.25 Estimate from Audio Visual Intelligence

**Audio Video Intelligence, Inc.**  
519 Foundry Street  
Easton, MA 02356  
508-238-1930  
www.av-intel.com



**Quote**

Date	Quote #
3/7/2022	15693

**Bridgewater Public Library**  
15 South St  
Bridgewater, Ma 02324

**Contact Info:**

asekerke@saisinc.org

Item	Qty	Description	Unit Price	Total
MISC - MTL5	1	INTERACTIVE GALLERY TOUCHSCREEN LOWER END IR TOUCHSCREEN: ELO Touch 5553L 55" Class 4k UHD TouchPro IR Touchscreen Digital Signage - E628244	3,281.00	3,281.00T
AVI-SM-CB-ART...	1	Strongo Carbon Series Large Dual Arm Articulating Mount   40"-80" Televisions	449.99	449.99T
AVI-WB-250-IP...	1	WattBox® 250-Series Wi-Fi Surge Protector   2 Individually Controlled Outlets (Wi-Fi or Wired)	229.99	229.99T
AVI-WB-PWR-36...	1	WattBox™ 360 Rotating Male Power Cord - 90 Degree Angle - 3 Prong IEC Socket 1.5 Foot (Black)	19.95	19.95T
AVI-B6-4K-7.5	1	Binary™ B6 Series 4K Ultra HD Premium Certified High Speed HDMI® Cable with GripTek™ - 25 ft. (7.5M)	104.99	104.99T
AVI-B-USB2-EX...	1	Binary™ USB 2.0 A-A (Male-Female) Extender Cable 10 Meter (32.8 ft)	54.95	54.95T
AVI-LV1-1	2	AVI Single Gang Low Voltage Retrofit Mounting Bracket	3.00	6.00T
AVI-HOOD-SINGL...	2	AVI Reversible Single Gang Entrance Plate-White	4.99	9.98T
HT-LABOR	1	LABOR TO INSTALL AND CALIBRATE HDTV ON ARTICULATING WALL MOUNT—RUN HDMI AND USB FROM IT CLOSET TO HDTV	1,350.00	1,350.00
NOTE		CLIENT WILL USE SUPPLIED PC FOR HDTV CONTENT		
NOTE		POWER OUTLET AND EQUIPMENT SHELVEING IN I.T. CLOSET BEHIND HDTV REQUIRED AND SUPPLIED BY OTHERS UNLESS REQUESTED		

It's been a pleasure working with you!

No cash refunds. Merchandise credit only within 5 business days. The work described on this invoice has been performed to my satisfaction. All claims and returned goods must be accompanied by this invoice. A finance charge of 1.5% per month and an annual % rate of 18% will be charged to accounts 30 days past due. The purchaser agrees to pay all costs of collection including reasonable attorney fees. The finance charges provided herein are not regulated by law. They are a matter for agreement between the parties. All merchandise returned is subject to a minimum 10% handling charge.

<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$5,506.85

Signature \_\_\_\_\_

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# Project Application

## Community Preservation Committee

### Bridgewater, MA

---

#### 4.26 Estimate from Moving Company



Bridgewater Library  
Bridgewater, MA 02324  
Allyson Sekerke

Have 3 crates delivered into warehouse and uncrate them with 2 men.

Once uncrated they will be pad wrapped and loaded onto a truck and the driver and 3 additional men will transport the cases into the library.

Total estimate \$1485.00

Based on 2 men @ \$45.00 per hour to uncrate @ 4 hours

Driver and truck will be \$90.00 an hour with a 4 hour minimum and 3 men @ \$45.00 per hour with a 4 hour minimum.

Warehouse handling in and out \$0.00 (customer courtesy)

Please sign to approve all charges and dates \_\_\_\_\_

Pauline Bolieiro  
MacDonald Moving Services  
[pbolieiro@macdonaldmoving.com](mailto:pbolieiro@macdonaldmoving.com)  
800-225-0394 x234

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# Town of Bridgewater, Massachusetts

## Community Preservation Committee



### Community Preservation Committee

Gina Guasconi, Chair  
Recreation Commission

Carlton Hunt, Vice-Chair  
Citizen at Large

Kevin Mandeville  
Open Space Committee

Stacy Driscoll  
Housing Authority

Steve Geller  
Planning Board

Harry Bailey, Jr.  
Conservation Commission

Stephen Rogan  
Historical Commission

William Smith  
Historic District Commission

-  
Affordable Housing Trust

### Meeting Minutes May 25, 2022

**Special Note:** A recording of this meeting can be viewed on the Town of Bridgewater's YouTube page using the following link:

[https://youtu.be/zEDG\\_l6QT1k?list=TLPQMDgwNjIwMjIwP9H7COnyg&t=19](https://youtu.be/zEDG_l6QT1k?list=TLPQMDgwNjIwMjIwP9H7COnyg&t=19)

**The meeting was called to order by the Chair at 5:33**

**Members Present:** Gina Guasconi, Carlton Hunt, Kevin Mandeville, Harry Bailey, Steve Geller, Stacey Driscoll

**Members Absent:** Stephen Rogan, William Smith

**Guests Present:** Allyson Sekerke (Archivist & Digital Assets Librarian), Jed Phillips (Library Director), Jennifer DeBoisbriand (CEDC), Melissa Ramondetta

**Approval of Meeting Minutes – 3/23/2022, 4/4/2022, 4/27/2022**

**3/23/2022**

*Carlton Hunt motioned to accept the minutes from 3/23/2022 as amended which was duly seconded. The motion was approved unanimously.*

**4/4/2022**

*Carlton Hunt motioned to approve the minutes from 4/4/2022 which was duly seconded. The motion was approved unanimously.*

**4/27/2022**

*Harry Bailey motioned to approve the meeting minutes from 4/27/2022 which was duly seconded. The motion was approved unanimously.*

### Review of Financial Reports

The committee will review the financial reports for April at the next scheduled CPC meeting.

# Town of Bridgewater, Massachusetts

## Community Preservation Committee

### **Old Business**

### **Funded Project Updates**

*Carlton Hunt motioned to take “Funded Project Updates” out of order which was duly seconded. The motion was approved unanimously.*

### **CSCC Deed Restriction and Grant Agreement**

The chair reported that the contract between the Town and PAL was signed by the Town Manager and sent to PAL at the end of April. Per previous correspondence with Virginia Adams of PAL, their end of the contract will take approximately six weeks

### **Pickle Ball Courts**

The pickle ball courts look great. The shade pavilion is in the process of being built.

### **Memorial Building**

The sprinkler system has been set-up, the mortar is being cleaned up, and the basement is under construction.

*Carlton Hunt motioned to have the Chair of the Community Preservation Committee to send a letter to the Town Manager explaining that the expectation for a maintenance plan has not been met and that a maintenance plan be sent by the next meeting which was duly seconded. The motion was approved unanimously.*

### **McElwain School**

Members of the CPC toured the McElwain School on May 1<sup>st</sup>. It was noted that the project is coming along according to schedule.

The art installation “The McElwain Flying Shoe” was reviewed by the committee. The cost for the installation is estimated at \$105,000. No action was taken as no Eligibility Form has not been received to date. The developers had shown the design at the tour.

### **Applications Received**

*Carlton hunt motioned to take discussion of the Library Archival Project out of order which was duly seconded. The motion was approved unanimously.*

### **Library Archival Project**

The application was reviewed with Allyson Sekerke and Jed Phillips from the Library in attendance to answer questions from the committee. The committee discussed the items

# Town of Bridgewater, Massachusetts

## Community Preservation Committee

eligible for funding including digitization and conservation of historic documents/books and shelving and display cases and related equipment.

*Carlton Hunt motioned to recommend total funding of \$17,320 from the Historic Reserve Account #324200 for the conservation of the "Simpson Women's Relief Corp Certificate," with a cost of \$1,145, the conservation of the "Lewis Simpson Bubble Glass Portrait" with a cost of \$1,720, the conservation and digitization of the "Bridgewater Record Book #1," with a cost of \$9680, and the conservation and digitization of the "Bridgewater Purchaser's Book #4" with a cost of \$4,775. The motion was duly seconded and approved unanimously.*

*Carlton Hunt motioned to recommend funding from Historic Reserve Account #324200 for all "display equipment" less the Audio-Visual Intelligence Installation and Lesro Lux Bench elements for \$71,990. The motion was duly seconded and approved unanimously,*

### **Central Square Congregational Church – Phases 2 and 3**

The committee is still waiting on the deed restriction to be in place and other applications reviewed before further action can be taken.

### **Stiles and Hart Improvement Project**

The application has been received for the Stiles and Hart Parkland Improvement Project. However, a maintenance plan was not included for the project.

*Carlton Hunt motioned to recommend funding for the Stiles and Hart Parkland Improvement Project in the amount of \$1,300,000 with \$200,000 funded from Account #324100 (Open Space Reserve Account) and \$1,100,000 funded from Account #359000 (Undesignated Fund Balance) contingent on the CPC receiving a complete maintenance plan prior to project commencement. Further, the CPC suggests bonding the project with CPC approval if the LWCF (Land and Water Conservation Fund) grant is not fully successful.*

### **Hanson's Farm**

There are no updates. The chair reported that the Town Manager will be holding a status meeting in the near future.

### **Summer Street Property (Mobil Station)**

The appraisal is being obtained and the application will be reviewed at the June CPC meeting.

### **Possible Project Updates**

#### **Purchase of Broad Street Property**

The application is still being worked on.

# Town of Bridgewater, Massachusetts

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### **Town Hall aka (Town House)**

There is nothing to update at this time.

### **Toole Park**

There are no updates.

### **Methodist Church**

Pricing for the restoration is still being obtained.

### **New Business**

#### **Housing Authority – Generators**

The committee reviewed the eligibility form and would like to see more clarification and research on how surrounding towns were able to obtain CPA grants for similar generators since the Department of Housing and Community Development had previously issued a memo stating that generators were not eligible for CPA funding.

### **Committee Liaison Reports**

#### **Conservation Committee**

There is currently a landowner who is in violation of conservation issues has received a fine and the committee will try to meet with the landowner.

#### **Parks and Recreation**

Parks and Recreation would like to look into the Stiles and Hart project and the role they may play.

#### **Open Space**

The committee discussed the new restaurant being proposed for the nip location.

#### **Annual Public Hearing**

The committee will discuss the annual public hearing at the next scheduled CPC meeting.

**The next meeting will be held on June 22<sup>nd</sup> at 6:30 p.m.**

*Carlton Hunt motioned to adjourn which was duly seconded. The motion was approved unanimously.*

**Adjourn – The meeting was adjourned at 7:30**



## Bridgewater Town Council

In Town Council, Tuesday, June 7, 2022

Council Order: O-FY22-074

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Introduced By:	Town Manager
Date Introduced	June 7, 2022
First Reading:	June 7, 2022
Second Reading/Hearing:	June 21, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	June 21, 2022
Date Effective:	July 21, 2022

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### Order O-FY22-074

#### **TRANSFER ORDER CPC STILES & HART PARKLAND IMPROVEMENT PROJECT**

**ORDERED;** that the Town Council assembled vote to:

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$200,000.00 from CPA Reserves for Open Space (Account#2100-324100) and \$1,100,000 from Undesignated Fund Balance for a total of \$1,300,000.00 for this project.

Explanation:

See CPC recommendations of funding of \$200,000 from the CPA Open Space Reserve Account #324100 (current balance of \$229,627) and \$1,100,000 from CPA Undesignated Fund Balance for the Stiles & Hart Parkland Improvement Project. There is a grant application in process from the LWCF (Land & Water Conservation Fund) pending in the amount of \$538,050 that if successful, will be returned to the CPA Fund to offset the cost of the project.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• B&F	• 6/21/22: Recommended 2-0
• FinCom	• 6/15/22: Recommended 5-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 21, 2022, to approve the aforementioned Order by a Roll-call vote (7-0).

**A TRUE COPY ATTEST:**

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Debra A. Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

• Applicant Signature:  Date Submitted: April 26, 2022

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<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

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#### Complete Application Check List

Please submit the application in this order:

- ☐ Project Application Cover Page (signed)
- ☐ Project Narrative and Timeline
- ☐ Budget Narrative and cost breakdown
- ☐ Required Project Attachments including:
  - ☐ Documentation of who has site control on the property (if other than the applicant)
  - ☐ Photographs of project site (at least three (3))
  - ☐ Map of project site showing nearest major roads or intersections
  - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
  - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.





# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### GENERAL INFORMATION

**Project Name:** Stiles and Hart Parkland Improvement Project  
**Project Location** (address and neighborhood): 0 Broad Street; Map 11, Parcel 117 and Map 12, Parcel 44  
**Legal Property Owner of Record:** Town of Bridgewater  
**CPA Program Area** (check all that apply):  
☒ Open Space    ☐ Historic Preservation    ☐ Community Housing    ☒ Recreation

#### PROJECT DESCRIPTION

**Short Project Description:** The Stiles and Hart Parkland Improvement Project consists of five major components: 1) improved and added parking, 2) a new trail layout utilizing existing and new trails, 3) multiple footbridges as needed, 4) canoe launch improvement, 5) new trailhead locations and interpretive signage to educate park users of environmental and historic areas of interest located within Stiles and Hart. The proposed project budget submitted with the LWCF grant application is attached. The additional funds would support improvements to the Town River Landing area which are not contemplated by the current grant application but would be included in a FY2023 or FY2024 PARC or LWCF grant application. The LWCF grant is a 50% match grant, meaning that the entirety of the project cost must be appropriated, but the grant will reimburse up to 50% of the eligible project costs. The Town applied for LWCF funding based on an estimated cost of \$1,076,010. As referenced, the difference between the Amount Requested and the estimated cost are funds to improve the Town River Landing for future incorporation into the Parkland.

**Estimated Start Date:** 07 / 15 / 22 **Estimated Completion Date:** 12 / 31 / 23.

**Amount Requested:** \$ 1,300,000 **Total Project Cost:** \$ 1,300,000

#### PROJECT CONTACT

**Contact Person:** Michael Dutton  
**Telephone:** 508-697-0919 **Email:** TownManager@bridgewaterma.org

**Project Sponsor/Organization** (check one below):

☒ Town Committee or Department    ☐ Public Charity/Non-Profit    ☐ Private

**Have you or this organization applied for or received CPA funding before?** ☒ Yes    ☐ No  
**If yes, what project and when?** Multiple projects, including Town House, Memorial Building, Academy Building, Athletic field improvements/construction, etc.



# Project Application

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#### ASSURANCE

I Michael Dutton hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)  
following application information is true and correct to the best of my knowledge and I am legally  
able to enter into a contract on behalf of the Town of Bridgewater with the Town of Bridgewater  
for Community Preservation Funds.

**Signature**   
**Title:** Town Manager

**Date** April, 26, 2022



# Project Application

## Community Preservation Committee

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## Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:** The Stiles and Hart Parkland Improvement Project consists of five major components: 1) improved and added parking, 2) a new trail layout utilizing existing and new trails, 3) multiple footbridges as needed, 4) canoe launch improvement, 5) new trailhead locations and interpretive signage to educate park users of environmental and historic areas of interest located within Stiles and Hart. The proposed project budget submitted with the LWCF grant application is attached and shows the tasks contemplated. The additional funds would support improvements to the Town River Landing area which are not contemplated by the current grant application but would be included in a FY2023 or FY2024 PARC grant application. The LWCF grant is a 50% match grant, meaning that the entirety of the project cost must be appropriated, but the grant will reimburse up to 50% of the eligible project costs. Once complete, the Stiles and Hart Parkland should be an easily accessible public park with convenient parking, handicapped access to trails and fishing, and miles of passive recreational opportunities. It is a key part of the community and economic development plan for the downtown area. Also considered part of the project are improvements to Town River Landing, including cleanup, parking, subdivision into separate lots for transfer for park purposes, signage, and future bridge planning.

2. **CPC GOALS AND PRIORITIES:** From the Community Preservation Plan FY2020-FY2024, Open Space and Passive Recreation:

GOAL 2: Preserve existing natural open space and passive recreation facilities—specifically enhancing safety and public access. The CPC encourages project proposals to rehabilitate aging or create new recreation facilities to make them accessible to persons of all abilities, including those with special needs, such as additional lighting, fencing, ramps, and other design features.

GOAL 3: Preserve and acquire strategic private open space properties along water resources and river corridors to improve water quality and to protect priority wildlife habitats and critical natural landscapes from development.

GOAL 4: Create, preserve, and acquire neighborhood-level open spaces for pocket parks, community gardens, and other outdoor gathering spaces.



# Project Application

## Community Preservation Committee

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3. **COMMUNITY NEEDS:** The Town has embarked on a project to improve the Stiles and Hart Parkland to provide better passive recreational opportunities to all residents, but particularly to residents in the downtown area who may not have adequate access to open space and forested lands. This project will develop parking at Stiles and Hart, provide accessible trail networks, and accessible fishing areas among other improvements.

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
Bridgewater State University to Div. of Conservation Services		Jan. 24, 2022
State Rep. Angelo D'Emilia to Div. of Conservation Services		Jan. 18, 2022
NRTB to Div. of Conservation Services		Jan. 20, 2022
Bridgewater Open Space Committee to Div. of Conservation Services		Jan. 21, 2022
Monica Bentley		Jan. 24, 2022
Edgewood Development Company		Jan. 19, 2022

5. **IMPLEMENTATION AND TIMELINE:** The Town has applied for funding through the Land and Water Conservation Fund, a federal grant program vetted through the Massachusetts Executive Office of Environmental and Energy Affairs. The federal announcement is not anticipated prior to June, 2022. Once awarded, the Town will finalize construction drawings, go through the appropriate procurement process and then begin the construction process. It is anticipated that work will not be completed until mid to late-2023.

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Town is an institutional applicant for Community Preservation Funds with extensive familiarity with municipal process, funding, procurement, and grant funding.

7. **MAINTENANCE:** This project will result in a Parkland that requires regular and



# Project Application

## Community Preservation Committee

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consistent upkeep. The Town has just hired a Parks Steward. The position will assist the Parks and Recreation Department, specifically oriented to Parklands. Regular trash pickup, brush cutting, trail maintenance, hardscape upkeep, and cleanup will be the responsibility of the Parks Steward and a group of trained volunteers.

8. **MULTI-YEAR PROJECTS:** The upgrades to Stiles and Hart are intended to be complete in 2023, however the Town will be looking for additional grant funding to complete the design and construction of a pedestrian bridge across the Town River at the Town's Town River Landing off of Spring Street. This will be a separate project. Incorporated into this application are improvements to portions of Town River Landing, including the cost of placing portions of the property into a parks restriction, and initial expenses related to the engineering for the bridge project.
9. See [Attachments Checklist](#) for additional required materials, if applicable and available.

APPLICANT SIGNATURE:

A handwritten signature in black ink, appearing to be "M. R. D.", is written over a blue horizontal line.

DATE SUBMITTED:

April 25, 2022



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Application Attachments (see Application Guidance)

1. **SITE CONTROL:** The Town already owns the property upon which any work is contemplated.
2. **COMMUNITY SUPPORT:** Through many public meetings, the public has voiced support for the improvements of Stiles and Hart as evidenced by the application for LWCF funding (attached).
3. **VISUAL MATERIALS:** Maps and photographs are attached to this application.
4. **MAPS:** Maps and photographs are attached to this application.
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. Open Space Proposals
  - c. Recreation Proposals
  - d. Community Housing Proposals
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and Community and Economic Development Department (CED) Director DeBoisbriand, Jennifer at [JBURKE@bridgewaterma.org](mailto:JBURKE@bridgewaterma.org) or call at 508-697-0950.



# Project Application

## Community Preservation Committee

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## Project Budget Narrative

### PROJECT COST:

#### Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$1,300,000	\$1,300,000	\$538,005 possible	100%

### LEVERAGING FUNDING:

#### Sources of Funding Overview

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
Possible LWCF Grant through EOEEA/National Parks	\$538,050	Pending - 6/2022 notification
	\$	
	\$	
	\$	
	\$	

**ANTICIPATED PROJECT EXPENSES:** The professional cost estimate is attached.

**PROJECT COST ASSUMPTIONS:** The cost assumptions are based upon the cost estimate completed by Armory Engineers which is well versed in park renovations and upgrades throughout the state. Additional funding is requested to make improvements to the Town River Landing and place portions of the property into c. 97 restriction.

**ACQUISITION OF AN INTEREST IN REAL ESTATE:** N/A

**BONDING AGAINST CPA FUNDS:** Bonding is possible depending upon the extent of the LWCF grant funding. Once the LWCF grant is announced, we will forward possible boning scenarios to the Community Preservation Committee, the Finance Committee, and the Town Council for review.



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# Project Budget Attachment

## BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$ 1,300,000	\$ 1,300,000	\$ 538,005 possible	100 %

## INCOME – OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
Possible LWCF Grant through EOEAA/National Parks	\$ 538,005	Pending - 6/2022 notification
	\$	
	\$	
	\$	
	\$	

## SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
Personnel	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Design and Contracts	\$ 100,000	\$	\$ 100,000
Construction	\$ 1,200,000	\$ 538,005 possible	\$ 1,200,000
Other	\$	\$	\$
TOTAL	\$	\$	\$

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<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.





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#### DETAILED PROJECT EXPENSES

##### Personnel

	CPA Funds	Other Funding	Total
<i>Ex: Project Manager</i>			
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Furniture</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
<i>Ex:</i>	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

##### Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction			
Ex: Appraisal			
Engineering	\$ 100,000	\$	\$ 100,000
	\$	\$	\$
<b>TOTAL</b>	\$ 100,000	\$	\$ 100,000

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



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#### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>			
Construction as shown on plan, attached and improvements to Town River Landing.	\$ 1,200,000	\$	\$ 1,200,000
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

#### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>			
<i>Ex: Accessible Elevator</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

## Attach Letters of support and other key documents.

See LWCF grant application for letters of support.

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<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.

A RESOLUTION TO APPLY FOR, ACCEPT, AND EXPEND A GRANT FROM THE FEDERAL LAND AND WATER CONSERVATION FUND AS ADMINISTERED BY THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS, DIVISION OF CONSERVATION SERVICES

WHEREAS: The Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs (EEA) Division of Conservation Services (DCS) is making Federal funding available through the Land and Water Conservation Fund (LWCF) State Assistance Program;

WHEREAS: The LWCF Program was established by PL 88-578 in 1965 to assist in preserving, developing, and assuring accessibility to all citizens of the United States of present and future generations, and visitors who are lawfully present within the boundaries of the United States, such quality and quantity of outdoor recreation resources as may be available and are necessary and desirable for individual active participation in such recreation; and to strengthen the health and vitality of U.S. citizens;

WHEREAS: The goals of the Town are to:

Meet State and locally identified public outdoor recreation resource needs to strengthen the health and vitality of the American people; and increase the number of protected State and local outdoor recreation resources and to ensure their availability for public use in perpetuity, and encourage sound planning and long-term partnerships to expand the quantity and to ensure the quality of needed State and local outdoor recreation resources.

WHEREAS: The CITY will vote to appropriate, and/or borrowing according to M.G.L. Chapter 44, Section 7(1), the sum of \$1,300,000, for the purpose of paying costs associated with improvements to Stiles and Hart Parkland, known as the Stiles and Hart Parkland Improvement Project, located at 0 Broad Street, and for the payment of all costs incidental and related thereto (the "Project").

WHEREAS: The City known as the Town of Bridgewater has identified an assembly of parcels of 75 acres known as Stiles and Hart Parkland under the control of the Bridgewater Conservation Commission pursuant to MGL Chapter 40, Section 8c that would be preserved for quality outdoor passive recreation purposes.

WHEREAS: The City known as the Town of Bridgewater intends to submit an application to EEA to fund up to fifty percent of the development cost of the improvements to Stiles and Hart Parkland.

NOW THEREFORE, BE IT RESOLVED:

That the City Manager be and is hereby authorized and requested to file an application with The Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs Division of Conservation Services for a Land and Water Conservation Fund State Assistance Program grant, and;

Further, subject to receipt of such Land and Water Conservation Fund State Assistance Program grant, that the City Council does hereby appropriate \$1,300,000 for the purpose of paying costs associated with improvements to Stiles and Hart Parkland, located at 0 Broad Street and for the payment of all costs incidental and related thereto, and that to meet this appropriation, up to \$1,300,000 (One million three hundred thousand dollars) is hereby appropriated from available amounts in the Community Preservation Fund Reserve Balance and the Open Space Reserves, and the Treasurer, with the approval

of the City Manager, is authorized to borrow \$1,300,000 (One million three hundred thousand dollars) under and pursuant to Chapter 44, Section 7(3) and Chapter 44B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor, and any borrowing authorized by this Loan Order shall be reduced to the extent of any and all grants received by the City on account of the Project, and;

That the City Manager be and is hereby authorized to accept grant funds and execute contracts, and any amendment thereto, in order to carry out the terms, purposes, and conditions of the Land and Water Conservation Fund State Assistance Program grant program, and;

That the City Manager be and is hereby authorized to take such other actions as are necessary to carry out the terms purposes, and conditions of the Land and Water Conservation Fund State Assistance Program.

## FEDERAL LAND AND WATER CONSERVATION FUND FY22 APPLICATION FORM

**Instructions:**

- The application must be submitted through this online form. The Applicant will be asked to enter all of the information in the table below directly into the form.
- The application can be saved while working on it. Click "Save and Resume Later" at the bottom of the form and then click on "Save and Get Link." A link to the application will be provided which must be copied and saved in order to return to the application. A good way to ensure that the link is not lost is to email it to yourself.
- Please note that all documents which have been uploaded at the end of the application will not be saved if leaving the site before submitting the application. The files must be uploaded again upon re-entering the site and submitting the application.
- Total size of all documents attached to the online form cannot exceed 25 MB.
- Please ensure that all files you upload are consistently labeled. Please make file names consistent with the following: [Name of municipality]\_[Shorthand version of project title]\_[Name of attachment from attachment checklist]\_LWCF
- Please upload files to the online form as PDFs if possible, unless otherwise specified

- Municipality or state agency department name:** Town of Bridgewater
- Project name:** Stiles and Hort Parkland Improvement Project  
**Project address:** 0 Broad Street  
**GPS coordinates at main entrance:** 42. 200688, - 70. 969915 **Congressional District:** 8  
**Project acreage:** ~80  
**Project registry information for Development and Renovation projects only:**  
**Street address of the Registry of Deeds where the park's deed is located**  
**(not the park's street address):** 66 Central Square, Bridgewater, MA 02324  
**Book:** 62967 **Page:** 169  
**Type of Project:** ☐ Acquisition ☐ Acquisition and Development  
☐ New Development ☒ Renovation  
**If an acquisition, interest to be acquired:** ☐ Fee ☐ Conservation Restriction  
**Has this site received previous LWCF assistance?** ☐ Yes ☒ No
- Contact Person:** Michael Dutton  
**Agency:** Town of Bridgewater  
**Address:** 66 Central Square, Bridgewater, MA 02324  
**Zip:** 02324  
**Telephone:** 508-697-0919 **Fax:** \_\_\_\_\_  
**Email:** mdutton @ bridgewaterma.org

**Please note: Attach authorization from the Chief Executive Officer identifying the individual named above who will act as the official representative of the Applicant in**

**connection with this application.** This is most often not the Chief Executive Officer, but the staff person that will be working on the project from day-to-day.

4. **Briefly describe the project on TWO attached pages (writing should be no smaller than single spaced, 11 point font, ¾" margins).** Use the LWCF Rating System as an outline for the description, including (but not limited to) what is listed below, to ensure the maximum score possible for your project.
- How the project will improve community health and resilience to climate change in the project's neighborhood (e.g. reducing the heat island effect, mitigating stormwater and flooding issues, filtering pollution from local traffic and other sources, etc.; for acquisition projects include the TNC resiliency map and for park projects include the UMass I-CARES Urban Heat Island map)
  - Relevance to the Statewide Comprehensive Outdoor Recreation Plan and (for municipalities) local Open Space and Recreation Plan or (for departments) agency acquisition plan
  - How the project will increase the availability of recreational opportunities available to residents in areas of the state that currently have inadequate access to open space and encourage outdoor exercise
  - Ability for the project to provide access to people with disabilities – describe how the project goes above and beyond what is required by law
  - For projects in Environmental Justice neighborhoods, provide information on how use of new or restored greenspace will be encouraged
  - Environmental education available on site with a focus on how the project will reduce summertime heat
  - Describe stewardship activities undertaken in your community/department – provide detailed information on baselines completed, staff dedicated to stewardship activities such as maintenance, etc.
  - Ability to reach project site by alternative means of transportation, such as walking, cycling, or public transit (while LWCF cannot fund walking access to parks, partnerships that encourage walking or cycling access are encouraged)
  - Creation of new trails or expansion or connection of existing trail(s)
  - Water-based recreation (include linear footage of water resource and what types of recreation will be provided, including wildlife viewing)

5. **Proposed Funding:**

The LWCF program is a **reimbursement** program. Grant recipients are reimbursed after invoices have been paid. **The total project cost must be raised or appropriated by the municipality or department shortly after project approval if it has not already been appropriated.** Costs incurred prior to grant approval and contract execution are not eligible for reimbursement, **including appraisal and/or design costs.** Force account labor is also ineligible, as are donations and volunteer hours. Mention any *previous, pending, or anticipated* financial assistance on this project. Refer to the LWCF Manual Chapter 5 for eligible cost details. A sample budget can be found in Attachment E. Please note that LWCF grants have a maximum 50% reimbursement rate with a maximum \$1,000,000 and minimum \$50,000 grant request. The specific reimbursement rate for the project subject to this application will be based on what percentage the grant award is of the total eligible project cost. For acquisition projects without an appraisal at the time of the grant deadline, use best estimates here. Final details will be worked out when appraisal is submitted.

Total Eligible Project Cost:	<u>\$ 896,675.00</u>
LWCF Request:	<u>\$ 448,337.50</u>

(up to 50% of total project cost, maximum of \$1,000,000 for projects receiving the maximum climate resilience score or \$750,000 maximum for all other projects, minimum of \$50,000)

Municipal Share:

\$ 448,337.50

(Community Development Block Grant, Community Preservation Act, etc., please specify in narrative)

Other: (i.e. private donation to community, fund raising, etc.)

\$ 0.00

**Attach a one page description of the proposed project budget including:**

- The source of all local funding including donations and Community Preservation Act funds.
- Description of the details of any donation, if applicable (be sure these funds are gifted to the community or department and earmarked for the project).
- Description of any other sources of funding including federal, state, municipal, or nonprofit organizations. List these partners and describe their contribution.

**6. Leases, Rights, and Restrictions**

Describe outstanding leases, restrictions or other rights or interests held by others in the project site and enclose copy of the same. See page 8-2 of the LWCF Manual for more information on what is allowable on the property under the LWCF program.

**7. Structures (for Acquisition Projects Only)**

Are there currently any buildings or structures on the property? ☐ Yes ☒ No

If yes, list each one, including the estimated value and current use, as well as its intended use if this project is funded. If this is an application for a conservation land acquisition, the grant is intended to preserve the undeveloped land, not to purchase buildings. The type of structure could impact the grant award. Acceptable structures include, but are not limited to, storage sheds, information kiosks, or barns that hold environmental education workshops.

**8. Permanent Protection (for Development or Renovation Projects Only)**

If the applicant already owns the land, is the property permanently dedicated for park, playground, or recreation purposes (MGL Chapter 45, Section 3 or 14) or conservation purposes (MGL Chapter 40, Section 8C)? If not, please submit draft dedication language for DCS review (all land within the Section 6(f)(3) boundary map must have the appropriate dedication language recorded in the deed before final reimbursement from EEA).

☒ Yes

☐ No

**9. Fees**

Are fees currently charged or proposed for this site? If yes, please attach a copy of the fee system. Charging fees is allowed subject to DCS approval. If applicant is awarded a grant, the site cannot be restricted to municipal residents only. If fees are charged based on residency, fees for nonresidents are subject to Chapter

8 of the LWCF Manual. If a site's fee structure is not compatible with EEA and NPS policy, a grant award may be rescinded.

☐ Yes (copy attached)

☒ No

### 10. Community Preservation Act

Has your community passed the Community Preservation Act?

☒ Yes

☐ No

☐ N/A

If "yes", please note that successful grant applicants that have purchased real property interests for open space or recreational purposes using money from the Community Preservation Fund must have all conservation restrictions required by Section 12 of Chapter 44B approved by the Secretary of Energy and Environmental Affairs and recorded prior to receipt of final project reimbursement from the Executive Office of Energy and Environmental Affairs (for file records only).

### 11. Municipal Open Space and Recreation Plan (for municipal applicants)

Describe how your project meets the recommendations in your current OSRP. To receive points in this category, you must cite specific goals, objectives, and/or actions from the Action Plan and the associated page number references.

	Goal, objective, or action plan item from current OSRP	Page #
1	To provide and enhance balanced recreational opportunities for active and passive recreation	2
2	To protect and preserve environmentally friendly and sensitive areas that are significant	3
3	Promote passive recreational use of the towns conservation areas by enhancing access	3
4	Design and install interpretative displays at conservation properties	3

### 12. Enhanced Outreach to Environmental Justice Populations

Describe how Environmental Justice Populations in your community (or neighboring communities) were able to participate in the project select and design process. Please include any flyers, mailings, etc. that were distributed to the community and list here where they were distributed.

*Through public planning and Q + A sessions residents and others were able to take part in prioritizing activities and proposals that would be appropriate for conservation areas, see attachment for attendance list which includes, residents, non-residents, stewards and staff.*

### 13. Check the following if applicable to project (for file records only):

☐ Yes

☒ No

Prime agricultural lands (see Ex. Order #193)

☐ Yes

☒ No

Environmental intrusion, i.e. overhead power lines (must be buried), safety hazards

☐ Yes

☒ No

Brownfield – 21E evaluation

☐ Yes

☒ No

Environmental Justice community/neighborhood (*neighbors a minority population*)

☐ Yes

☒ No

Acquisition involving relocation of residents, tenants, or businesses

If an acquisition project:

Do you have a purchase and sales agreement or agreed price?

☐ Yes ☐ No

If yes, amount:

\$ \_\_\_\_\_

Is clear title available?

☐ Yes ☐ No

If no, is an eminent domain taking anticipated?

☐ Yes ☐ No

Note that if clear title is not available, the community may decide to acquire the property by a friendly taking (eminent domain) process to clear the title. It is best to know if there is a potential title problem as soon as possible since this can complicate the acquisition process.



Appraisal Report (note that the appraisal deadline is February 28, 2022)

Valuation: \$ \_\_\_\_\_

Total wetland acres: \_\_\_\_\_

Appraiser: \_\_\_\_\_

Total upland acres: \_\_\_\_\_

Valuation Date: \_\_\_\_\_

Total potential house lots: \_\_\_\_\_

**Please note: the appraisal must be submitted using federal appraisal standards ("Yellow Book") and you must contact Melissa Cryan no later than December 17, 2021 in order to coordinate the appraisal process.**

14. Check if the following permits are required (for file records only):

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	U.S. Army Corps of Engineers (404 or Rivers and Waterways)
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	MA DEP Division of Wetlands & Waterways
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	U.S. Coast Guard
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	U.S. Dept. of Agriculture (Zoos)
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	C. 131 s. 40 Wetlands (municipal conservation commission)
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	MEPA Review (301 CMR 11.00: MEPA Regulations)

**IMPORTANT NOTICE**

**If any of the above permits are required, the permit or application for the permit must be submitted. Should the project be selected for funding, the permit will be required as part of the final application.**

15. Attach certification of applicant community's legal authority to apply for the grant and to finance and construct the proposed facilities (see Sample Municipal Vote), and the **Chief Executive Officer's legal authorization to execute contracts**. This is a resolution, motion, or similar action that has been duly adopted or passed as an official act of the community's governing body that authorizes the filing of the applications, including all understandings and assurances contained therein.

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Chief Municipal Officer

Michael Dutton, Town Manager  
\_\_\_\_\_  
Name and Title (Typed)

1/31/25  
\_\_\_\_\_  
Duration of Term

Mailing Address:

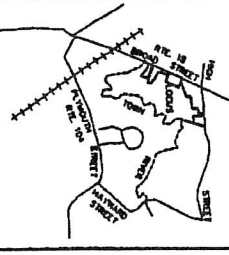
160 Central Square  
\_\_\_\_\_

Bridgewater, MA 02324  
\_\_\_\_\_

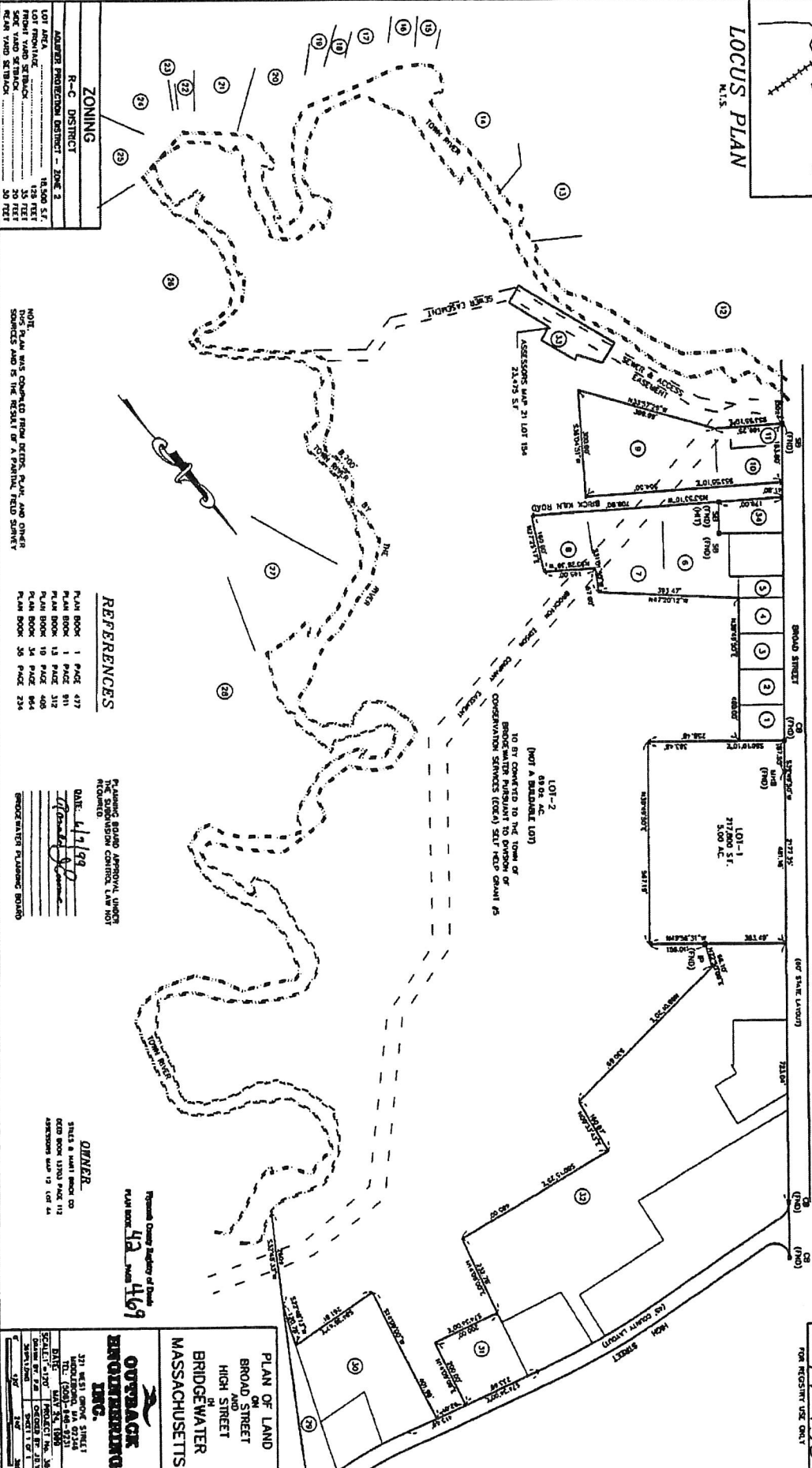
Telephone: 508-697-0919  
\_\_\_\_\_

## ATTACHMENTS

## Project Boundary Map



- [illegible]



<b>ZONING</b>	
<b>R-C DISTRICT</b>	
<b>ADJUTANT PROTECTION DISTRICT - Zone 2</b>	
<b>LOT AREA</b>	<b>18,500 S.F.</b>
<b>LOT FRONTAGE</b>	<b>128 FEET</b>
<b>FRONT YARD SETBACK</b>	<b>35 FEET</b>
<b>SIDE YARD SETBACK</b>	<b>35 FEET</b>
<b>REAR YARD SETBACK</b>	<b>50 FEET</b>

NOTE.  
THIS PLAN WAS COMPILED FROM DEEDS, PLAT, AND OTHER  
SOURCES AND IS THE RESULT OF A PARTIAL FIELD SURVEY

## REFERENCES

PLUMBING BOARD APPROVAL UNDER  
THE SUBDIVISION CONTROL LAW NOT  
REQUIRED.

DATE: 6/7/99

L. P. Jones

GROVE WATER PLUMBING BOARD

OWNER  
STUEB & HART BROCK CO  
OCEAN BOCK 12703 PACE 112  
ASTORIA ROAD 12 LOT 44

PLAN OF LAND  
ON  
BROAD STREET  
AND  
HIGH STREET  
IN  
BRIDGEWATER  
MASSACHUSETTS

**OUTBACK  
REMODELING  
INC.**

321 WEST GROUND STREET  
BRIDGEWATER, MA 01926  
TEL: 508/338-1000  
FAX: 508/338-1000

SCALE: 1"=10' PROJECT NO. 200  
DATE: 11/1/99

Drawn by: JAC

CHECKED BY: JAC

DATE: 11/1/99

1. CERTIFY THAT THE FOLLOWING  
 PERSON REPAIRED IN COMPLIANCE  
 WITH THE RULES AND REGULATIONS  
 OF THE NATIONAL BOARD OF  
 TECHNICAL EDUCATION  
 DATE 11/10/67 BY [Signature]

6-7-19

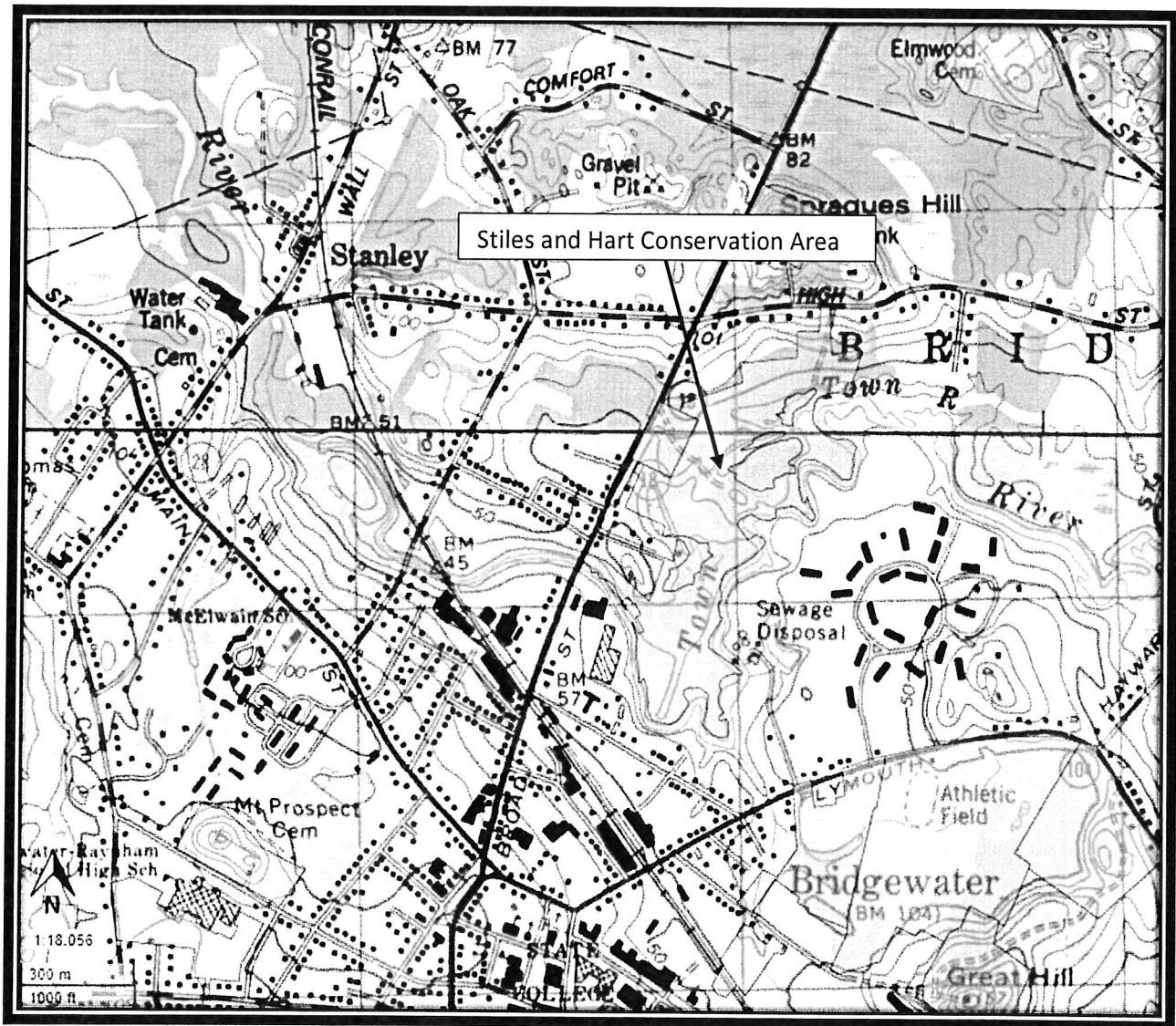
OFFICE OF THE  
 SECRETARY  
 NATIONAL BOARD OF  
 TECHNICAL EDUCATION

08 (70)

99-455

## USGS Locus Map

USGS Topographic Locus Map: Stiles and Hart Conservation Area



## Mass Historic Mapping

# Mass Historic Mapping



## MassHistoric Commission Towns

- ☒ Survey Pending
- ☐ No Survey Pending

## MassHistoric Commission Inventory (Areas)

- ☒ National Register of Historic Places
- ☒ Preservation Restriction
- ☒ Massachusetts Historic Landmark
- ☒ Local Historic District
- ☒ NRHP and LHD
- ☒ Inventoried Property

## MassHistoric Commission Inventory (Points)

- ☒ National Register of Historic Places
- ☒ Preservation Restriction
- ☒ Massachusetts Historic Landmark
- ☒ Local Historic District
- ☒ NRHP and LHD
- ☒ Inventoried Property

## NHESP Priority Habitats of Rare Species

## Property Tax Parcels



Natural Heritage and Mass Historic will be sought for preliminary review in the coming weeks, due to lack of staff and the need to file for these permits during project construction and improvement, the Town of Bridgewater will file appropriately with each entity. Maps showing current points of interest or priority habitat areas have been included.

## Natural Heritage Mapping

# Natural Heritage Priority Habitats



NHESP Priority Habitats of Rare Species

Property Tax Parcels

Natural Heritage and Mass Historic will be sought for preliminary review in the coming weeks, due to lack of staff and the need to file for these permits during project construction and improvement, the Town of Bridgewater will file appropriately with each entity. Maps showing current points of interest or priority habitat areas have been included.

## **Evidence of Public Meeting on Proposed Project**

## BW Parks and Trails 10-17-19

Glenn Watson	508-930-0648	<a href="mailto:Lisamd1@verizon.net">Lisamd1@verizon.net</a>
Jake Haskett	508-631-2862	<a href="mailto:Troop31cc@gmail.com">Troop31cc@gmail.com</a>
Mike Diversa	508-279-1353	<a href="mailto:mdaversa@comcast.net">mdaversa@comcast.net</a>
Betty Gilson	774-226-0942	<a href="mailto:gillyflower@verizon.net">gillyflower@verizon.net</a>
Monica Bentley	508-331-2404	<a href="mailto:monicabentley@comcast.net">monicabentley@comcast.net</a>
Harry Bailey	774-444-5781	
Frank Sousa	508-577-5479	
Becky Coredeiro	508-930-0346	<a href="mailto:Refco27@gmail.com">Refco27@gmail.com</a>
Steve Black	508-697-3966	<a href="mailto:Sibbc50@comcast.net">Sibbc50@comcast.net</a>
Pat Neary	508-697-8791	<a href="mailto:Pneary7@aol.com">Pneary7@aol.com</a>
Eileen Hiney	508-279-3955	<a href="mailto:fryleen@verizon.net">fryleen@verizon.net</a>
Greg Goudreau	774-219-7869	<a href="mailto:gaudreaugreg@gmail.com">gaudreaugreg@gmail.com</a>
Stacy Bean	508-697-1917	<a href="mailto:Skean03@hotmail.com">Skean03@hotmail.com</a>
Kevin Mandeville	805-245-2248	
Kevin Bean	508-400-3598	<a href="mailto:Kevinbean132@comcast.net">Kevinbean132@comcast.net</a>
Maureen Minasian	508-245-6949	<a href="mailto:mjminasian@comcast.net">mjminasian@comcast.net</a>
Paula & Peter Linhares	508-697-3092	<a href="mailto:Paulal3092@gmail.com">Paulal3092@gmail.com</a>
Ryan Donnelly	617-519-1322	<a href="mailto:Donnelly19508@yahoo.com">Donnelly19508@yahoo.com</a>
Melissa Donovan	774-993-8192	<a href="mailto:Ms.donovan93@yahoo.com">Ms.donovan93@yahoo.com</a>
Marilee Hunt	508-562-2896	<a href="mailto:marilee@thehunts.org">marilee@thehunts.org</a>
Carleton Hunt	508-243-0638	<a href="mailto:carlton@thehunts.org">carlton@thehunts.org</a>
Fred Chase	508-904-0948	<a href="mailto:fredchase@gmail.com">fredchase@gmail.com</a>
Cheryl Cambria	508-942-0366	<a href="mailto:wallaceway@verizon.net">wallaceway@verizon.net</a>
Jeff Robertson	508-697-5079	<a href="mailto:Toddy20@comcast.net">Toddy20@comcast.net</a>
Regina McCoy	508-371-8079	<a href="mailto:reginamccoydean@yahoo.com">reginamccoydean@yahoo.com</a>
Gina Guasconi	508-697-6555	<a href="mailto:Gigi1024@verizon.net">Gigi1024@verizon.net</a>
Lee Neary	516-313-0730	<a href="mailto:profesoraneary@aol.com">profesoraneary@aol.com</a>
Mary Worsham	508-284-4245	<a href="mailto:nworsham@comcast.net">nworsham@comcast.net</a>
Scott Lussier	617-513-7089	<a href="mailto:snulussier@gmail.com">snulussier@gmail.com</a>
Kit Doherty	508-297-2358	<a href="mailto:Riverland927@gmail.com">Riverland927@gmail.com</a>

The attendance list above was compiled during an event held to plan and prioritize activities within all parks located in Bridgewater and specifically was outreach geared to increase interest in the position of Parks Steward, which is a part time position available within the Community and Economic Development.

Within the attendance list are former and current park stewards, of the 6 parks within the Bridgewater Parks inventory. The focus was on compiling more stewards and prioritizing volunteer efforts within the parklands.

Stiles and Hart has a long serving Steward, Harry Bailey, whom is also the Vice Chairman of the Bridgewater Conservation Commission and life-long Bridgewater resident.

Outreach continued in this arena including but not limited to: construction and placement of bog bridges, information sessions via zoom regarding appropriate trail maintenance and construction and consistent site visits to address issues such as vandalism, illegal dumping, illegal camping and other items that might need to be addressed.

Currently, the Community and Economic Development oversees this function, with an ongoing opening for a Park Steward to manage and organize the volunteer base present in Bridgewater.

I have shared the links for both the meeting on October 17, 2019 directly relating to initial planning amongst residents and staff it also lays out items, this meeting provides great insight from life-long and long term residents: [https://www.youtube.com/watch?v=0MiXO5g\\_KcA](https://www.youtube.com/watch?v=0MiXO5g_KcA)

In addition, the CED Department has brought in entities like Appalachian Mountain Club to have informational zoom sessions on good stewardship and trail creation techniques. Stewardship is outlined as reporting, recording and alerting the appropriate parties so that any and all potential parkland issues are handled quickly, efficiently and effectively. The flyer for a scheduled cleanup amongst existing stewards, volunteers and any interested parties is also attached for reference.

## Project Description



### **Stiles and Hart Parkland Improvement Project Description**

The Stiles and Hart Parkland Improvement Project consists of five major components. These components are: 1) improved and added parking, 2) a new trail layout utilizing existing and new trails, 3) multiple footbridges as needed, 4) canoe launch improvement, 5) new trailhead locations and interpretive signage to educate park users of environmental and historic areas of interest located within Stiles and Hart.

This project would aim to improve community health in a variety of ways. It will help mitigate the heat island effect in an in-Town location. Almost 80 acres of Stiles and Hart is currently conservation restricted. This improvement project will allow residents, university students, and visitors the ability to learn about how a well-managed parkland can serve as a climate resilience learning opportunity and learn about the importance of floodplains that buffer the river and naturally assist in filtering both point source and non-point source discharge.

The Stiles and Hart Improvement Project will also meet some of the objectives of Bridgewater Open Space and Recreation Plan (OSRP) which was updated in 2017. This Project would address:

- Goal (1) of the OSRP highlights the need for balanced recreational activities, through creation of additional opportunities to meet emerging recreation needs, promote passive use of the town's conservation areas by enhancing public accessibility, creating and maintaining trails, establishment of wildlife viewing areas, and increasing waterfront access.

The proposal includes the establishment of new trails and the improvement of old trails that already exist throughout the property. In addition, Stiles and Hart improvements focus on increasing the volume of passive recreation activities like hiking, horseback riding, wildlife viewing, canoeing, kayaking and fishing in the Park through the enhancement of access and trail maintenance from multiple entryways into the park. Critically, the proposal includes dedicated parking for 14 vehicles which would be the first time parking has ever been provided for residents and visitors to utilize this spectacular in-Town parkland.

The proposed parking area will also serve as a trailhead that will provide an ADA accessible trail to wildlife viewing and fishing areas as seen on the proposed plan by Amory Engineering. ADA accessibility is a key component of the Project.

- Goal (3) of the Town's OSRP calls for consistent signage and the design and placement of interpretive displays at conservation properties in collaboration with private, non-profit, and state government stakeholders.

Signage and interpretive kiosks are proposed to provide insight into the history and environmental importance of the Parkland to the community of Bridgewater. Stiles and Hart Parkland (named after the brick company which owned the property prior to the Town and was the successor owner to the brick manufacturer which operated on the site for almost 50 years) has a rich history, including being the site of the Plymouth County Agricultural Society fairground from 1819 to 1900. Interpretive kiosks are planned to highlight the history of the property, steps to natural forest regeneration, and the importance of preserved land and its impact on heat islands.

- Goal (5) highlights protection and preservation of environmentally sensitive areas that promote local and regional ecological and environmental standards. The OSRP highlights the objectives such as improving water quality of rivers and other surface water bodies.

The entirety of Bridgewater is located within level 4 UMass I-Cares Urban Heat Island map, the improvement and preservation of this park will negate some of the heat island effect. This will be achieved by the documented role parks play in climate resiliency. Parks and trees are one of the most effective ways to negate heat island effect; in some cases the cooling effect of a parkland can be felt ½ mile away from the park itself. Parks that incorporate water features can reduce flooding by providing flood zone storage capacity and also act as a natural filter to pollutants from stormwater run-off. In addition to the history of the property, the signage and interpretive kiosks will educate the public, local Bridgewater-Raynham School District students and students attending Bridgewater State University, and visitors. The ecological diversity and history of the site will provide a valuable “outdoor teaching classroom.”

Bridgewater’s Town Manager has made the commitment to improving this in-Town parkland as a cornerstone of downtown redevelopment and revitalization. A short walk from the downtown area, the Parkland will provide a critically needed open space and passive recreational opportunity for apartment dwellers. It will also provide critically needed opportunities for recreational activity to the Town’s population and visitors who have lacked such opportunities during the COVID pandemic. Volunteers are the backbone of Bridgewater’s parkland network. A committed core of volunteers has maintained the existing parkland for the past twenty-two years. Recognizing that Stiles and Hart will require more effort to maintain than the group of volunteers can provide, in FY2020 the Town Manager budgeted for a Park Steward position and the Town Council appropriated those funds.

Park accessibility is a key focus point of this proposal. Stiles and Hart is located in a central in-Town area and is easily accessible via biking, walking, or taking public transit that travels the Broad Street (Route 18) corridor. Located directly south of Stiles and Hart Parkland is a shopping area that is centrally located and is easily accessed by public transit and other modes of transit. Bridgewater State University is also located south of the Parkland. It is home to roughly 12,000 students, faculty and staff and is an easy walk to the site.

In addition to improved accessibility, the Project proposes to create new trails and better connections to existing trails. This Project proposal includes contract with professional trail designers to assess the site and recommend improvement to trails, creation of new trails and potential decommissioning of existing trails if they are inappropriately placed in a wetlands or environmentally sensitive area.

In summary, the Stiles and Hart Parkland Improvement Project would make substantive improvements to a critically important in-Town open space property and meet a number of the goals set forth in Bridgewater Open Space Plan and the Bridgewater Master Plan. It will improve public access to a vibrant and varied property and provide more passive recreation options to Bridgewater’s residents and visitors.

**Budget Description:**

The Stiles and Hart Parkland improvement project is part of a long-term vision for the Town and Residents of Bridgewater. The estimated total budget for this project is \$1,076,010.00, of which 20% is engineering and contingency cost which is not eligible for reimbursement in this grant application.

\$896,675.00 is eligible for up to 50% of reimbursement with the Land and Water Conservation Fund Grant. Of which, the municipal share would be \$448,337.50. In order to fund this project proposal, the Town Manager has drafted a loan order seeking a \$1,300,000.00 (One million three hundred thousand dollars) to be appropriated from the available amounts in the Community Preservation Fund (CPF) Reserve Balance and the Open Space Reserves.

The Town Manager is confident that this appropriation will be supported by a vote of the Town Council, the improvement and creation of new trails and recreation opportunities available to all at Stiles and Hart Parkland have been an asset the Town Council has sought to carry out for quite a number of years.

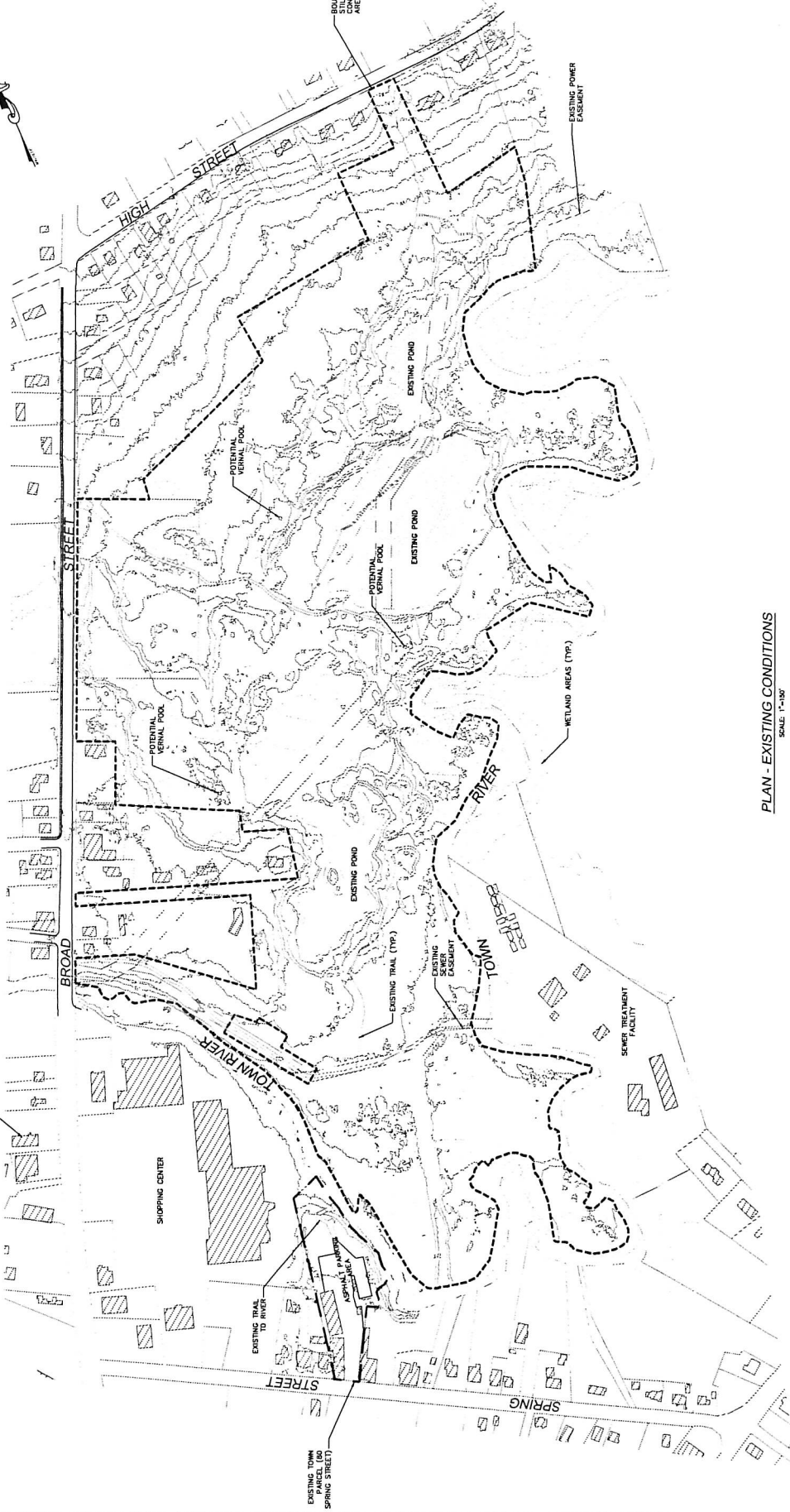
Improvements to Stiles & Hart Conservation AreaCost Estimate

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Cost</u>
<u>Footbridge/boardwalk</u>	565 l.f.	\$ 470.00	\$ 265,550.00
<u>Observation Platform</u>	1	\$ 21,500.00	\$ 21,500.00
<u>Accessible trails:</u>			
Earth excavation	1,500 c.y.	\$ 48.00	\$ 72,000.00
Fine grade & compact	4,500 s.y.	\$ 8.00	\$ 36,000.00
Gravel	750 c.y.	\$ 55.00	\$ 41,250.00
Stone dust	1,110 ton	\$ 85.00	\$ 94,350.00
Geotextile	2,250 s.y.	\$ 8.00	\$ 18,000.00
<u>Existing trails:</u>			
Clearing/trimming	7,000 l.f.	\$ 17.65	\$ 123,550.00
<u>Parking Area:</u>			
Clearing	0.55 acre	\$ 44,000.00	\$ 24,200.00
Earth excavation	830 c.y.	\$ 48.00	\$ 39,840.00
Fine grade & compact	2,500 s.y.	\$ 8.00	\$ 20,000.00
Gravel	600 c.y.	\$ 55.00	\$ 33,000.00
Reclaimed asphalt	170 c.y.	\$ 65.50	\$ 11,135.00
Guardrail	340 l.f.	\$ 60.00	\$ 20,400.00
Gate	1 each	\$ 7,500.00	\$ 7,500.00
<u>Ammenities:</u>			
Picnic tables	2 each	\$ 3,200.00	\$ 6,400.00
Benches	10 each	\$ 3,000.00	\$ 30,000.00
Kiosks / signs	16 each	\$ 2,000.00	\$ 32,000.00
Construction Total:			\$ 896,675.00
20% Engineering & Contingency:			\$ 179,335.00
Project Total:			<b>\$ 1,076,010.00</b>

## **Preliminary Park Improvement Design**



EXISTING BUILDING (TYP.)



PLAN - EXISTING CONDITIONS  
SCALE 1"=150'

- NOTES:
1. PROPERTY LINE AND EASEMENT INFORMATION FOR STILES & HART PARCELS TAKEN FROM "PLAN OF LAND ON BROAD STREET, BRIDGEWATER, MASSACHUSETTS" DATED MAY 24, 1999, BY OUTBACK ENGINEERING, INC.
  2. OTHER PARCEL DATA FROM MASSGIS ASSESSOR'S PARCELS SHAPE FILE.
  3. BUILDINGS/STRUCTURES FROM MassGIS STRUCTURES DATALAYER.
  4. WETLANDS FROM MASSGIS WETLANDS DATALAYER, DATUM: 8/1/88.
  5. WETLANDS POLYgons FROM MassGIS WETLANDS DATALAYER ON THE MassGIS WEBSITE.
  6. EXISTING TRAILS MAPPED BY AMORY ENGINEERS, P.C., JANUARY 13, 2022.

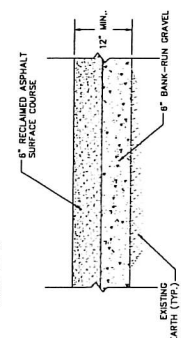
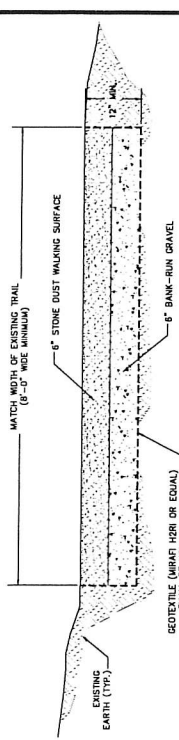
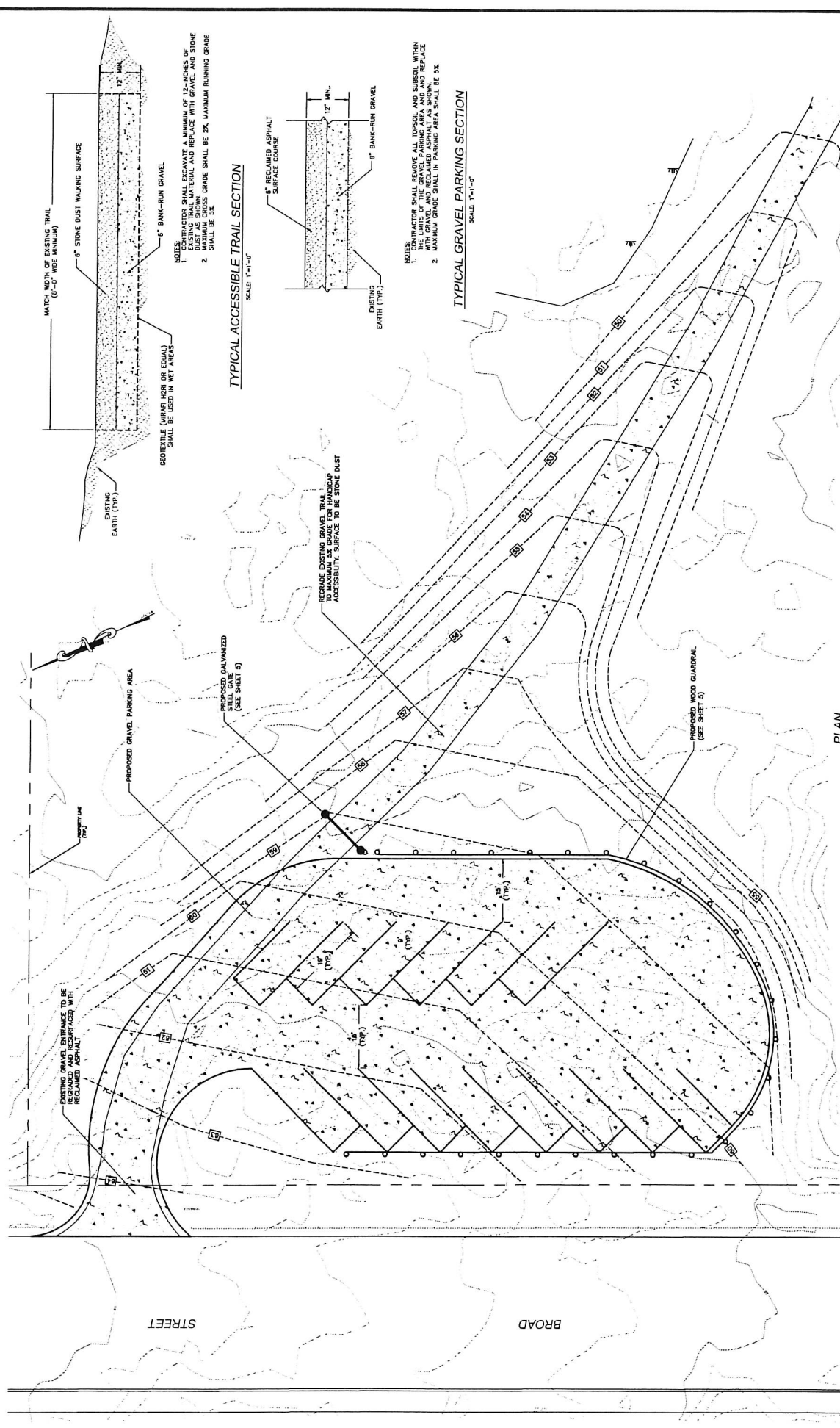
**PRELIMINARY**  
FOR GRANT APPLICATION AND  
PERMITTING PURPOSES ONLY  
NOT INTENDED TO BE USED  
FOR CONSTRUCTION

COMPILED BY: AMORY ENGINEERS, P.C.  
DATE: 1/20/22  
PROJECT: BRIDGEWATER, MASSACHUSETTS  
SHEET: 1 OF 5

PROJECT	BRIDGEWATER, MASSACHUSETTS
DATE	1/20/22
ISSUED FOR GRANT APPLICATION	YES
DATE	1/20/22

AMORY ENGINEERS, P.C. DUXBURY, MASSACHUSETTS	
DRAWN BY	FILE NAME
DESIGNED BY	SCALE
CHECKED BY	DATE

CONSERVATION DEPARTMENT BRIDGEWATER, MASSACHUSETTS	CIVIL
IMPROVEMENTS UTILITIES & HART EXISTING CONDITIONS OVERALL PLAN OF PARK	SHEET 1 OF 5



NOTES:  
 1. CONTRACTOR SHALL REMOVE ALL TOPSOIL AND SUBSOIL WITHIN THE PARKING AREA AND REPLACE WITH GRAVEL AND RECLAIMED ASPHALT AS SHOWN.  
 2. MAXIMUM GRADE SHALL IN PARKING AREA SHALL BE 5%.

TYPICAL GRAVEL PARKING SECTION  
 SCALE: 1"=1'-0"

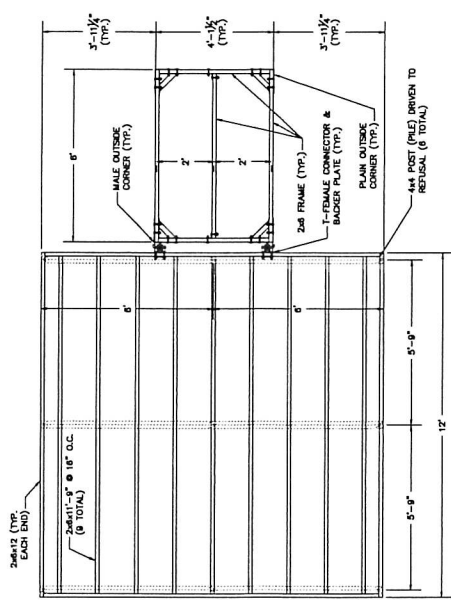
**PRELIMINARY**  
 FOR GRANT APPLICATION AND  
 FOR INFORMATION ONLY  
 NOT INTENDED TO BE USED  
 FOR CONSTRUCTION



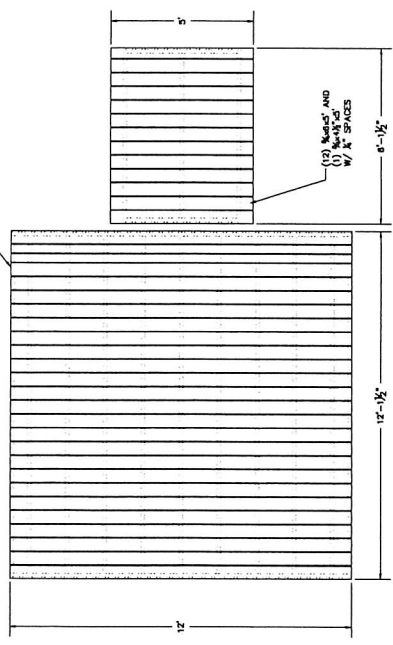
PROJECT NO.	100
DATE	1/29/23
DESIGNED BY	PSB
CHECKED BY	RSJ
DATE	JANUARY 28, 2023

AMORY ENGINEERS, P.C.  
 DUXBURY, MASSACHUSETTS  
 100 STATE STREET  
 DUXBURY, MA 01928  
 TEL: 508-261-1111  
 FAX: 508-261-1112  
 WWW.AMORYENGINEERS.COM

CONSERVATION DEPARTMENT BRIDGEWATER, MASSACHUSETTS	CIVIL
INFRANET AT UTILITIES & LIGHT CONSTRUCTION	SHEET
BROAD STREET PARKING AREA & ACCESSIBLE TRAIL - PLAN & SECTIONS	3 OF 5

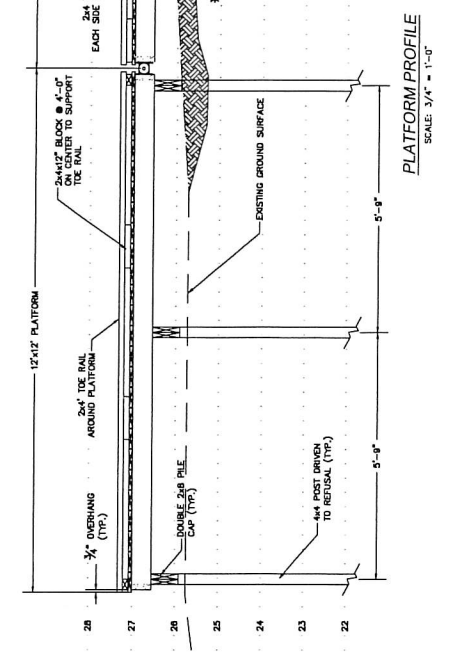


PLATFORM FRAMING PLAN  
SCALE: 1/2" = 1'-0"

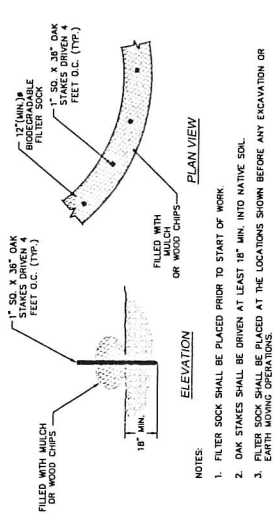


PLATFORM DECKING PLAN  
SCALE: 1/2" = 1'-0"

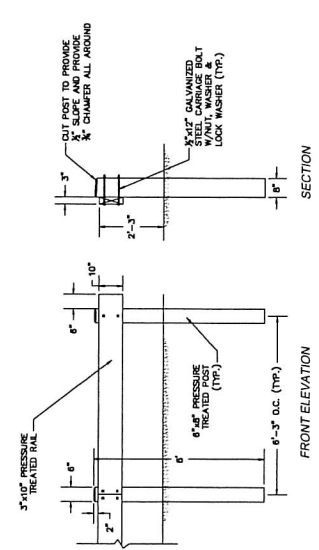
- NOTES:
1. ALL LUMBER SHALL BE PRESSURE TREATED (AO) - ALKALINE COPPER QUATERNARY 0.60 PPT RETENTION OR DA-8 COPPER AZOLE 0.31 PPT RETENTION) EASTERN WHITE PINE OR SOUTHERN YELLOW PINE, NO. 1 STRUCTURAL, SURFACED FOUR SIDES, PRESERVATIVE TREATMENT.
  2. ALL HARDWARE SHALL BE HOT-DIPPED GALVANIZED CONFORMING TO ASTM-A153 (FASTENERS) OR ASTM-A633 AND -A122 (CONNECTOR AND SHEET PRODUCTS).
  3. INSIDE CORNER BRACKETS, INSIDE CORNER BRACKETS, MALE & FEMALE T-CONECTORS SHALL BE STANDARD IDEAS AS MANUFACTURED BY PERMALOAT, PLASTAL, MULTIMATIC OR EQUAL.
  4. STANDARD IDEAS AS MANUFACTURED BY PERMALOAT, PLASTAL, MULTIMATIC OR EQUAL.
  5. PILE CAP TO FRAME CONNECTIONS SHALL BE MADE WITH SURPLUS STRONG-TIE MODEL H24A HARDWARE TIE (48 TOTAL).



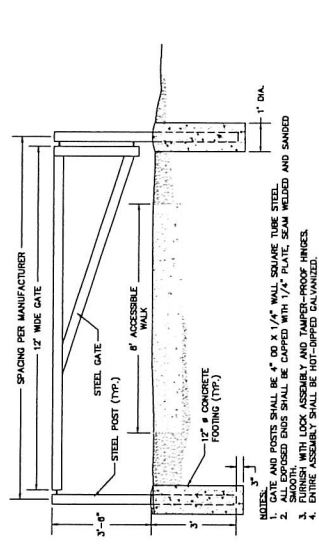
PLATFORM PROFILE  
SCALE: 3/4" = 1'-0"



FILTER SOCK DETAIL  
NOT TO SCALE



WOOD GUARDRAIL DETAILS  
SCALE: 1/2" = 1'-0"



GALVANIZED GATE DETAIL  
SCALE: 1/2" = 1'-0"

**PRELIMINARY**  
FOR GRANT APPLICATION AND  
PERMITTING PURPOSES ONLY  
NOT FOR CONSTRUCTION



**AMORY ENGINEERS, P.C.**  
DUXBURY, MASSACHUSETTS

DESIGNED BY	FOR	SCALE	AS SHOWN
DRAWN BY	FOR	SCALE	AS SHOWN
CHECKED BY	FOR	SCALE	AS SHOWN
DATE	1/29/22	DATE	1/29/22

CONSERVATION DEPARTMENT  
BRIDGEWATER, MASSACHUSETTS

IMPROVEMENTS TO STILLER & HART  
OBSERVATION / FISHING PLATFORM  
PLANS, PROFILE & DETAILS



## Draft Municipal Vote

Town of Bridgewater, Massachusetts  
Stiles and Hart Parkland Improvement Project Loan Order

**ORDERED**, that \$1,300,000 is appropriated for the purpose of paying costs associated with improvements to Stiles and Hart Parkland, located at 0 Broad Street and for the payment of all costs incidental and related thereto (the "Project"), and that to meet this appropriation, up to \$1,300,000 (One million three hundred thousand dollars) is hereby appropriated from available amounts in the Community Preservation Fund Reserve Balance and the Open Space Reserves, and the Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,300,000 (One million three hundred thousand dollars) under and pursuant to Chapter 44, Section 7(3) and Chapter 44B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager is authorized to contract for and expend any grants, aid or gifts available to pay costs of the Project, and any borrowing authorized by this Loan Order shall be reduced to the extent of any and all grants received by the Town on account of the Project; and that the Town Manager is authorized to take any other action necessary or convenient to carry out the Project.

## **Copy of Property Deed**

90345

PL 99-455

# QUITCLAIM DEED

JEAN H. ANDREWS, BARBARA G. PAGE, JUDITH FRIEDMAN, ERIC J. ANDREWS  
and STILES & HART BRICK CO.

of 7 Virginia Drive, Lakeville, Plymouth County, Massachusetts

for consideration paid, and in full consideration of  
One Hundred Forty Thousand and 00/100 Dollars

(\$140,000.00)

Received & Recorded  
PLYMOUTH COUNTY  
REGISTRY OF DEEDS  
30 JUN 1999 09:49AM  
RICHARD C. SEIBERT  
REGISTER  
Bk 17615 Pg 107-110

grant to THE INHABITANTS OF THE TOWN OF BRIDGEWATER

of c/o Office of Community Development, Town Hall, Bridgewater, MA 02324

with quitclaim covenants

The land situated in Bridgewater, Plymouth County, Massachusetts bounded and described in  
Exhibit "A" attached hereto.

The land hereby conveyed is conveyed for conservation purposes in accordance with the  
purposes set forth in G.L. c. 40, §8C and shall be under the care and custody of the Conservation  
Commission of the Town of Bridgewater.

The undersigned, Stiles & Hart Brick Co., hereby certifies that this conveyance does not  
represent a sale or transfer of all or substantially all of the assets of the corporation.

WITNESS our hands and seals as of the 24th day of June, 1999.

BROCKTON  
DEEDS REG#22

CANCELLED

06/30/99 9:44AM 01  
000000 11753

FEE \$638.40

CASH \$638.40

Jean H. Andrews

Barbara G. Page

Judith Friedman

Eric J. Andrews

Return to  
Mail Clerk, 1321 Main St. + G. 1002  
120 Belmont St  
Brockton, MA 01930

## COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

June 25, 1999

Then personally appeared the above-named Eric J. Andrews and acknowledged the foregoing instrument to be his free act and deed before me,

My Commission Expires: 10/07/05

My Commission Expires: 12/07/08

COMMONWEALTH OF MASSACHUSETTS

Allyl Alcohol, 83.

June 30, 1999

Then personally appeared the above-named John H. Andrews, the President + Treasurer and acknowledged the foregoing instrument to be the free act and deed of Stiles & Hart Brick Co. before me,

My Commission Expires: 3/01/02

My Commission Expires: 3/01/02

Mark C. Gilderg

Doc 3513 No. 272

MR. JOHN J. BERTULLI and ANITA B. BERTULLI, both

of Bridgewater,

Plymouth County, Massachusetts,

being answered, for consideration paid, grant to the TOWN OF BRIDGEWATER;

MAY

with certain covenants

showing: A certain parcel of land with the buildings thereon, situated off the Northerly side of Spring Street, in said Bridgewater, and bounded as follows:

Begin at the Northerly corner of premises formerly owned by Laurent Quinet, said corner being about 243 feet Northerly from Spring Street;

thence, North  $80^{\circ} 31'$  West, in a line parallel with said Spring Street and distant therefrom 243 feet, about 133 feet to a corner and land now or formerly of Wilbur;

thence, in said Wilbur's line and land now or formerly of Carver, North  $11^{\circ}$  East to a corner;

thence, Easterly by land now or formerly of Carver, 5 rods, 5 links to the Town River;

thence, by said river, following its course, to land formerly of said Quinet,

thence, North  $50^{\circ} 33'$  West by land formerly of said Quinet, 90 feet to a corner and the point of beginning.

Said premises are conveyed together with a right of way for all purposes, twelve (12) feet in width, extending from the granted premises along the Easterly side of land now or formerly of Arakel M. Sarkisian, et ux to said Spring Street.

Being the same premises conveyed to Thomas F. Silva and Mary Silva by Arakel M. Sarkisian and Mary A. Sarkisian by Deed dated February 14, 1946, and recorded with Plymouth County Registry of Deeds, in Book 1807, Page 203.

Also a certain triangular-shaped piece of land containing 0.03 acre, more or less, situated Northeasterly from Spring Street, in said Bridgewater, and bounded and described as follows, to wit:

Begin at a cement bound in line of land now or formerly of Wilbur, and at the Northwesterly corner of land now or formerly of the Town of Bridgewater;

thence, by land now or formerly of Wilbur, North  $21^{\circ} 09'$  East, thirty and  $21/100$  (20.21) feet to land now or formerly of Thomas F. Silva, et ux;

thence, by land of said Thomas F. Silva, et ux, South  $50^{\circ} 33'$  East, one hundred fifty-one and  $50/100$  (151.50) feet, more or less, to a cement bound and corner of land now or formerly of Quinet, which cement bound also marks a corner of land now or formerly of the Town of Bridgewater;

(Individual — John Tamm — Trusts in Common — Trusts by the Entirety.)

\*\*\* Electronic Recording \*\*\*

Doc#: 00054316

Bk: 52967 Pg: 159 Page: 1 of 11

Recorded: 06/25/2020 01:25 PM

ATTEST: John R. Buckley, Jr. Register

Plymouth County Registry of Deeds

MASSACHUSETTS EXCISE TAX

Plymouth District ROD #11 001

Date: 06/25/2020 01:25 PM

Ctrl# 135473 11579

Fee: \$0.00 Cons: \$475,000.00

**QUITCLAIM DEED**

Stiles & Hart Brick Company, sometimes known as Stiles & Hart Brick Co., a Connecticut Corporation, authorized to do business in Massachusetts as to an undivided interest of 43.35260%; Erie J Andrews, as to an undivided interest of 15.26975%; Sara Andrews as to an undivided interest of 10.83815%; Diane P. Stone, as Personal Representative of the Estate of Barbara Andrews Page, Middlesex Probate No. M-117P5827EA, pursuant to the Power of Sale contained in the will of Barbara Andrews Page, as to an undivided interest of 15.26975%; Galen Trull, as to an undivided interest of 3.8174375%; Lisa Rogers as to an undivided interest of 6.362294035%; Erie Sky as to an undivided interest of 2.5450092325%; and Vanessa Friedman as to an undivided interest of 2.5450092325%

for Four Hundred Seventy Five Thousand Dollars (\$475,000.00) consideration paid

grants to **The Inhabitants of the Town of Bridgewater**, with an address at 66 Central St., Bridgewater 02324

with quitclaim covenants

the land in Bridgewater, Plymouth County, Massachusetts and being shown as Lot 1 on a plan of land entitled "Plan of Land on Broad Street and High Street in Bridgewater, Massachusetts" prepared by Outback Engineering, Inc., 321 West Grove Street, Middleborough, MA 02346, which plan is dated May 24, 1999 and recorded at the Plymouth County Registry of Deeds in Plan Book 42, Page 469.

Said Lot 1 contains 217,800 S.F. (5.00 AC.) according to said above mentioned plan.

For a more particular description reference is hereby made to said above mentioned plan.

The Grantors hereby state under the pains and penalties of perjury that the property being conveyed is vacant, unimproved land and contains no residential dwelling. Therefore, this property is not homestead property, whether recorded or automatic, and no person claims the benefit of the Massachusetts Homestead Act, MGL, Chapter 188.

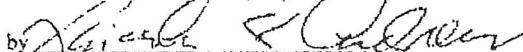
The above described property is a portion of the property described in a deed from The Bridgewater Brick Co. to David B. Andrews, Jr., David B. Andrews, III, Francis O. Mansfield, and The Stiles and Hart Brick Co., which deed is dated February 10, 1965 and recorded at the Plymouth County Registry of Deeds in Book 3187, Page 263.

Property: 0 Broad St, Bridgewater, MA 02324

Bk: 52967 Pg: 161

IN WITNESS WHEREOF, the said Stiles & Hart Brick Co. has caused its corporate seal to be hereto affixed and these presents to be signed, sealed, acknowledged and delivered under the pains and penalties of perjury in its name by Lincoln D. Andrews as President and Treasurer hereto duly authorized, this 15<sup>th</sup> day of June, 2020.

Stiles & Hart Brick Company

by   
Lincoln D. Andrews, President and Treasurer

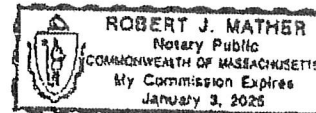
THE COMMONWEALTH OF MASSACHUSETTS

Plymouth: ss

On this 15<sup>th</sup> day of June, 2020, before me, the undersigned notary public, personally appeared Lincoln D. Andrews, President and Treasurer, proved to me through satisfactory evidence of identification, which was a Massachusetts driver's license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and as the free act and deed of Stiles & Hart Brick Company.

  
Notary Public: Robert J. Mather

My commission expires: January 3, 2025



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THE NEXT PAGE IS AN ADDITIONAL SIGNATURE PAGE



Bk: 52967 Pg: 163

Witness my hand and seal on this 23<sup>rd</sup> day of APRIL, 2020.

Sara Andrews  
Sara Andrews

THE STATE OF RHODE ISLAND

WASHINGTON County: ss

On this 23<sup>rd</sup> day of APRIL, 2020, before me, the undersigned notary public, personally appeared Sara Andrews, proved to me through satisfactory evidence of identification, which was DRIVERS LICENSE to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose and as her free act and deed.

Susan P. Moore  
Notary Public:

My commission expires: 10/10/20

SUSAN P. MOORE  
Notary Public, State of Rhode Island  
My Commission Expires 10/10/2023

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THE NEXT PAGE IS AN ADDITIONAL SIGNATURE PAGE

Bk: 52967 Pg: 165

Witness my hand and seal on this 27<sup>th</sup> day of April, 2020.

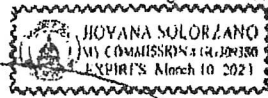
Galen Trull  
Galen Trull

THE STATE OF FLORIDA

Lee County: ss

On this 27 day of April, 2020, before me, the undersigned notary public, personally appeared Galen Trull, proved to me through satisfactory evidence of identification, which was to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and as his free act and deed.

Joyana Solorzano  
Notary Public:



My commission expires: 3/10/2021

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THE NEXT PAGE IS AN ADDITIONAL SIGNATURE PAGE

Bk: 52967 Pg: 167

**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

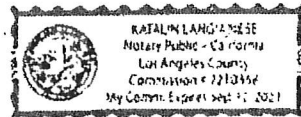
County of Los Angeles

On April 24, 2020 before me KATHALIN LANGRANSE, Notary Public  
Date Here Insert Name and Title of the Officer  
 personally appeared LISA ROGERS  
Name of Signer

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature Kathalin Langranse  
Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Quitclaim Deed

Document Date: 4-24-2020 Number of Pages: 3

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: LISA ROGERS

☐ Corporate Officer - Title(s): \_\_\_\_\_  
☐ Partner - ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer - Title(s): \_\_\_\_\_  
☐ Partner - ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Bk: 52967 Pg: 169

Witness my hand and seal on this

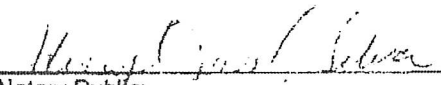
day of 27 APRIL, 2020.

  
Eric Sky

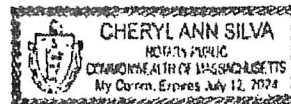
THE COMMONWEALTH OF MASSACHUSETTS

Plymouth County: ss

On this 27<sup>th</sup> day of April, 2020, before me, the undersigned notary public, personally appeared Eric Sky, proved to me through satisfactory evidence of identification, which was MASS DRIVER'S LICENSE to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and as his free act and deed.

  
Notary Public:

My commission expires:



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## **Conservation Restriction: Wildlands Trust**

Grantor: Town of Bridgewater

Grantee: Wildlands Trust, Inc.

Address of Premises: east side of Broad Street, Bridgewater

For Grantor's Title, see: Plymouth County Registry of Deeds Book 52967, Page 159

**TOWN OF BRIDGEWATER  
CONSERVATION RESTRICTION  
UNDER THE COMMUNITY PRESERVATION ACT  
STILES AND HART CONSERVATION AREA ADDITION  
CONSERVATION RESTRICTION**

The TOWN OF BRIDGEWATER, a municipal corporation with an address of 66 Central Square, Bridgewater, Massachusetts 02324, acting by and through its duly authorized Town Council and Conservation Commission by authority of Section 8C of Chapter 40 of the Massachusetts General Laws, for its successors and assigns ("Grantor"), acting pursuant to Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws, for consideration of One Dollar (\$1.00), paid, grants, with Quitclaim Covenants, to WILDLANDS TRUST, INC., a Massachusetts non-profit corporation eligible under Section 32 of Chapter 184 of the Massachusetts General Laws, with an address at 675 Long Pond Road, Plymouth, Massachusetts 02360, and to its successors and permitted assigns ("Grantee"), in perpetuity and exclusively for conservation purposes, the following described Conservation Restriction on one parcel of land located on the east side of Broad Street in the Town of Bridgewater, Plymouth County, Massachusetts, consisting of approximately 5 acres, said parcel being described in Exhibit "A" and shown as Lot 1 on a reduced copy of a recorded plan of land in Exhibit B, which exhibits are attached hereto and incorporated herein (the "Premises"). The Grantee is a tax-exempt nonprofit organization, qualified under Sections 501(c)(3) and 170(h) of the Internal Revenue Code, whose primary purpose is the preservation, protection or enhancement of land in its natural, scenic, historical, agricultural, forested, and/or open space condition.

**I. PURPOSES:**

This Conservation Restriction is defined in and authorized by Sections 31-33 of Chapter 184 of the Massachusetts General Laws and otherwise by law. The purpose of this Conservation Restriction is to assure that the Premises will be maintained in perpetuity for conservation purposes, in a natural, scenic and undeveloped condition,

also designed to include the habitats and species of conservation concern identified in the State Wildlife Action Plan.

Bio Map 2 "Core Habitat, Core Components, Aquatic Core". The Premises are proximate to an "Aquatic Core"-designated area. Aquatic Core areas provide habitat for fish and other aquatic Species of Conservation Concern. Aquatic Cores are designed to protect 10 MESA-listed fish, 17 non-listed fish, as well as 145 MESA-listed species with all or a portion of their life cycle in aquatic habitats.

Preservation of NHESP-Designated Bio Map 2 Critical Natural Landscape. The Premises are proximate to Bio Map 2 "Critical Natural Landscape". Said Critical Natural Landscape areas, more particularly defined in the following clause, complement and often overlap Core Habitat, including large natural Landscape Blocks and buffering uplands around coastal, wetland and aquatic Core Habitats to help ensure their long-term integrity.

Upland Buffers of Wetland Core, Bio Map 2 Critical Natural Landscape. The Premises are proximate to an "Upland Buffer of Wetland Cores"-designated area. Said areas encompass upland areas adjacent to all Wetland Cores. The protection of these upland areas will help support the functioning of each wetland over the long-term.

### **3. Landscape Connectivity/Wildlife Corridors**

Expansion of Protected Open Space Corridor. The Premises is directly adjacent to and expands the Grantor's 70-acre Stiles and Hart Conservation Area and its associated wildlife corridor. Such corridors are essential for the migration, propagation, foraging, and shelter of wildlife.

### **4. Public Access and Passive Recreational Opportunities**

Preservation and enhancement of public recreational opportunities. The Premises will be publicly accessible for passive, non-motorized recreational activities, to include hiking, nature study, and cross-country skiing, and can provide enhanced access to the directly adjacent Stiles and Hart Conservation Area.

### **5. Scenic Views**

Protection of Scenic Views. The Premises provide scenic wooded views that are visible from Broad Street/Massachusetts State Route 18, a public way in the Town of Bridgewater, and provide a marked visual contrast to the developed landscapes situated nearby to the south.

### **6. Congruence with Public Policy Goals**

tower, solar panel, solar array, conduit, line or other temporary or permanent structure or facility on, above or under the Premises;

- (2) Mining, excavating, dredging or removing from the Premises of soil, loam, peat, gravel, sand, rock or other mineral resource or natural deposit or otherwise making topographical changes to the area;
- (3) Placing, filling, storing or dumping of soil, refuse, trash, vehicle bodies or parts, rubbish, debris, junk, waste or other substance or material whatsoever or the installation of underground storage tanks;
- (4) Cutting, removing or otherwise destroying trees, grasses or other vegetation;
- (5) Activities detrimental to drainage, flood control, water conservation, water quality, erosion control, soil conservation, wildlife habitat, or archaeological conservation;
- (6) Use, parking or storage of vehicles including motorcycles, mopeds, all-terrain vehicles, trail bikes, or any other motorized vehicles on the Premises except for vehicles necessary for public safety (i.e., fire, police, ambulance, other government officials) in carrying out their official duties;
- (7) Subdivision or conveyance of a part or portion of the Premises alone, or division or subdivision of the Premises (as compared to conveyance of the Premises in its entirety which shall be permitted), and no portion of the Premises may be used towards building or development requirements on this or any other parcel;
- (8) The use of the Premises for more than *de minimis* commercial recreation, business, residential or industrial use;
- (9) Any other use of the Premises or activity which is inconsistent with the purpose of this Conservation Restriction or which would materially impair its conservation values.

#### **B. Reserved Rights and Exceptions**

The Grantor reserves the right to conduct or permit the following activities and uses on the Premises, but only if such uses and activities do not materially impair the conservation values or purposes of this Conservation Restriction:

- (1) Public Access Amenities. With prior approval of the Grantee, structures and improvements incidental to conservation and passive outdoor recreation purposes may be constructed, maintained, and replaced, provided they are located away from sensitive natural resources described herein in Section I, "Purposes", above. Such structures and improvements may include one (1) restroom facility, information kiosks; benches; and one (1) parking area, provided that the parking area shall be reasonably sized to accommodate public access to the Premises and



- (8) Fences. The placing of sight-pervious fences that do not interfere with the passage of wildlife and that are reasonably required by Grantor for permissible uses of the Premises and that do not interfere with the conservation values;
- (9) Signs. The erection, maintenance and replacement of signs with respect to trespass, trail access, identity and address of the occupants, sale of the Premises, the Grantee's interest in the Premises, the Reserved Rights, and the conservation values;
- (10) Outdoor Passive Recreational Activities. Non-motorized boating, hiking, horseback riding, cross-country skiing, hunting, fishing and trapping, and other non-motorized outdoor recreational activities that do not materially alter the landscape, do not degrade environmental quality, and do not involve more than minimal use for commercial recreational activities;
- (11) Site Restoration. Any work undertaken in conjunction with the Reserved Rights described in this Paragraph II(B) shall seek to minimize disturbance to the Conservation Values and other natural features within the Premises that may be impacted as a result of exercising of any of the Reserved Rights described herein. Upon completion of any site work performed in conjunction with the Reserved Rights described in this Paragraph II(B), any disturbed areas not necessary for the use or exercise of a reserved right shall be restored substantially to the conditions with respect to soil material, grade, and vegetated ground cover as documented in the Baseline Report, as applicable, or in conformance with the conditions with respect to soil material, grade, and vegetated ground cover that existed prior to said work, if said work is done in any area not documented in the Baseline Report;
- (12) Permits, Regulations, Laws. The exercise of any right reserved by Grantor under this Paragraph II(B) shall be in compliance with zoning, the Wetlands Protection Act, and all other applicable federal, state and local laws, rules, regulations, and permits. The inclusion of any reserved right requiring a permit from a public agency does not imply that the Grantee or the Commonwealth takes any position whether such permit should be issued;
- (13) Best Management Practices. The exercise of any right reserved by Grantor under this Paragraph II(B) shall follow, when available and if applicable, established, up to date, and regionally-applicable Best Management Practices or similar standards developed by a governmental agency or other entity with known expertise in the area of practice and designed to protect the natural features potentially affected by the action(s);

#### **C. Notice and Approval**

Whenever notice to or approval by Grantee is required, Grantor shall notify Grantee in writing not less than 60 days prior to the date Grantor intends to undertake the activity in

**B. Non-Waiver.**

Enforcement of the terms of this Conservation Restriction shall be at the discretion of Grantee. Any election by the Grantee as to the manner and timing of its right to enforce this Conservation Restriction or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.

**C. Disclaimer of Liability**

By acceptance of this conservation restriction, the Grantee does not undertake any liability or obligation relating to the condition of the Premises pertaining to compliance with and including, but not limited to, hazardous materials, zoning, environmental laws and regulations, or acts not caused by the Grantee or its agents.

**D. Acts Beyond the Grantor's Control**

Nothing contained in this Conservation Restriction shall be construed to entitle the Grantee to bring any actions against the Grantor for any injury to or change in the Premises resulting from causes beyond the Grantor's control, including but not limited to fire, flood, storm and earth movement, or from any prudent action taken by the Grantor under emergency conditions to prevent, abate, or mitigate significant injury to the Premises resulting from such causes. In the event of any such occurrence, the Grantor and Grantee will cooperate in the restoration of the Premises, if desirable and feasible.

**IV. ACCESS**

It is the intention of the Grantor and Grantee that the general public may enter upon the Premises for passive, outdoor recreational and educational uses and activities which are consistent with the protection of the conservation values. Therefore, the Grantor hereby grants access to the Premises to general public and agrees to take no action to prohibit or discourage access to and use of the Premises by the general public, but only for daytime use and only as described in Paragraph II(B)(10) provided that such agreement by Grantor is subject to the Grantor's reserved right to establish reasonable rules, regulations, and restrictions on such permitted recreational use by the general public for the protection of the purposes and conservation values of this Conservation Restriction. It is also the intention of the Parties that any public use which is permitted by the terms of this Conservation Restriction constitutes permission to use the Premises for purposes described in Section 17C of Chapter 21 of the Massachusetts General Laws, and that the Parties hereto benefit from exculpation from liability to the extent provided in such section.

The Grantor hereby grants to the Grantee, or its duly authorized agents or representatives, the right to enter the Premises upon reasonable notice and at reasonable times, for the purpose of inspecting the Premises to determine compliance with or to enforce this Conservation Restriction. The Grantor also grants to the Grantee, after notice of a violation and failure of the Grantor to cure said violation, the right to enter the Premises for the purpose of taking any and all actions with respect to the Premises as may be

## VI. ASSIGNABILITY

**A. Running of the Burden:** The burdens of this Conservation Restriction shall run with the Premises in perpetuity, and shall be enforceable against the Grantor and the successors and assigns of the Grantor holding any interest in the Premises.

**B. Execution of Instruments:** The Grantee and the Grantor are authorized to record or file any notices or instruments appropriate to assuring the perpetual enforceability of this Conservation Restriction; the Grantor, on behalf of itself and its successors and assigns, appoints the Grantee its attorney-in-fact to execute, acknowledge and deliver any such instruments on its behalf. Without limiting the foregoing, the Grantor and its successors and assigns agree themselves to execute any such instruments upon request.

**C. Running of the Benefit:** The benefits of this Conservation Restriction shall run to the Grantee, shall be in gross and shall not be assignable by the Grantee, except in the following instances:

As a condition of any assignment, the Grantee shall require that the purpose of this Conservation Restriction continues to be carried out, that the assignee is not an owner of the fee in the Premises, and the assignee, at the time of the assignment, qualifies under Section 170(h) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder, and is a donee eligible to receive this Conservation Restriction under Section 32 of Chapter 184 of the Massachusetts General Laws. Any assignment will comply with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

## VII. SUBSEQUENT TRANSFERS

The Grantor agrees to incorporate by reference the terms of this Conservation Restriction in any deed or other legal instrument which grants any interest in all or a portion of the Premises, including a leasehold interest and to notify the Grantee not less than twenty (20) days prior to the execution of any such transfer. Failure to do any of the above shall not impair the validity or enforceability of this Conservation Restriction. Any transfer will comply with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

The Grantor shall not be liable for violations occurring after its ownership. Liability for any acts or omissions occurring prior to any transfer and liability for any transfer if in violation of this Conservation Restriction shall survive the transfer. Any new owner shall cooperate in the restoration of the Premises or removal of violations caused by prior owner(s) and may be held responsible for any continuing violations.

## XII. NOTICES

Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by first class mail, postage pre-paid, addressed as follows:

To Grantor: Town of Bridgewater Conservation Commission  
66 Central Square  
Bridgewater, MA 02324

To Grantee: Wildlands Trust, Inc.  
675 Long Pond Road  
Plymouth, MA 02360

or to such other address as any of the above parties shall designate from time to time by written notice to the other or, if notice is returned to sender, to an address that is reasonably ascertainable by the parties.

## XIII. GENERAL PROVISIONS

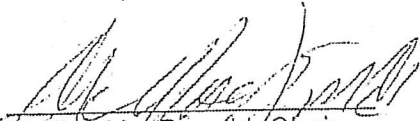
- A. Controlling Law: The interpretation and performance of this Conservation Restriction shall be governed by the laws of the Commonwealth of Massachusetts.
- B. Liberal Construction: Any general rule of construction to the contrary notwithstanding, this Conservation Restriction shall be liberally construed in favor of the grant to effect the purpose of this Conservation Restriction and the policy and purposes of Sections 31-33 of Chapter 184 of the Massachusetts General Laws. If any provision in this instrument is found to be ambiguous, any interpretation consistent with the purpose of this Conservation Restriction that would render the provision valid shall be favored over any interpretation that would render it invalid.
- C. Severability: If any provisions of this Conservation Restriction or the application thereof to any person or circumstance is found to be invalid, the remainder of the provision of this Conservation Restriction shall not be affected thereby.
- D. Entire Agreement: This instrument sets forth the entire agreement of the parties with respect to the Conservation Restriction and supersedes all prior discussions, negotiations, understandings or agreements relating to the Conservation Restriction, all of which are merged herein.

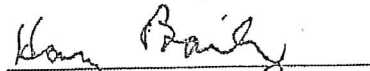
## XIV. MISCELLANEOUS:

- A. Pre-existing Public Rights. Approval of this Conservation Restriction pursuant to

We, the undersigned, being a majority of the Conservation Commission of the Town of Bridgewater, Massachusetts, hereby certify that at a public meeting duly held on May 27<sup>th</sup> 2021, the Conservation Commission voted to approve and grant the foregoing Conservation Restriction to Wildlands Trust, Inc., pursuant to Section 32 of Chapter 184 and Section 8C of Chapter 40 of the Massachusetts General Laws and do hereby grant the foregoing Conservation Restriction.

Grantor: Bridgewater Conservation Commission

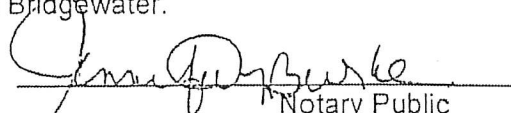
  
Marilyn MacDonald, Chair

  
Harry Bailey, Vice Chair

  
Eileen Prisco, Commissioner

# COMMONWEALTH OF MASSACHUSETTS

On this day of May 27<sup>th</sup>, 2021, before me, the undersigned notary public, personally appeared Marilyn MacDonald, Chair, proved to me through satisfactory personal knowledge to the person whose name is signed above, and acknowledged the foregoing instrument to be signed by him/her voluntarily for its stated purpose, on behalf of said Conservation Commission of the Town of Bridgewater.

  
Notary Public  
My Commission expires Dec. 18, 2026



JENNIFER LYNN BURKE  
Notary Public  
Commonwealth of Massachusetts  
My Commission Expires  
December 18, 2026

APPROVAL AND GRANT OF CONSERVATION RESTRICTION BY THE  
BRIDGEWATER TOWN COUNCIL

We, the undersigned, being a majority of the Town Council for the Town of Bridgewater, Massachusetts, hereby certify that the grant of the foregoing Conservation Restriction is a valid exercise of authority of the Bridgewater Town Council and the Bridgewater Conservation Commission pursuant to Section 8C of Chapter 40 of the Massachusetts General Laws, and certify that the Town Council, at a public meeting duly held on June 29, 2021, voted to approve of in the public interest and grant to Wildlands Trust, Inc., the foregoing Conservation Restriction pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws, and do hereby grant the foregoing Conservation Restriction.

Town of Bridgewater, By its Town Council

\_\_\_\_\_  
Matthew Rushton, President

\_\_\_\_\_  
Fred Chase, Vice President

\_\_\_\_\_  
Shawn George

\_\_\_\_\_  
Eric Moore

\_\_\_\_\_  
Kevin Perry

\_\_\_\_\_  
Peter Colombotos

\_\_\_\_\_  
William Wood

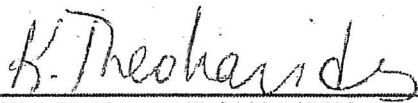
\_\_\_\_\_  
Frank Sousa

\_\_\_\_\_  
Dennis Gallagher

APPROVAL BY SECRETARY OF ENERGY AND ENVIRONMENTAL AFFAIRS  
COMMONWEALTH OF MASSACHUSETTS

The undersigned, Secretary of Energy and Environmental Affairs of the Commonwealth of Massachusetts, hereby certifies that the foregoing Conservation Restriction from the Town of Bridgewater, acting by and through its Town Council and Conservation Commission, to Wildlands Trust Inc., has been approved in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

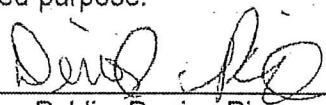
Dated: June 24<sup>th</sup>, 2021

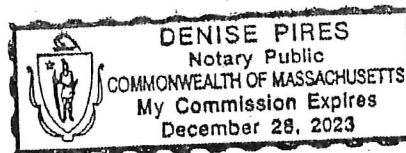
  
KATHLEEN A. THEOHARIDES  
Secretary of Energy and Environmental Affairs

COMMONWEALTH OF MASSACHUSETTS

Suffolk, ss:

On this 24th day of June, 2021, before me, the undersigned notary public, personally appeared KATHLEEN A. THEOHARIDES, and proved to me through satisfactory evidence of identification which was personal knowledge to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.

  
Notary Public: Denise Pires  
My Commission Expires: December 28<sup>th</sup>, 2023



[illegible]



In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 3, 2019, to approve the aforementioned Order by a Roll Call vote (7-0) (Councilors Fitzgibbons and Sousa absent).

A TRUE COPY ATTEST:

---

Ann M. Holmberg  
Town Council Clerk

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

## **Evidence of Stewardship Activities**

## Letters of Support



January 24, 2022

Division of Conservation Services  
Melissa Cryan  
100 Cambridge Street, 9<sup>th</sup> Floor  
Boston, MA 02114

Re: Bridgewater's Stiles and Hart Parkland Improvement Project LWCF Grant

Dear Ms. Cryan:

I am writing to support the Town of Bridgewater's application to the Land and Water Conservation Fund for funding to support improvements to the Town's 80 acre Stiles and Hart Parkland which is situated along the banks of the Town River. Stiles and Hart has always been an important part of Bridgewater's history and ecology and has provided in-town recreational use activities. Improvements contemplated for the Parkland would substantially improve utilization and provide a valuable resource that is easily accessible and open to residents for hiking, fishing and recreational activities.

The Town of Bridgewater "Stiles and Hart Improvement Project Plan", which incorporates the work of town staff, stakeholders and consultants forms the basis of this proposal to address climate change resiliency while also establishing passive recreation activities for the residents of Bridgewater, students of Bridgewater State University, and the region. The plans include creation of accessible trails and fishing opportunities, expansion and improvement of existing trails, creation of better parking and access over a pedestrian bridge, creation of environmental education opportunities for university and secondary school students, and fostering environmental stewardship in Bridgewater,

The Stiles and Hart Parkland Improvement Project Grant funds would go towards final engineering, design, permitting and construction of a robust in-town resource. The funds ensure that Stiles and Hart receives the improvements it needs, but also ensure that the parkland remains an important undeveloped area that will offset the adverse effects of climate change while allowing for ongoing recreational, terrestrial, and aquatic recreational activities in perpetuity.

Sincerely,

Frederick W. Clark, Jr., Esq.  
President, Bridgewater State University



Office of  
**Representative Angelo D'Emilia**  
*Commonwealth of Massachusetts*

January 18, 2022

Division of Conservation Services  
Melissa Cyan  
100 Cambridge Street, 9<sup>th</sup> Floor  
Boston, MA 02114

RE: Town of Bridgewater's Stiles & Hart Parkland Improvement Project LWCF Grant

Dear Ms. Cyan,

I am writing to you today in support of the Town of Bridgewater's Land and Water Conservation Fund application for funding to support improvements to the Town's 80-acre Stiles and Hart Parkland. I represent this town and know how important this funding would be to our community to complete these improvements.

Stiles and Hart Parkland is situated along the banks of the Town River and is not only an important part of Bridgewater's history and ecology, but also provides a place for many in-town recreational use activities. Improvements contemplated for the Parkland would substantially improve utilization and provide a valuable resource that is easily accessible and open to residents for hiking, fishing, and recreational activities.

The basis of our "Stiles and Hart Improvement Project Plan" proposal addresses climate change resiliency while also establishing passive recreation activities for the Bridgewater residents, Bridgewater State University students, and the region. Incorporating the work of town staff, stakeholders and consultants, the plans include the creation of accessible trails and fishing opportunities, expansion and improvement of existing trails, creation of better parking and access over a pedestrian bridge, creation of environmental education opportunities for university and secondary school students, and fostering environmental stewardship in Bridgewater.

The Stiles and Hart Parkland Improvement Project Grant funds would go towards final engineering, design, permitting and construction of a robust in-town resource. The funds ensure that Stiles and Hart receives the improvements it needs, but also ensure that the parkland remains an important undeveloped area that will offset the adverse effects of climate change while allowing for ongoing recreational, terrestrial, and aquatic recreational activities in perpetuity.

I respectfully request that you consider the Town of Bridgewater's application for this very vital funding helping our community to continue to thrive and grow. Thank you for your time and deliberation over this matter. Please do not hesitate to contact my office with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Angelo D'Emilia", with a stylized flourish at the end.

**ANGELO D'EMILIA**  
State Representative  
8<sup>th</sup> Plymouth



A local nonprofit focusing on Natural Resource Conservation

January 20, 2022

Division of Conservation Services  
Melissa Cryan  
100 Cambridge Street, 9<sup>th</sup> Floor  
Boston, MA 02114

To the Grant Review Committee:

Representing the nonprofit Natural Resources Trust of Bridgewater, I am thrilled to support the Town of Bridgewater in their proposal to the Land & Water Conservation Fund for funding to upgrade and improve public access and the trail system in the Stiles & Hart Parkland in the center of Bridgewater's downtown business district.

This 80 + acre Stiles & Hart Parkland is bordered by over a mile of the Town River; its sloping woodlands are dotted with small ponds suitable for fishing, skating and swimming. Trail spurs connect this site to the Bay Circuit Trail to the north, and to Bridgewater State University to the south.

The Town River (a major tributary to the Wild & Scenic Taunton River) and the Bay Circuit Trail comprise the Nunckettesett Greenway, with land & water trails throughout West Bridgewater and Bridgewater that link the Hockomock Swamp ACEC to the Wild & Scenic Taunton River.

This 80+ acre recreational oasis in the heart of the downtown has always has an intriguing post-colonial history; once the home to the Plymouth County Agricultural Society Fairgrounds with a grandstand and trotting track, then a brick

manufacturing plant with a railroad link to regions beyond. And of course, the fishing and skinny dipping in the river and small ponds ....

The Natural Resources Trust of Bridgewater (NRTB) has championed this parkland since it was purchased 23 years ago. We provided the existing ecological studies, trail design plans, and management documents aimed to protect the ecology while encouraging recreational uses. Twice we sponsored the AmeriCorps to blaze trails, and we have fostered the connectivity of this parkland to a series of riverside parks & trails to form The Nunckatessett Greenway.

The Town of Bridgewater's 'Stiles & Hart Improvement Project Plan' incorporates two decades of work by town staff, volunteers, stakeholders, and consultants and forms the basis of this proposal aimed to address climate change resiliency while also establishing passive recreation activities for the residents of Bridgewater and elsewhere. The proposal centers around accessibility, expansion and improvement of existing trails and other resources, environmental education and fostering stewardship, which is already a well-known commodity in Bridgewater!

The Stiles & Hart Parkland Improvement Project Grant funds would go towards engineering, design, permitting and construction of a robust proposal, ensuring that this 80 + acre riverside parkland in the heart of Bridgewater's downtown business district receives the improvements to existing resources that it needs, while also ensuring that the parkland remains an important undeveloped wooded area that will certainly combat effects of climate change while allowing for ongoing land & water recreational activities in perpetuity.

The Natural Resources Trust of Bridgewater stands beside the Town of Bridgewater in their quest to make the Stiles & Hart Parkland a user-friendly parkland, a magnet of well-presented and maintained land & water trails connected to the Nunckatessett Greenway.

Sincerely,  
Kitty Doherty, NRTB Project Coordinator

January 21, 2022

Melissa Cryan  
Division of Conservation Services  
Grant Review Committee  
100 Cambridge Street, 9th Floor  
Boston, MA 02114

Dear Ms. Cryan,

The Bridgewater Open Space Committee enthusiastically supports the Town of Bridgewater's proposal to the Land and Water Conservation Fund for funding for the "Stiles and Hart Parkland Improvement Project". The Stiles and Hart property is a significant parcel of undeveloped land in the center of town that has long been a part of Bridgewater's history and ecology. It currently lacks trails and other amenities that would allow the public to fully enjoy this significant natural resource. The grant funds requested would go a long way to making Stiles and Hart accessible and open to residents for limited hiking and recreation activities.

The Town of Bridgewater "Stiles and Hart Improvement Project Plan", which incorporates the work of town staff, stakeholders and consultants, forms the basis of this proposal to address climate change resiliency, while also providing passive recreation activities for the residents of Bridgewater and elsewhere. The proposal centers around accessibility, expansion and improvement of existing trails and other resources, environmental education, and fostering stewardship.

The 2017 Bridgewater Open Space and Recreation Plan includes recommendations for improvements at Stiles and Hart needed to promote public access and enjoyment of this property. [https://www.bridgewaterma.org/DocumentCenter/View/2158/Bridgewater-OSRP-2017-Update\\_FINAL\\_FOR-STATE-APPROVAL\\_082018](https://www.bridgewaterma.org/DocumentCenter/View/2158/Bridgewater-OSRP-2017-Update_FINAL_FOR-STATE-APPROVAL_082018) (See pages 103-104.) One of the "Objectives" identified in the 2017 Plan is: *Promote passive recreational use of the Town's conservation areas by enhancing public accessibility, creating and maintaining trails and viewpoints, and increasing waterfront access.* The *Seven Year Action Plan* in the 2017 Plan identifies trails and other improvements at Stiles and Hart as action items needed to realize the Town's open space and passive recreation goals. The "Stiles and Hart Improvement Project Plan" is clearly consistent with the Town's Open Space Planning efforts. The preservation of this open space parcel will also mitigate climate change, which must be addressed at every level of government.

Thank you for consideration of our comments.

Respectfully,  
For the Bridgewater Open Space Committee  
Eileen Hiney, Chair



65 Ashtead Road  
Bridgewater MA 02324  
January 19, 2022

Letter of support for the Stiles & Hart Conservation Area

To Whom It May Concern:

The Stiles & Hart Conservation Area is absolutely stunning with the Town River running through it, several small ponds dotting the landscape, lots of history with clay mining to make bricks and an agricultural fair that used to be held on these grounds. The ruins of one of the buildings is actually still there. It is a jewel, just outside of the town center.

I am a resident of the Town of Bridgewater and an avid outdoors person. I have been helping build a bog bridge and keeping trails clear in the Stiles & Hart Conservation Area for the past couple years. I have recruited several friends to help along the way. We have spent many hours on maintenance and I know the park well.

The trails were sadly neglected for many years before I started volunteering. Many areas were seriously overgrown. The park lacks regular maintenance and since the October 26-27 storm the trails have become impassable due to several large downed trees. Other trails have had stream crossings fall into major disrepair so that trails are not complete.

Stiles & Hart is in desperate need of attention. It needs parking so people can actually come and enjoy it. It needs kiosks to show visitors they've arrived and where the trails and water are that await their enjoyment. It needs bridges to cross the many streams safely. It needs new trails blazed and old ones maintained so it's not an obstacle course when people walk. It needs picnic tables to enjoy the view. It needs benches to overlook the water and for people to rest. It needs signs to explain the history of this location so people appreciate it for what it was and is to become. It needs paths that aren't severely rutted so people in wheel chairs can come sit by the water and enjoy it. It needs fishing areas for families to come spend a day.

Stiles & Hart could use help from the Land and Water Conservation fund in the form of a grant to help accomplish this dream. Won't you please consider helping the Town of Bridgewater make this jewel shine?

Sincerely,

A handwritten signature in black ink that reads "Monica Bentley". The script is cursive and fluid, with a large initial 'M' and a long, sweeping underline.

Monica Bentley



320 South Street | Plainville, MA 02762  
T 508.643.2920 | F 508.643.0080

SMeltzer@edgewood-development.com

**Via Email**

January 19, 2022

Division of Conservation Services  
Ms. Melissa Cryan  
100 Cambridge Street, 9th Floor  
Boston, MA 02114

Re: **Stiles and Hart Parkland Improvement Project – Letter of Support**

Dear Ms. Cryan and Member of the Grant Review Committee:

We are the owners of property within a short walking distance to the Stiles and Hart Parkland and are currently working with the owners of a larger parcel and with the Town boards in order to complete the redevelopment of an adjacent historic industrial property. Upon its completion, this redevelopment effort would bring new commercial activity and residential apartment dwellers within a stones throw of the Stiles and Hart Parkland. The proposed work would help provide invaluable recreational opportunities for the residents of the project as well as to the Bridgewater community generally. It will also provide a wonderful opportunity for continued ecological conservation and restoration and enjoyment of natural habitats.

Accordingly and without reservation, we are writing to support the Town of Bridgewater in their proposal to the Land and Water Conservation Fund for funding in relation to the “Stiles and Hart Parkland Improvement Project”. Stiles and Hart has always been a part of Bridgewater in terms of history, ecology, and recreational uses. This would go a long way to making Stiles and Hart a well utilized and valuable resource that is already readily accessible and open to residents for limited hiking and recreation activities.

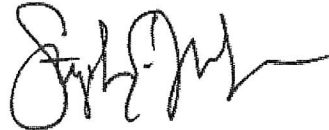
The Town of Bridgewater “Stiles and Hart Improvement Project Plan,” which incorporates the work of town staff, stakeholders and consultants forms the basis of this proposal to address climate change resiliency while also establishing passive recreation activities for the residents of Bridgewater and elsewhere. The proposal centers around accessibility, expansion and improvement of existing trails and other resources, environmental education and fostering stewardship, which is already a well-known commodity in Bridgewater.

We understand that the Stiles and Hart Parkland Improvement Project Grant funds would go towards engineering, design, permitting and construction of a robust proposal that would go a long way to ensuring that Stiles and Hart receives the improvement of existing resources it needs, but also ensuring

that the parkland remains an important undeveloped area that will certainly combat effects of heat islands, climate change while allowing for ongoing recreational terrestrial and aquatic recreational activities in perpetuity.

Thank you for your consideration. Please contact me if I can provide any additional information.

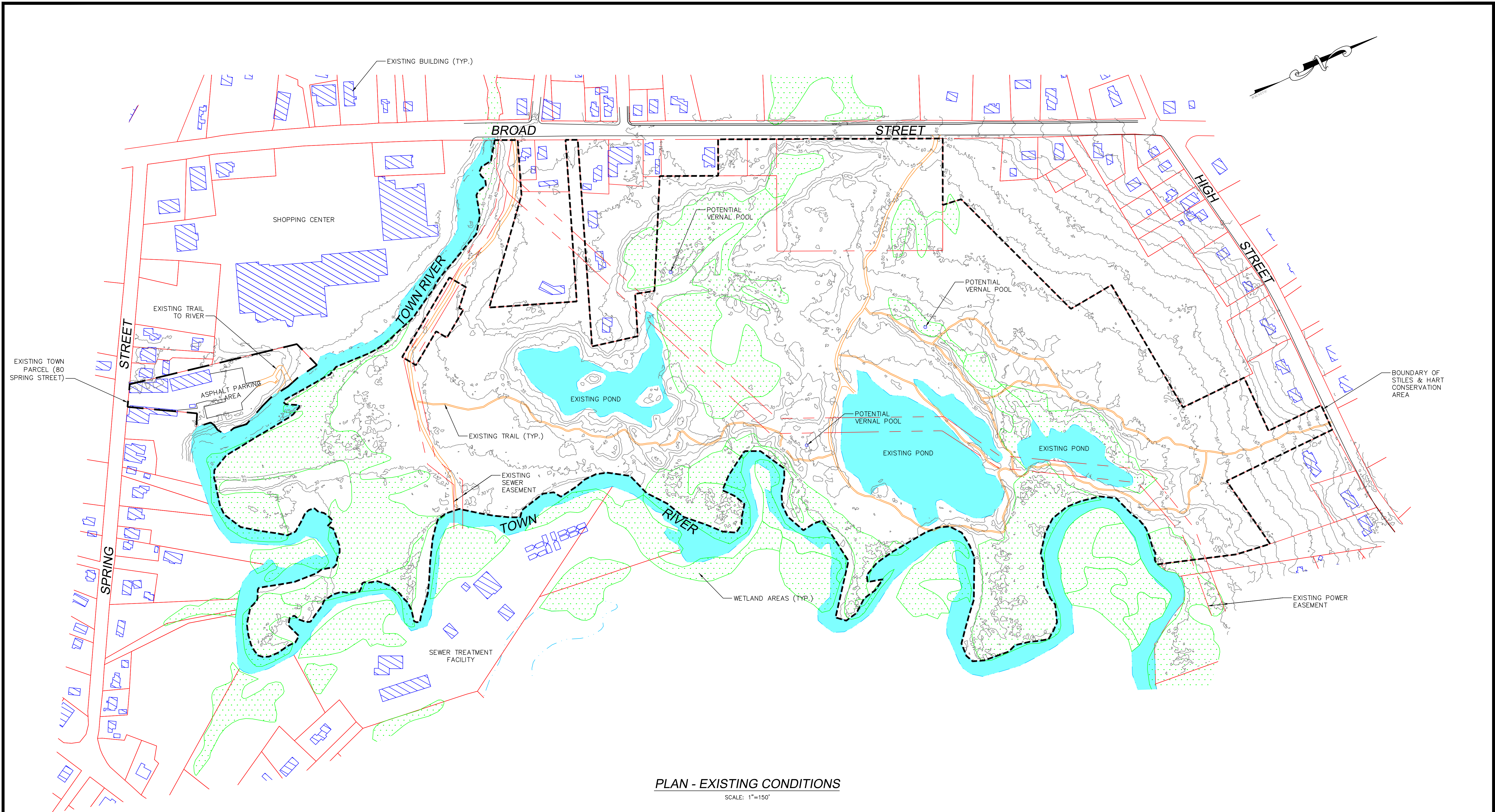
Very truly yours,

A handwritten signature in black ink, appearing to read 'Stephen E. Meltzer', with a stylized, flowing script.

Stephen E. Meltzer  
Vice President of Project Development

SEM:fhs

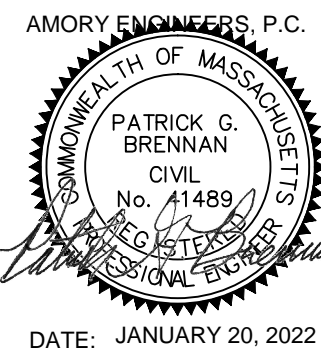




- NOTES:
1. PROPERTY LINE AND EASEMENT INFORMATION FOR STILES & HART PARCELS TAKEN FROM "PLAN OF LAND ON BROAD STREET AND HIGH STREET IN BRIDGEWATER, MASSACHUSETTS", DATED MAY 24, 1999, BY OUTBACK ENGINEERING, INC.
  2. OTHER PARCEL DATA FROM MassGIS ASSESSOR'S PARCELS SHAPE FILES.
  3. BUILDINGS/STRUCTURES FROM MassGIS STRUCTURES DATALAYER.
  4. TOPOGRAPHY FROM NOAA 2013-2014 POST-SANDY LIDAR INFORMATION. DATUM IS NAVD 1988.
  5. WETLANDS POLYGONS FROM MassDEP WETLANDS DATALAYER ON THE MassGIS WEBSITE.
  6. EXISTING TRAILS MAPPED BY AMORY ENGINEERS, P.C., JANUARY 13, 2022.

**PRELIMINARY**  
FOR GRANT APPLICATION AND  
PERMITTING PURPOSES ONLY  
NOT INTENDED TO BE USED  
FOR CONSTRUCTION

REVISIONS		
NO.	ITEM	DATE
1.	ISSUED FOR GRANT APPLICATION	1/20/22



**AMORY ENGINEERS, P.C.**  
DUXBURY, MASSACHUSETTS

DRAWN BY:	PGB	FILE NAME:	AS SHOWN	SCALE:	AS SHOWN
DESIGNED BY:	PGB	JOB NO.:	**	DWG. NO.:	--
CHECKED BY:	RSJ	DATE:	1/20/22	CONTRACT:	--

CONSERVATION DEPARTMENT  
BRIDGEWATER, MASSACHUSETTS

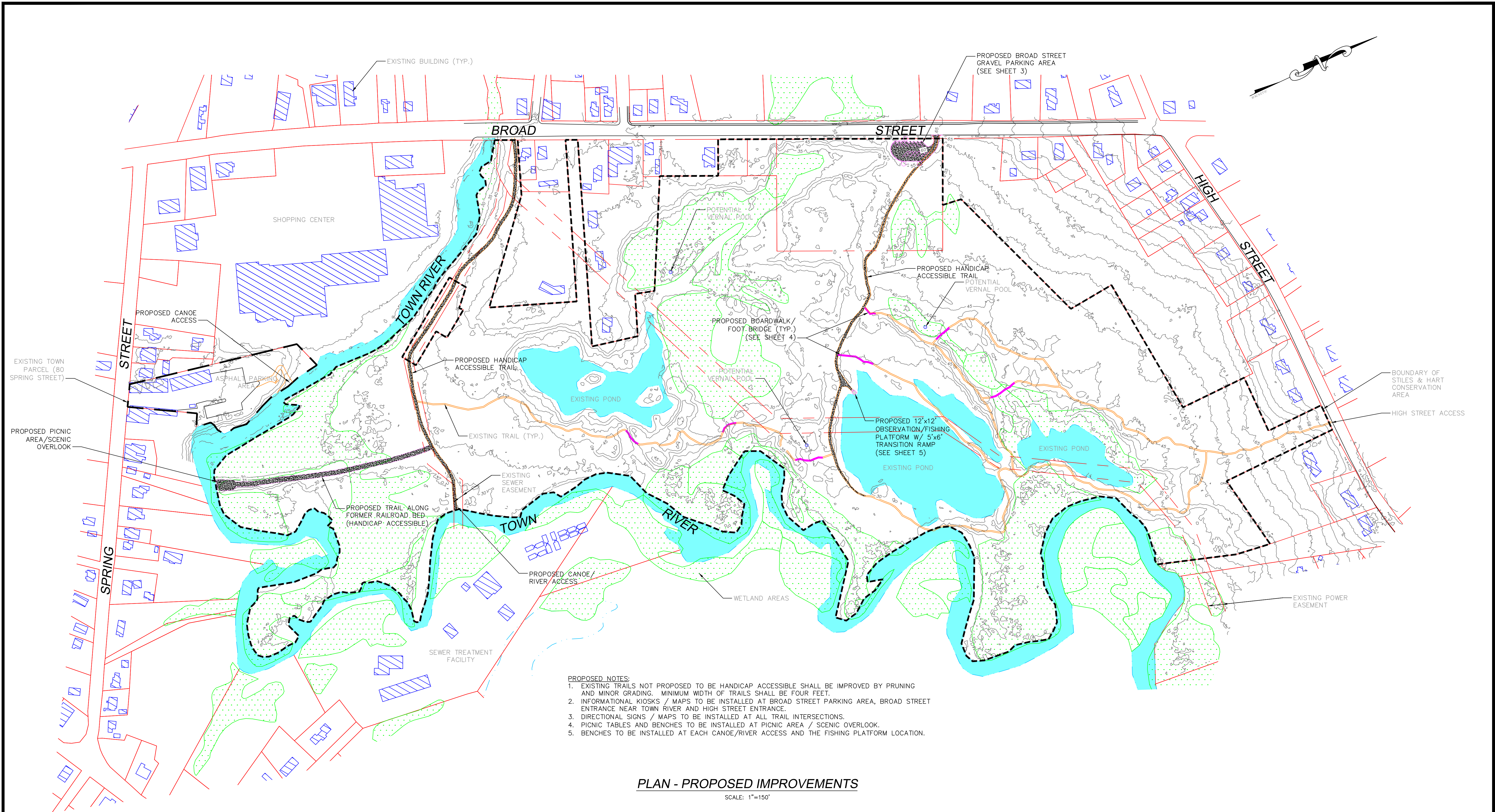
IMPROVEMENTS TO STILES & HART  
CONSERVATION AREA  
EXISTING CONDITIONS  
OVERALL PLAN OF PARK

CIVIL

SHEET

1 OF 5



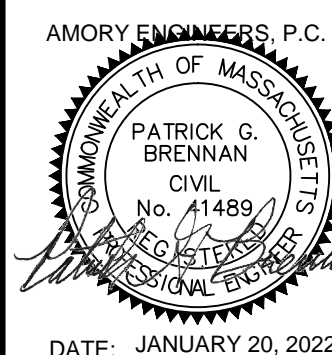


- PROPOSED NOTES:
1. EXISTING TRAILS NOT PROPOSED TO BE HANDICAP ACCESSIBLE SHALL BE IMPROVED BY PRUNING AND MINOR GRADING. MINIMUM WIDTH OF TRAILS SHALL BE FOUR FEET.
  2. INFORMATIONAL KIOSKS / MAPS TO BE INSTALLED AT BROAD STREET PARKING AREA, BROAD STREET ENTRANCE NEAR TOWN RIVER AND HIGH STREET ENTRANCE.
  3. DIRECTIONAL SIGNS / MAPS TO BE INSTALLED AT ALL TRAIL INTERSECTIONS.
  4. PICNIC TABLES AND BENCHES TO BE INSTALLED AT PICNIC AREA / SCENIC OVERLOOK.
  5. BENCHES TO BE INSTALLED AT EACH CANOE/RIVER ACCESS AND THE FISHING PLATFORM LOCATION.

- MAPPING NOTES:
1. PROPERTY LINE AND EASEMENT INFORMATION FOR STILES & HART PARCELS TAKEN FROM "PLAN OF LAND ON BROAD STREET AND HIGH STREET IN BRIDGEWATER, MASSACHUSETTS", DATED MAY 24, 1999, BY OUTBACK ENGINEERING, INC.
  2. OTHER PARCEL DATA FROM MassGIS ASSESSOR'S PARCELS SHAPE FILES.
  3. BUILDINGS/STRUCTURES FROM MassGIS STRUCTURES DATALAYER.
  4. TOPOGRAPHY FROM NOAA 2013-2014 POST-SANDY LIDAR INFORMATION. DATUM IS NAVD 1988.
  5. WETLANDS POLYGONS FROM MassDEP WETLANDS DATALAYER ON THE MassGIS WEBSITE.
  6. EXISTING TRAILS MAPPED BY AMORY ENGINEERS, P.C., JANUARY 13, 2022.

**PRELIMINARY**  
FOR GRANT APPLICATION AND  
PERMITTING PURPOSES ONLY  
NOT INTENDED TO BE USED  
FOR CONSTRUCTION

REVISIONS		
NO.	ITEM	DATE
1.	ISSUED FOR GRANT APPLICATION	1/20/22



**AMORY ENGINEERS, P.C.**  
DUXBURY, MASSACHUSETTS

DRAWN BY:	PGB	FILE NAME:	AS SHOWN	SCALE:	AS SHOWN
DESIGNED BY:	PGB	JOB NO.:	**	DWG. NO.:	--
CHECKED BY:	RSJ	DATE:	1/20/22	CONTRACT:	--

CONSERVATION DEPARTMENT  
BRIDGEWATER, MASSACHUSETTS

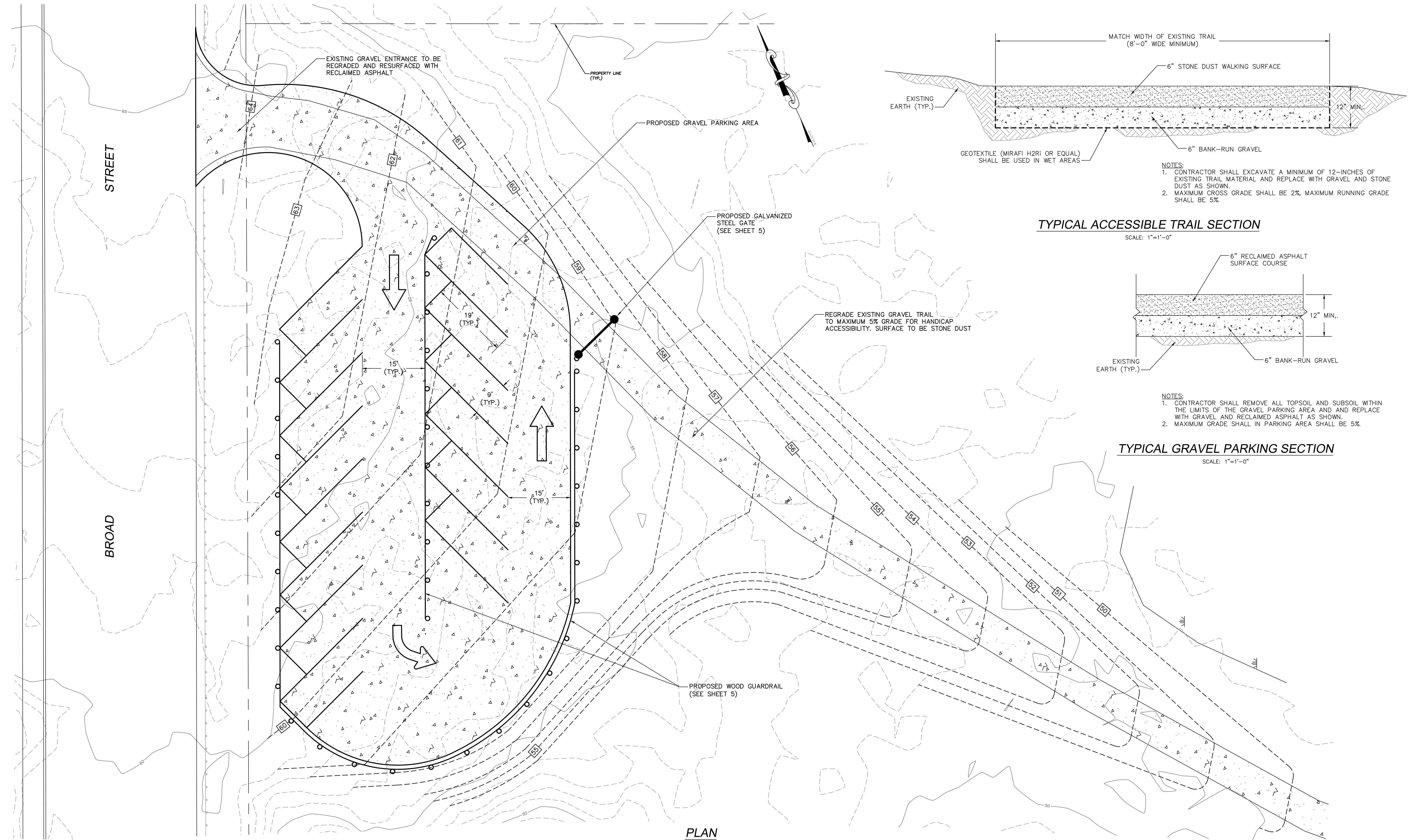
IMPROVEMENTS TO STILES & HART  
CONSERVATION AREA  
PROPOSED IMPROVEMENTS  
OVERALL PLAN OF PARK

CIVIL

SHEET

2 OF 5



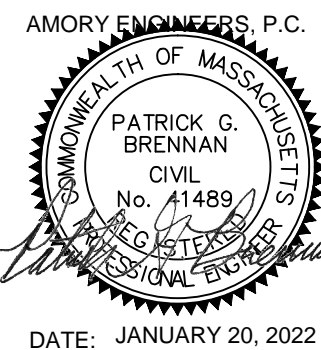


C:\Users\jbrenton\appdata\local\Temp\AcPublish\_13004\Stiles & Hart Parking

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DATE: JANUARY 20, 2022

**AMORY ENGINEERS, P.C.**  
DUXBURY, MASSACHUSETTS

DRAWN BY:	PGB	FILE NAME:	AS SHOWN	SCALE:	AS SHOWN
DESIGNED BY:	PGB	JOB NO.:	**	DWG. NO.:	--
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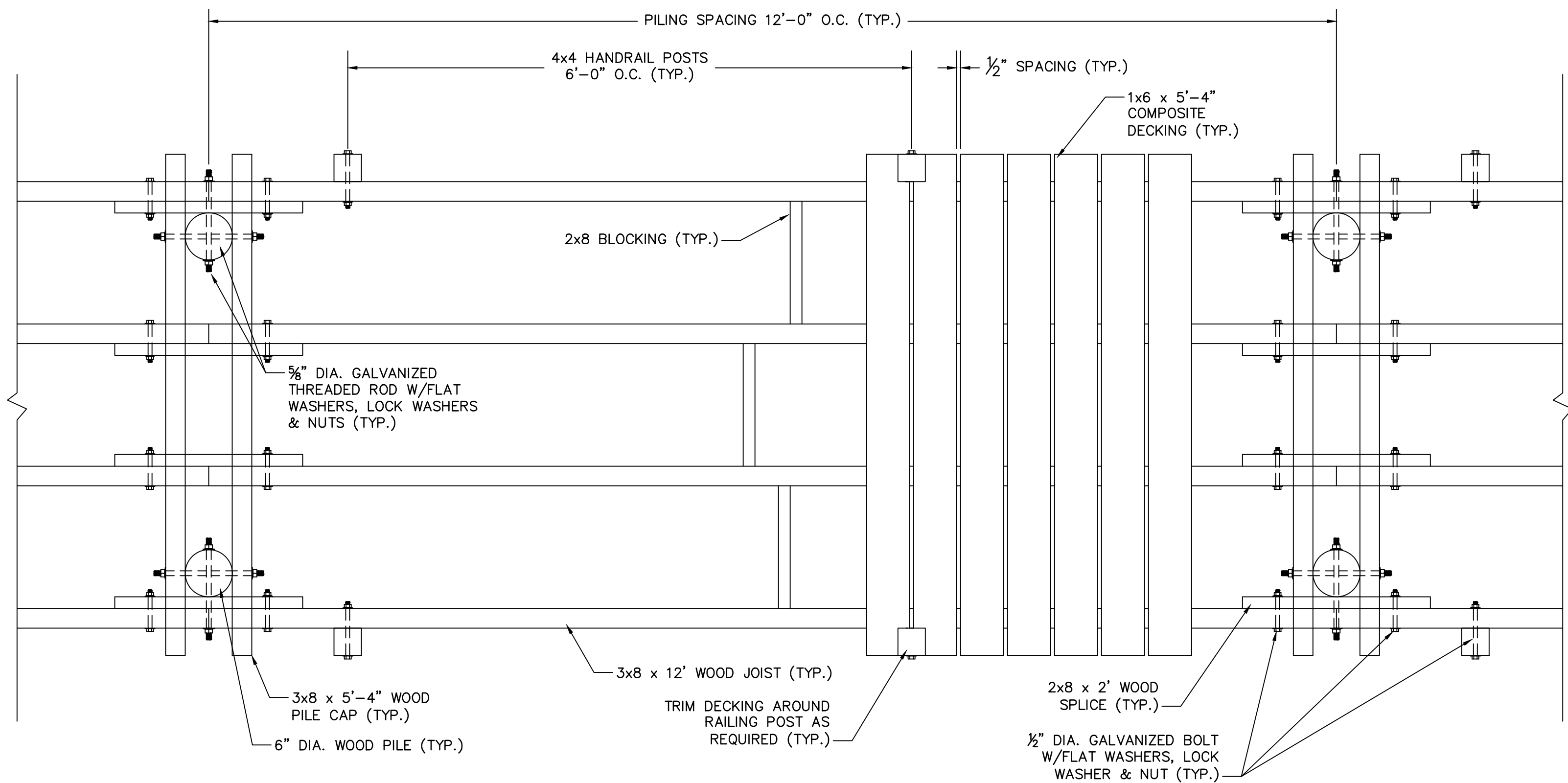
CONSERVATION DEPARTMENT  
BRIDGEWATER, MASSACHUSETTS

IMPROVEMENTS TO STILES & HART  
CONSERVATION AREA  
**BROAD STREET PARKING AREA &  
ACCESSIBLE TRAIL - PLAN & SECTIONS**

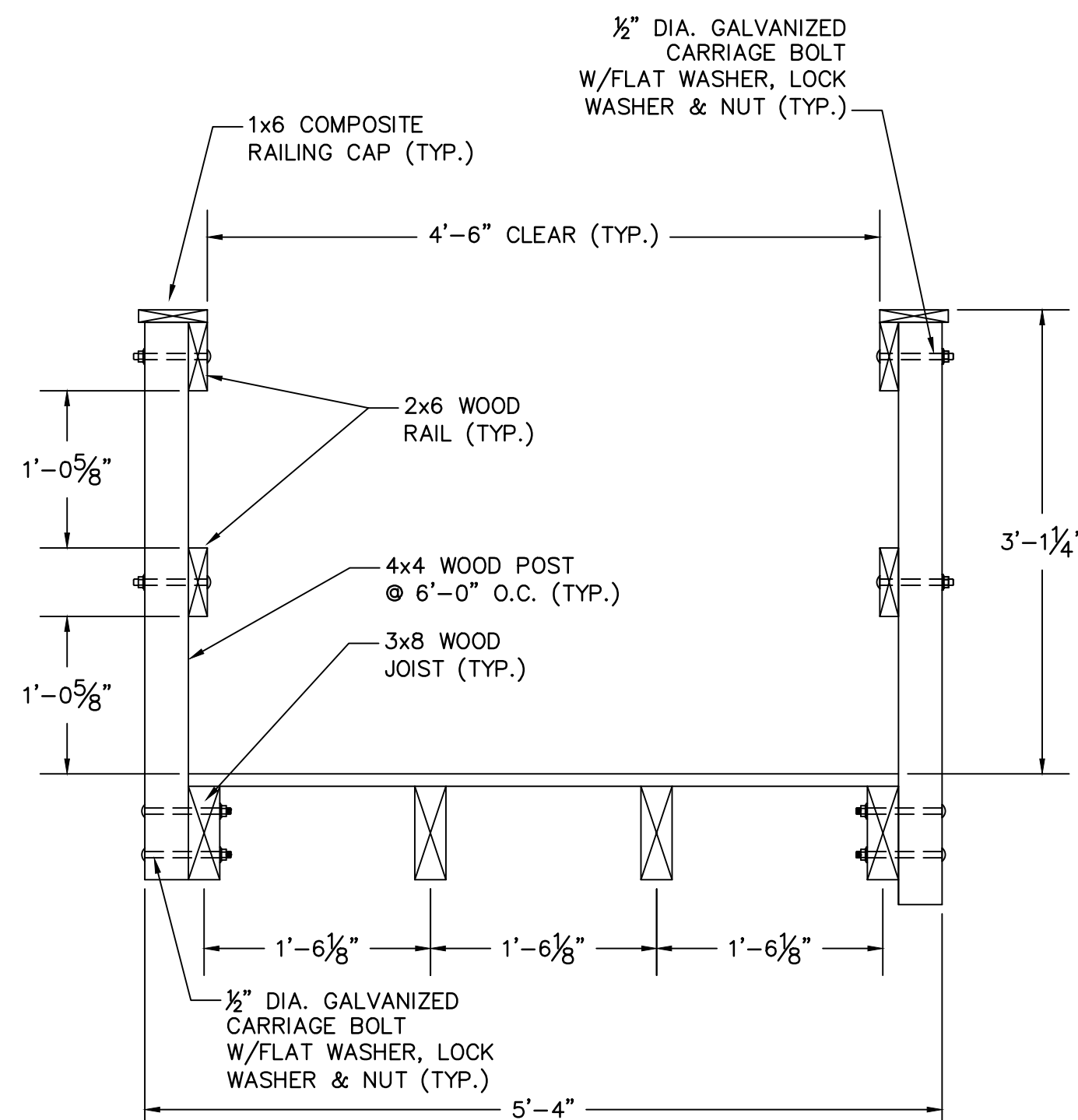
CIVIL

SHEET

3 OF 5

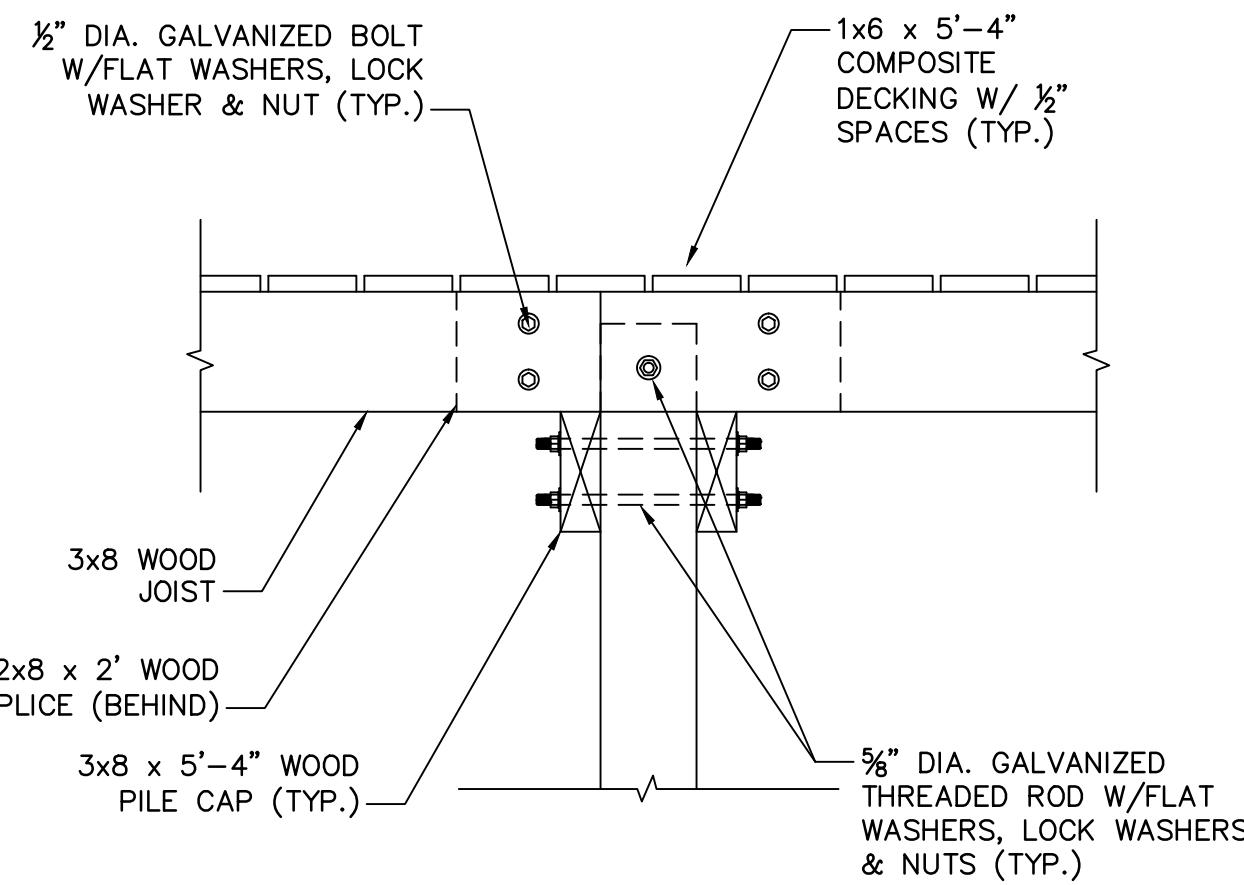


FRAMING PLAN

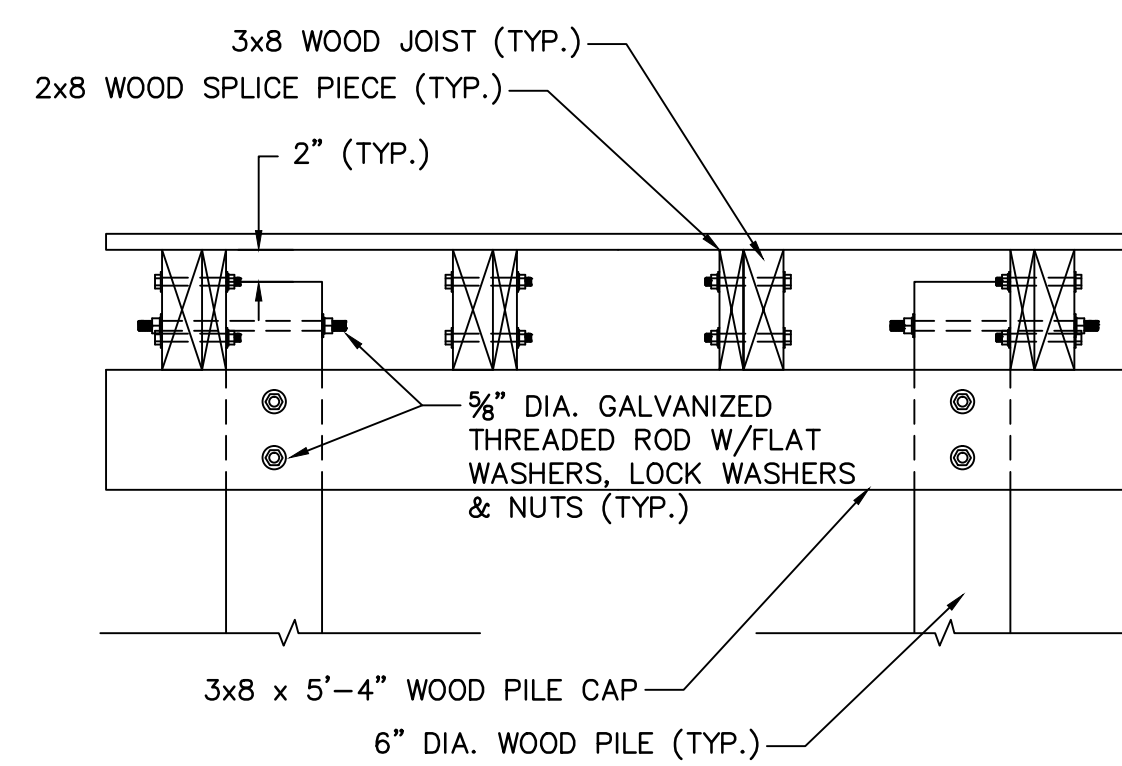


NOTE: WHERE THE DISTANCE FROM THE DECK TO THE GROUND SURFACE IS LESS THAN 1'-6".  
 1. RAILINGS ARE NOT REQUIRED.  
 2. 4x4 POSTS MAY BE SUBSTITUTED FOR THE PILINGS.  
 3. 2x4 TOE RAILS SHALL BE INSTALLED (SEE PLATFORM PROFILE, SHEET 5).

RAILING CONNECTION



PROFILE

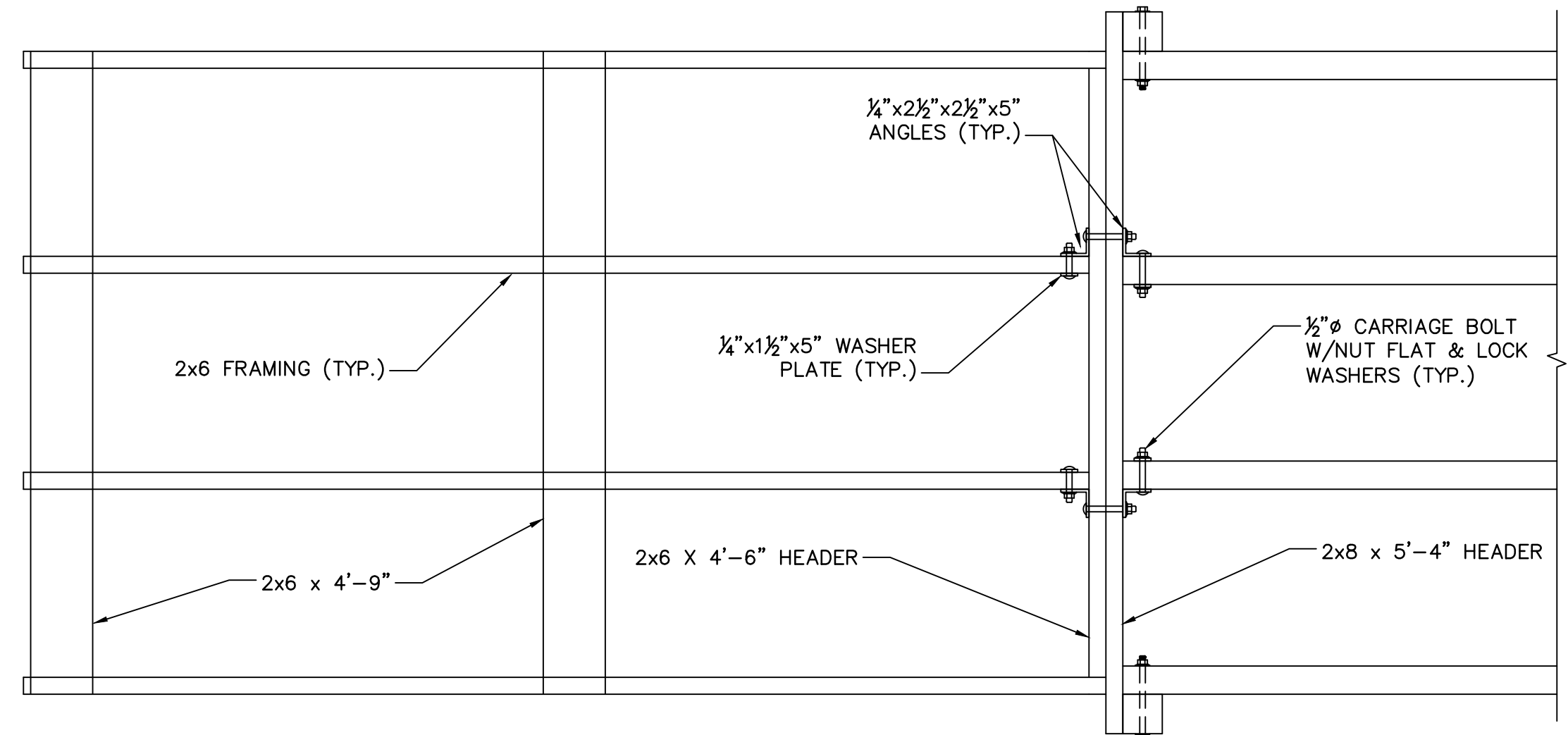


SECTION

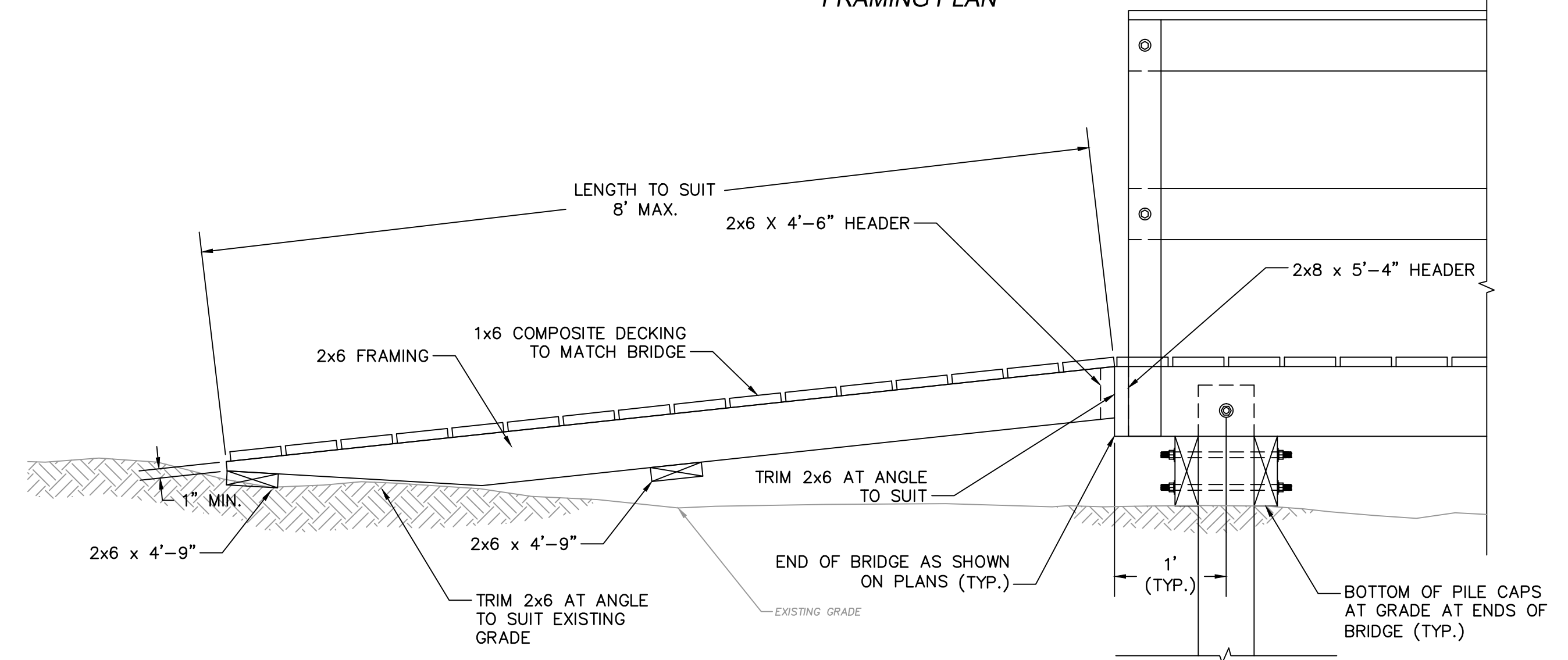
PILE CONNECTION DETAILS

BRIDGE DETAILS

SCALE: 1" = 1'-0"



FRAMING PLAN



PROFILE

END RAMP DETAILS

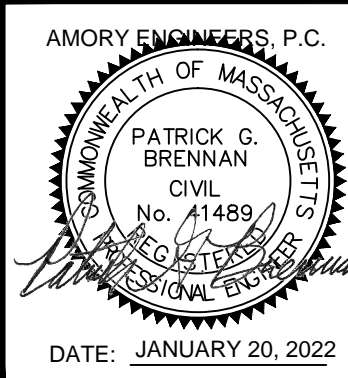
SCALE: 1" = 1'-0"

CONSTRUCTION NOTES

- ALL WOOD COMPONENTS ARE TO BE PRESSURE TREATED (ACQ - ALKALINE COPPER QUATERNARY 0.60 PCF RETENTION OR CA-B COPPER AZOLE 0.31 PCF RETENTION) WOOD MEMBERS, EASTERN WHITE PINE OR SOUTHERN YELLOW PINE, NO. 1 STRUCTURAL, SURFACES FOUR SIDES (S4S). PRESERVATIVE TREATMENT SHALL BE TO AWPA STANDARDS C-3 AND C-18 (USE CATEGORY 5A).
- ALL WOOD PILES ARE TO BE PRESSURE TREATED (ACQ - ALKALINE COPPER QUATERNARY 0.60 PCF RETENTION OR CA-B COPPER AZOLE 0.31 PCF RETENTION) WOOD, EASTERN WHITE PINE OR SOUTHERN YELLOW PINE, NO. 2 STRUCTURAL. PRESERVATIVE TREATMENT SHALL BE TO AWPA STANDARDS C-3 AND C-18 (USE CATEGORY 5A).
- WOOD PILES SHALL BE DRIVEN TO 4 TO 5 FT. OF BEARING OR REFUSAL.
- 6"x6" SQUARE WOOD PILES MAY BE USED IN LIEU OF ROUND PILES AT NO ADDITIONAL COST TO THE OWNER.
- ALL HARDWARE IS TO BE HOT-DIPPED GALVANIZED CONFORMING TO ASTM-A153 (FASTENERS) OR ASTM-A653 AND -A123 (CONNECTOR AND SHEET PRODUCTS).
- ALL ANGLES, WASHER PLATES, OUTSIDE CORNER BRACKETS, INSIDE CORNER BRACKETS, MALE & FEMALE T-CONNECTORS SHALL BE STANDARD ITEMS AS MANUFACTURED BY PERMAFLOAT, PLAYSTAR, MULTINAUTIC OR EQUAL.
- ALL NAILS SHALL BE HOT-DIPPED GALVANIZED TO ASTM-A153.
- RAILING CAPS AND BRIDGE DECKING SHALL BE SECURED BY STAINLESS STEEL SCREWS.

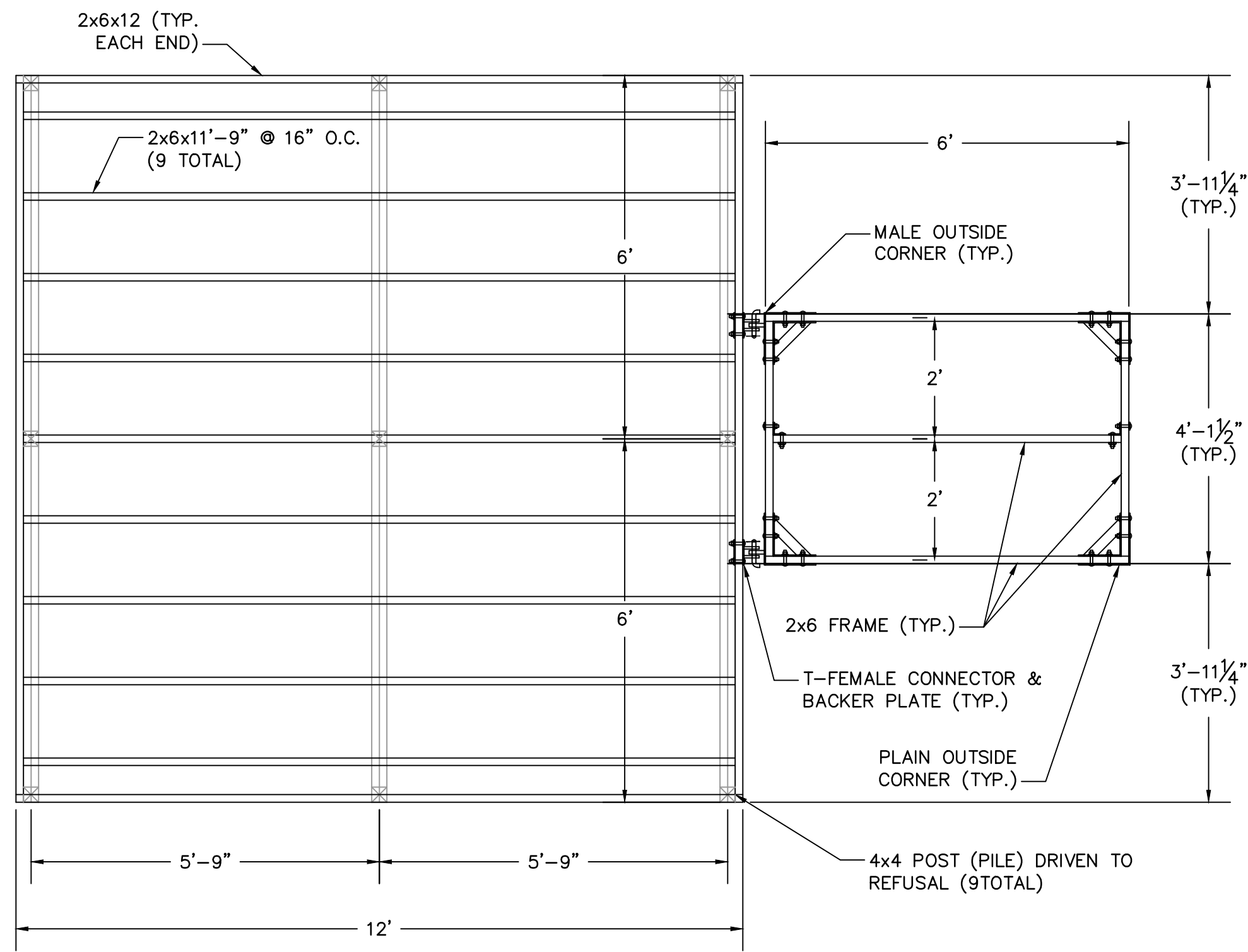
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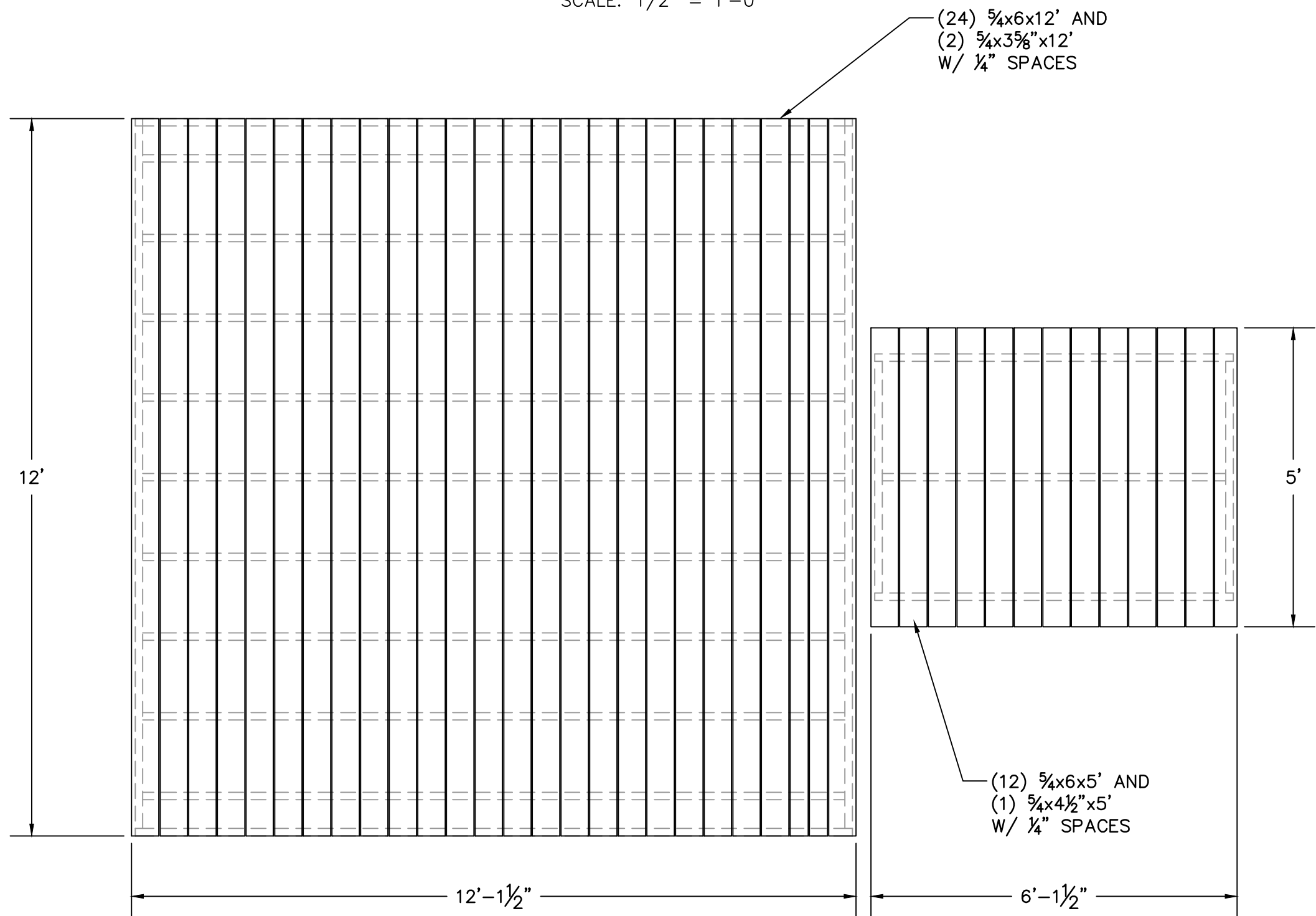
AMORY ENGINEERS, P.C.			
DUXBURY, MASSACHUSETTS			
DRAWN BY:	PGB	FILE NAME:	AS SHOWN
DESIGNED BY:	PGB	JOB NO.:	**
CHECKED BY:	RSJ	DATE:	1/20/22
		SCALE:	AS SHOWN
		DWG. NO.:	--
		CONTRACT:	--

CONSERVATION DEPARTMENT BRIDGEWATER, MASSACHUSETTS		CIVIL
IMPROVEMENTS TO STILES & HART CONSERVATION AREA FOOTBRIDGE / BOARDWALK PLANS, SECTIONS & DETAILS		SHEET
		4 OF 5



PLATFORM FRAMING PLAN

SCALE: 1/2" = 1'-0"

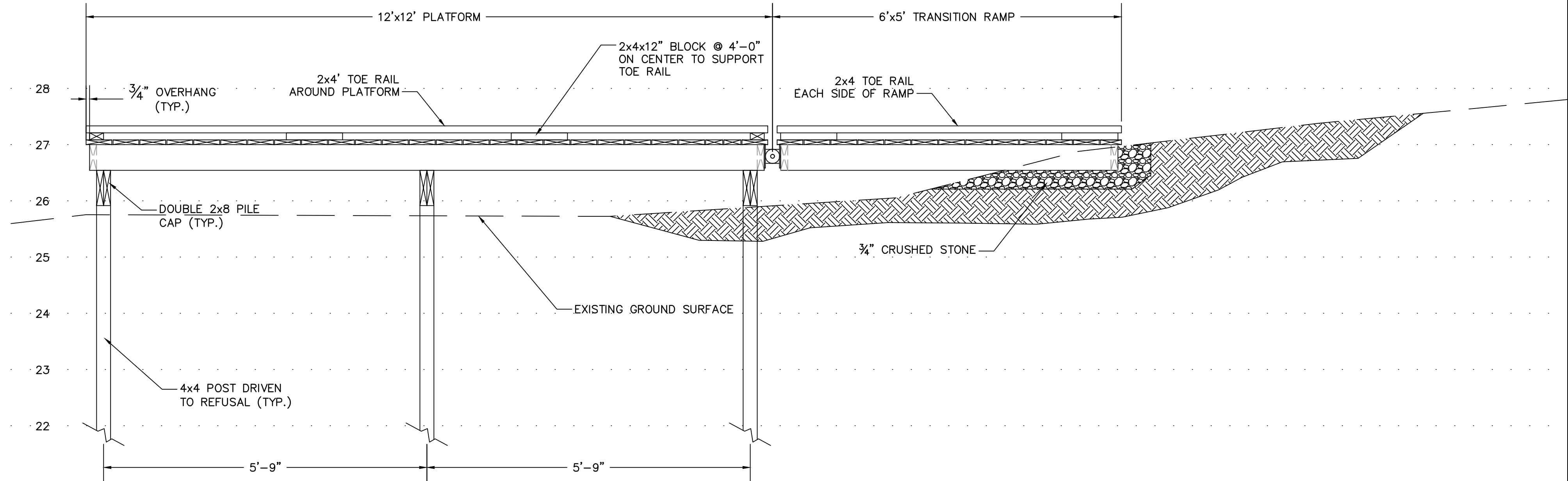


PLATFORM DECKING PLAN

SCALE: 1/2" = 1'-0"

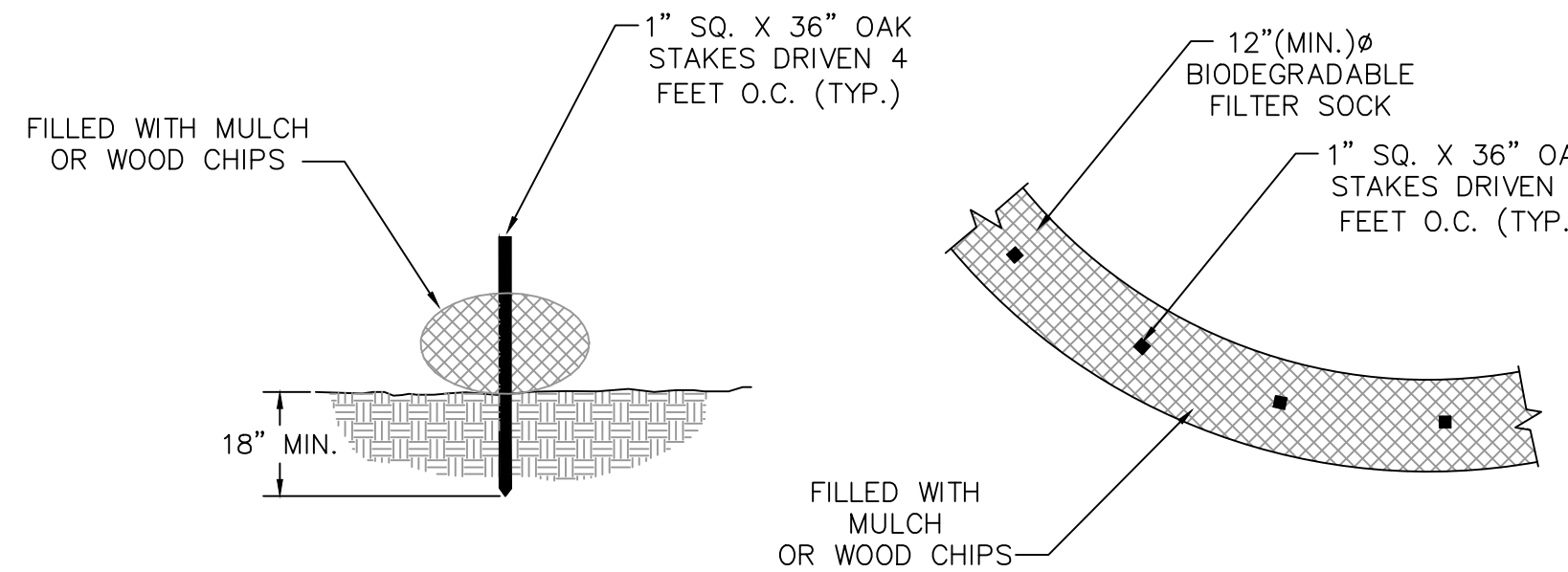
NOTES:

- ALL LUMBER SHALL BE PRESSURE TREATED (ACQ - ALKALINE COPPER QUATERNARY 0.60 PCF RETENTION OR CA-B COPPER AZOLE 0.31 PCF RETENTION) EASTERN WHITE PINE OR SOUTHERN YELLOW PINE, NO. 1 STRUCTURAL, SURFACED FOUR SIDES. PRESERVATIVE TREATMENT SHALL BE TO AWPA STANDARDS C-3 AND C-18 (USE CATEGORY 5A).
- ALL HARDWARE SHALL BE HOT DIPPED GALVANIZED CONFORMING TO ASTM-A153 (FASTENERS) OR ASTM-A653 AND -A123 (CONNECTOR AND SHEET PRODUCTS).
- ALL ANGLES, WASHER PLATES, OUTSIDE CORNER BRACKETS, INSIDE CORNER BRACKETS, MALE & FEMALE T-CONNECTORS SHALL BE STANDARD ITEMS AS MANUFACTURED BY PERMAFLOAT, PLAYSTAR, MULTINAUTIC OR EQUAL.
- EACH PILE TO PILE CAP CONNECTION SHALL BE MADE WITH SIMPSON STRONG-TIE MODEL BC4Z POST CAPS (9 TOTAL).
- PILE CAP TO FRAME CONNECTIONS SHALL BE MADE WITH SIMPSON STRONG-TIE MODEL H2.5A HURRICANE TIES (36 TOTAL).



PLATFORM PROFILE

SCALE: 3/4" = 1'-0"



ELEVATION

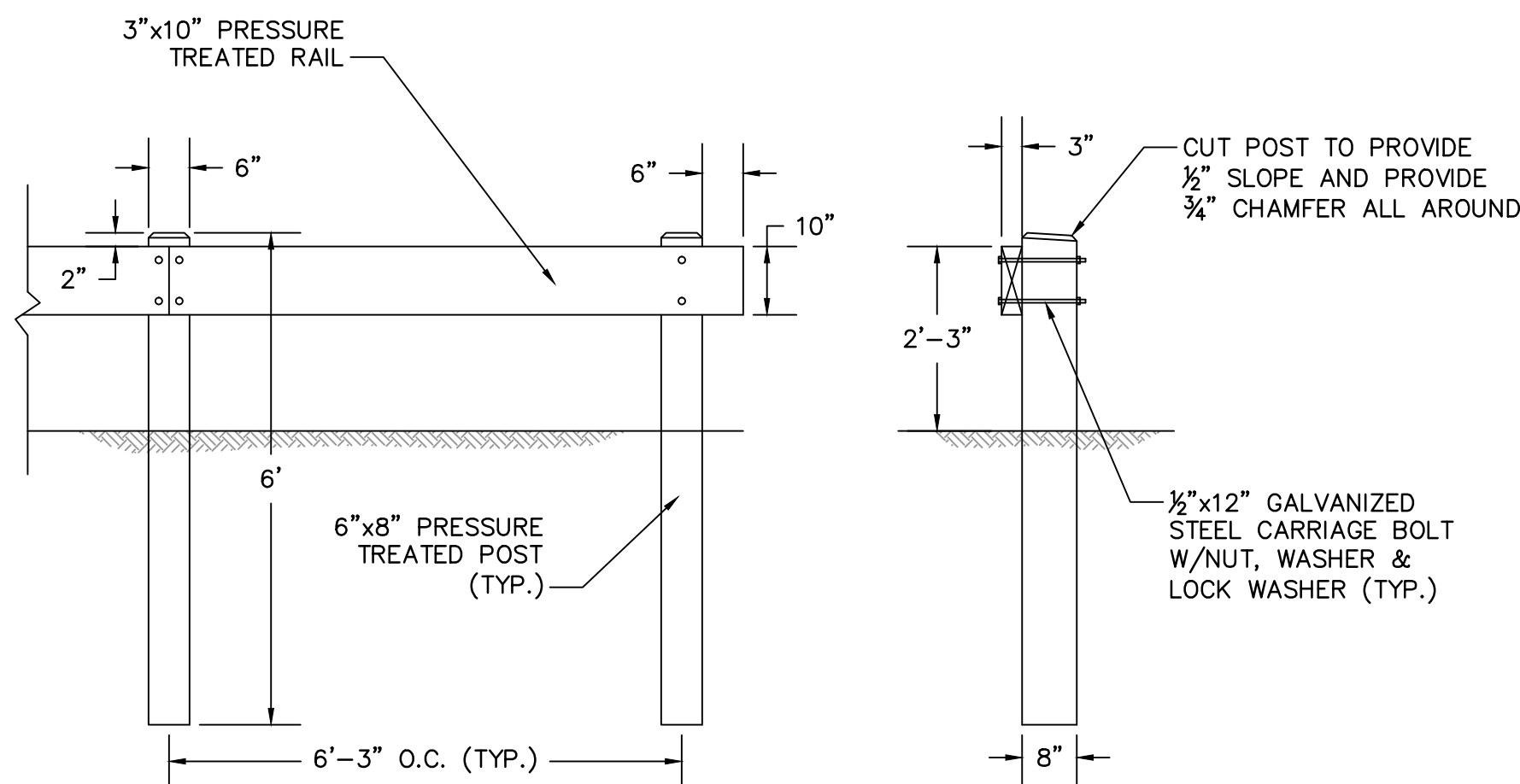
PLAN VIEW

NOTES:

- FILTER SOCK SHALL BE PLACED PRIOR TO START OF WORK.
- OAK STAKES SHALL BE DRIVEN AT LEAST 18" MIN. INTO NATIVE SOIL.
- FILTER SOCK SHALL BE PLACED AT THE LOCATIONS SHOWN BEFORE ANY EXCAVATION OR EARTH MOVING OPERATIONS.

FILTER SOCK DETAIL

NOT TO SCALE

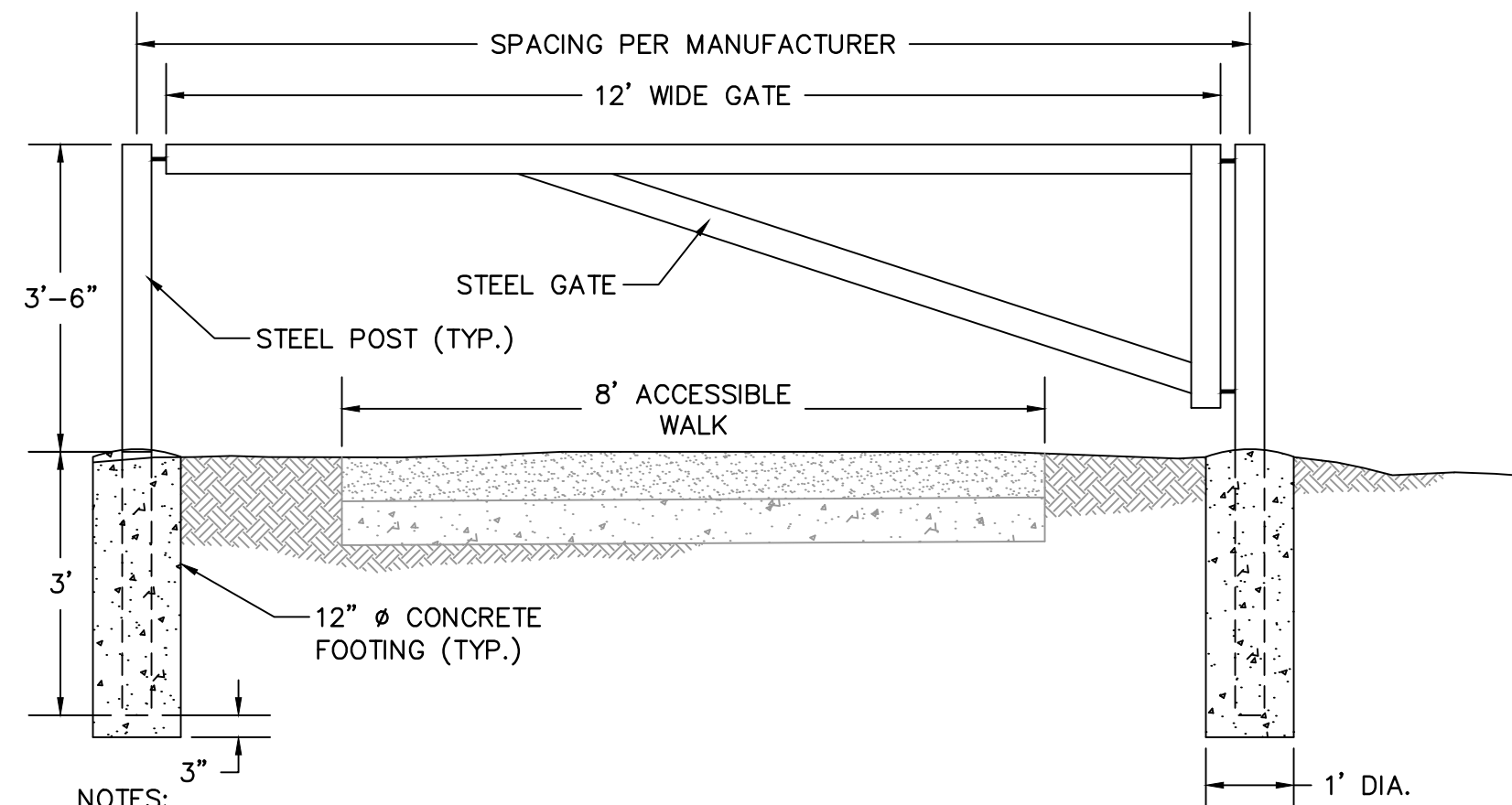


FRONT ELEVATION

SECTION

WOOD GUARDRAIL DETAILS

SCALE: 1/2"=1'-0"



NOTES:

- GATE AND POSTS SHALL BE 4" OD X 1/4" WALL SQUARE TUBE STEEL.
- ALL EXPOSED ENDS SHALL BE CAPPED WITH 1/4" PLATE, SEAM WELDED AND SANDED SMOOTH.
- FURNISH WITH LOCK ASSEMBLY AND TAMPER-PROOF HINGES.
- ENTIRE ASSEMBLY SHALL BE HOT-DIPPED GALVANIZED.

GALVANIZED GATE DETAIL

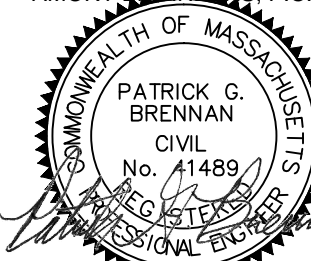
SCALE: 1/2"=1'-0"

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AMORY ENGINEERS, P.C.



DATE: JANUARY 20, 2022

AMORY ENGINEERS, P.C.

DUXBURY, MASSACHUSETTS

DRAWN BY:	PGB	FILE NAME:	AS SHOWN	SCALE:	AS SHOWN
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CONSERVATION DEPARTMENT  
BRIDGEWATER, MASSACHUSETTS

IMPROVEMENTS TO STILES & HART  
CONSERVATION AREA  
OBSERVATION / FISHING PLATFORM  
PLANS, PROFILE & DETAILS

CIVIL

SHEET

5 OF 5



**Improvements to Stiles & Hart Conservation Area****Cost Estimate**

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Cost</u>
<u>Footbridge/boardwalk</u>	565 l.f.	\$ 470.00	\$ 265,550.00
<u>Observation Platform</u>	1	\$ 21,500.00	\$ 21,500.00
<u>Accessible trails:</u>			
Earth excavation	1,500 c.y.	\$ 48.00	\$ 72,000.00
Fine grade & compact	4,500 s.y.	\$ 8.00	\$ 36,000.00
Gravel	750 c.y.	\$ 55.00	\$ 41,250.00
Stone dust	1,110 ton	\$ 85.00	\$ 94,350.00
Geotextile	2,250 s.y.	\$ 8.00	\$ 18,000.00
<u>Existing trails:</u>			
Clearing/trimming	7,000 l.f.	\$ 17.65	\$ 123,550.00
<u>Parking Area:</u>			
Clearing	0.55 acre	\$ 44,000.00	\$ 24,200.00
Earth excavation	830 c.y.	\$ 48.00	\$ 39,840.00
Fine grade & compact	2,500 s.y.	\$ 8.00	\$ 20,000.00
Gravel	600 c.y.	\$ 55.00	\$ 33,000.00
Reclaimed asphalt	170 c.y.	\$ 65.50	\$ 11,135.00
Guardrail	340 l.f.	\$ 60.00	\$ 20,400.00
Gate	1 each	\$ 7,500.00	\$ 7,500.00
<u>Ammenities:</u>			
Picnic tables	2 each	\$ 3,200.00	\$ 6,400.00
Benches	10 each	\$ 3,000.00	\$ 30,000.00
Kiosks / signs	16 each	\$ 2,000.00	\$ 32,000.00
Construction Total:			\$ 896,675.00
20% Engineering & Contingency:			\$ 179,335.00
Project Total:			<b>\$ 1,076,010.00</b>



## Bridgewater Town Council

In Town Council, Tuesday, June 21, 2022

Council Order: O-FY22-075

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Introduced By:	Town Manager
Date Introduced	June 21, 2022
First Reading:	June 21, 2022
Second Reading/Hearing:	July 12, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	July 12, 2022
Date Effective:	August 12, 2022

---

### Order O-FY22-075

#### **Ratification of the Amended Agreement for the Bristol-Plymouth Regional School District**

**ORDERED**, in accordance with section 4-2 of the Bridgewater Home Rule Charter, that the Town Council assemble vote to ratify the amended agreement between the Town of Bridgewater and the Bristol-Plymouth Regional School District.

***Explanation:*** The Town of Freetown has been added as a new member to the District so an amended agreement including Freetown was voted and approved by the Bristol-Plymouth Regional School Committee on May 4, 2022, and needs to be ratified by the Council.

#### ***Committee Referrals and Dispositions:***

*This order was not referred to any committee. 14 days have elapsed, therefore it may be finally considered this evening.*

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, July 12, 2022 to approve the Order by a Roll Call vote of 6-0.

**A TRUE COPY ATTEST:**

---

**Debra Ward**  
Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, June 21, 2022

Council Order: O-FY22-076

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Introduced By:	Town Manager
Date Introduced	June 21, 2022
First Reading:	June 21, 2022
Second Reading/Hearing:	August 2, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	August 2, 2022
Date Effective:	September 2, 2022

---

### Order O-FY22-076

#### **SHARED STREETS GRANTS**

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant award from the Massachusetts Department of Transportation for the Shared Streets and Spaces Program.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$200,000 from the Massachusetts Department of Transportation, to expend the grant in accordance with stated purpose thereof.

*Explanation: The grant is for “Sidewalk and Curbing Improvements with Bridgewater State University”.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>7/20/20: Voted 7-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>Meeting on 8/2/22 prior to the Town Council meeting.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 2, 2022, to approve the aforementioned Resolution by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk

VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

In Town Council, Tuesday, June 21, 2022

Council Order: O-FY22-077

---

Introduced By:	Town Manager
Date Introduced	June 21, 2022
First Reading:	June 21, 2022
Second Reading/Hearing:	August 2, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	August 2, 2022
Date Effective:	September 2, 2022

---

### Order O-FY22-077

#### **COMMUNITY COMPACT FIBER GRANT**

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant award from the Commonwealth of Massachusetts in the inaugural round of the Community Compact Cabinet’s (CCC) new Municipal Fiber Grant program.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$17,466 from the Commonwealth of Massachusetts, to expend the grant in accordance with stated purpose thereof.

*Explanation: The grant is for the costs associated with the expansion of the fiber optic infrastructure which will allow the town to connect the Bridgewater-Raynham High School and the Bridgewater Police Department.*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>7/20/22: Voted 7-0 to recommend.</li></ul>
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>Meeting on 8/2/22 prior to the Town Council meeting.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 2, 2022, to approve the aforementioned Resolution by a Roll Call vote 8-0.

A TRUE COPY ATTEST:

---

Debra Ward, Town Council Clerk

**VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**